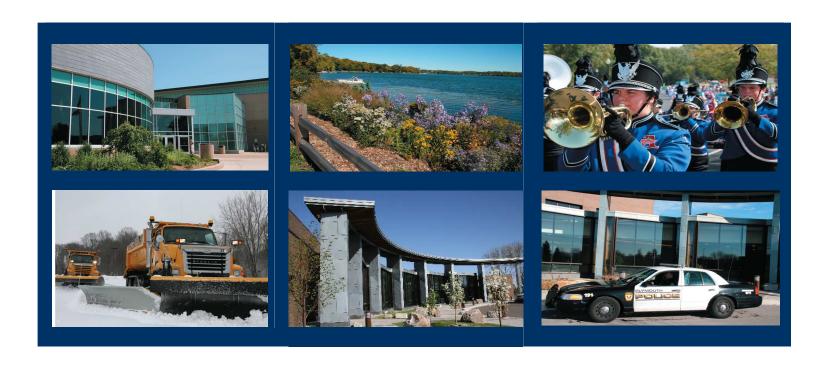


Adding Quality to Life



# BIENNIAL 2008/2009 ADOPTED BUDGET

# **CITY OF PLYMOUTH**

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 $<sup>^{\</sup>rm 1}$  Division combines Fire Inspection, House Code Enforcement and Construction Inspection.

 $<sup>^{\</sup>rm 2}$  Division absorbs Trail Maintenance, Athletic Field Maintenance  $\,$  and Ice Rink Maintenance.

 $<sup>^{\</sup>rm 3}$  Division absorbs Community Service Office.

 $<sup>^{\</sup>rm 4}$  Division absorbs Traffic Enforcement.

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#### **ATTACHMENT**

**NOTE**: As part of this year's budget process, several divisions were consolidated (as indicated in the footnotes) to share resources more effectively and efficiently in providing services for the City. As a result of this effort, allocations that were previously included in many of the City general fund budgets were moved to the administrative divisions within its specific departments.

 $<sup>^{\</sup>rm 5}$  Division absorbs Investigations.

 $<sup>^{\</sup>rm 6}$  Division absorbs Duty Schedule.

 $<sup>^{7}</sup>$  Division absorbs Snow/Ice Control and Street & Traffic Lights.

 $<sup>^{\</sup>rm 8}$  Division absorbs Water Distribution.



Adding Quality to Life

# LETTER OF TRANSMITTAL



December 13, 2007

To the Honorable Mayor and City Council:

We are pleased to submit the Biennial 2008/2009 Adopted Budget and the 2008 – 2012 Capital Improvement Program (CIP) Budget. For the first time in the City of Plymouth's history, a two-year or biennial budget is presented. Similar to 2007, this adopted budget maintains existing services and improves core services while focusing on developing and redeveloping the City's overall public facilities and infrastructure. The City's Budget is a comprehensive decision-making document, reflecting an accurate description of the City operations, services and its policies and goals.

The Biennial 2008/2009 Adopted Budget is derived from several months' worth of carefully constructed revenue projections and detailed analysis of the City's programmatic needs and services. To the greatest extent possible, new technologies have been incorporated into the service delivery processes.

The City of Plymouth's budget provides the City Council and residents with a balanced budget and sound financial plan for 2008 and 2009. The Operating Budget Section is organized by function, which mirrors the City's departmental organization chart and represents discrete activities within a department. In each budget section, the department and division summaries provide historical cost information, the Adopted 2007 Budget, and the Biennial 2008/2009 Adopted Budget.

The Capital Improvement Program is included in the Operating Budget Section for those departments that have budgeted for capital improvement plans. Incorporating the capital projects into the operating budget will assist in accurately identifying and budgeting for the actual operating cost impacts for the budgeted year. The CIP is updated annually based on Council priorities and goals and are budgeted and funded through bonds, taxes, grants, intergovernmental revenues, charges for services, and reserves.

There were three budget study sessions scheduled to consider the Biennial 2008/2009 Adopted Budget. Review of the preliminary property tax levies and budgets was scheduled for September 11, 2007. The Truth in Taxation hearing was held on December 3, 2007 and the City Council adopted the final budget and property tax levies on December 11, 2007.

