



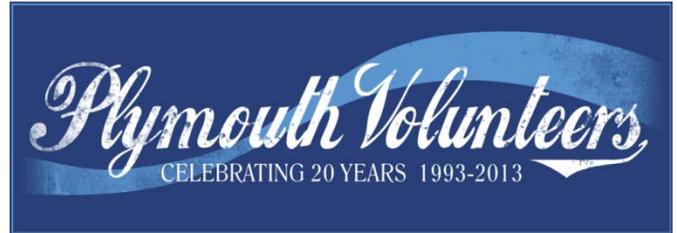
City of Plymouth

Requests for Proposals: Public Art Project – Volunteer Sculpture

Open Call to Artists: In 2013, the City of Plymouth is celebrating the 20th anniversary of its volunteer program and is seeking submissions of proposals for a sculpture that embodies the spirit of volunteerism. The selected sculpture will be installed inside Plymouth City Hall's main lobby area. The City encourages innovative site-specific installations of new or existing art. Local artists are encouraged to apply, but any U.S. artist is eligible. Prior public art experience is NOT required. Incomplete proposals will not be considered.

Inspiration for the Artwork -Volunteerism in the Community:

Plymouth's volunteer program is an innovative and dynamic program that engages more than 2,000 individuals each year. Volunteers support the community by sharing freely of their time, energy and talents. They act as ambassadors of goodwill, promoting community support and spirit. The program helps to maximize city resources while enhancing city services and improving the quality of life for our residents.



Project Site: The sculpture will be prominently displayed within the main lobby of Plymouth City Hall (3400 Plymouth Blvd, Plymouth, MN 55447). Plymouth City Hall is a focal point of the community and where individuals make their initial contact with the volunteer program. The proposed sculpture will commemorate the past 20 years of volunteer spirit and contributions.

Media/Style/Size: The sculpture must be fabricated in durable, permanent media that is safe, easily maintained and has proven its viability in public artworks. Scale of the artwork should be appropriate to the site. Design criteria includes:

- Exceptional quality and enduring value.
- Authentic to the community and its surroundings.
- Celebrate the spirit of volunteerism.
- Project must include a free standing base and sculpture that is structurally sound and does not pose any safety concerns (i.e., stability/tipping hazard).
- Sculpture size (including base):
Maximum – 3 feet in diameter by 7 feet in height; **Minimum** – 2 feet in diameter by 5 feet in height.

Budget: Maximum budget is \$8,000. Costs are not to exceed the budget maximum and must include all related expenses (design through installation - artist's design fee, labor, fabrication, transportation/travel, permit fees, insurance, lighting, other complementary elements being proposed, taxes...). Submitted budget must be itemized showing all expenses. Project cost will be a consideration of selection.

Proposal Submission Elements: All submission should include the following elements (identified with the artist's name).

- **Theme (4 page maximum, typed):** Describe the overall theme and style of the sculpture and how it embodies the spirit of volunteerism. Explain the process, medium and method.
- **Visual Illustration:** Illustrations, photos, electronic submissions (CD/DVD) and/or additional support materials (i.e., to scale model) to show the proposal. Designs should be at least 80% complete (not just conceptual) and must display actual media, colors, and dimensions of the sculpture.
- **Statement of Qualifications:**
 - **Bio:** Information on the artist or team, including a brief resume.
 - **References:** Names and contact information of three professional references.

- **Project Budget:** Project cost is a consideration of selection. Include proposed fee schedule which includes costs associated with performance of the services specified. The budget must include all related expenses (design through installation - artist's design fee, labor, fabrication, transportation/travel, permit fees, insurance, lighting, other complementary elements being proposed, taxes...).
- **Project Timetable:** Submit a proposed timetable for the entire project from design through fabrication and installation.

Proposal Deadline - proposal must be received by **4:00 p.m., Tuesday, May 7, 2013.**

Proposal Submission Instructions:

- **SEVEN (7) COPIES** of the proposal must be submitted.
 - *Electronically transmitted proposals will not be accepted.*
 - *All costs related to the preparation of the proposals and any related activities are the sole responsibility of the artist and/or team. The City assumes no liability for any costs incurred throughout the selection process.*
- **DELIVER OR MAIL PROPOSALS TO:**
 Travis M Karlen, Recreation Supervisor - Arts
 City of Plymouth
 3400 Plymouth Blvd.
 Plymouth MN 55447

Selection Process: A Selection Jury, to include members of the Plymouth City Council, Plymouth Arts Council, Parks and Recreation Advisory Commission (PRAC), city staff and citizens-at-large, will review all submissions. The jury will review and recommend works based on the following criteria:

- Quality of work.
- Harmony of elements.
- Creativity and uniqueness.
- Feasibility and ease of installation within the project budget.
- Appropriateness to the theme of the spirit of volunteerism and materials for the project.

The final recommended piece of artwork will be brought before Plymouth's City Council for final approval. The City of Plymouth reserves the right to reject a proposal and/or individual elements of a proposal at any given time.

Notification/Implementation: It is expected that all artists submitting will be notified of the results of the selection process by **Thursday, May 31, 2013**, with implementation to occur no later than **Tuesday, September 17, 2013**. Upon installation of the sculpture and transfer of ownership to the City of Plymouth, the City will be responsible for the continued insurance and maintenance/preservation of the sculpture.

Project Contact:

Travis M. Karlen
 Recreation Supervisor – Arts
tkarlen@plymouthmn.gov
 763-509-5223



City of Plymouth

Public Art Project – Volunteer Sculpture, SITE SPECIFICATIONS



SITE LOCATION

Plymouth City Hall
Main Lobby
3400 Plymouth Blvd,
Plymouth, MN 55447



SCULPTURE SIZE (INCLUDING BASE):

Maximum – 3 feet in diameter by 7 feet in height

Minimum – 2 feet in diameter by 5 feet in height

(Sculpture will be centered in the space shown on photographs.)