Please contact the City Manger or a member of the budget staff for answers to specific budget detail questions related to the Biennial 2008/2009 Adopted Budget and/or 2008 – 2012 CIP at 763-509-5051.

questions related to the Biennial 20	08/2009 Adopted Budget and/or 2008 – 2012 CIP at 763-509
Respectfully Submitted,	
Laurie Ahrens, City Manager	
Edutic Filicits, City Williager	



# BUDGET GUIDE

# **BUDGET GUIDE**

The budget guide is a summary of the information contained in each section of the budget document. There are three main sections: Introduction, Budget Overview, and Department Summaries.

#### Introduction

This section provides general information about the City. It includes:

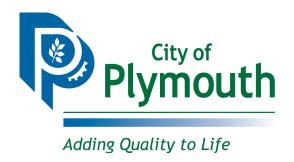
- v City organization chart
- v List of city officials
- v Budget staff
- v General information about the City
- v Scope of services
  - Full-time equivalent positions by department/division
- v Summary of the budget process and underlying policies and rules that guide and shape the budget
- v Financial information

# **Budget Overview**

The City's total budget and summaries of each fund type are presented in this section. It shows the City's total budget summary in both gross and net form and a discussion of the major revenues and expenditures and/or expenses, and major factors that will impact both revenues and expenditures/expenses. In addition, increased services and alternatives are included in this section of the adopted budget. Summaries of four fund types show the primary services provided. Also, a debt service summary and information on the Capital Improvement Program are included.

## **Departmental Operating Overview**

This section reviews operating expenditures for all departments and divisions of the City.



# INTRODUCTION

# CITY OF PLYMOUTH ORGANIZATIONAL CHART

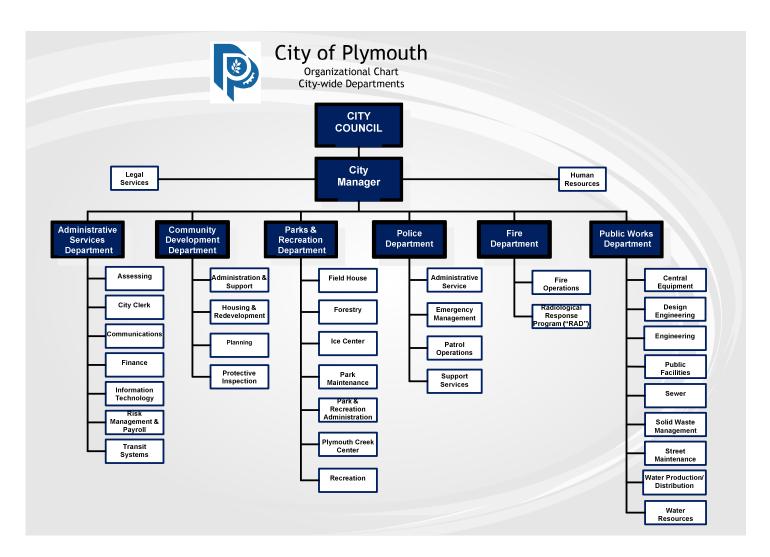


Figure 1

# OFFICIALS OF THE CITY OF PLYMOUTH

CITY COUNCIL						
Mayor	Kelli Slavik (Term Expires 12/31/10)					
Ward 1 Councilmember	Sandy Hewitt (Term Expires 12/31/08)					
Ward 2 Councilmember	Kathleen Murdock (Term Expires 12/31/10)					
Ward 3 Councilmember	Bob Stein (Term Expires 12/31/08)					
Ward 4 Councilmember	Ginny Black (Term Expires 12/31/10)					
At-Large Councilmember	Tim Bildsoe (Term Expires 12/31/10)					
At-Large Councilmember	Jim Willis (Term Expires 12/31/08)					

EXECUTIVE STAFF						
City Manager	Laurie Ahrens					
Director of Administrative Services	Vacant					
Director of Community Development	Steve Juetten					
Fire Chief	Rick Kline					
Director of Parks and Recreation	Eric Blank					
Police Chief	Mike Goldstein					
Director of Public Works	Doran Cote					

# **BUDGET STAFF**

# **BUDGET STAFF**

Finance Manager

Payroll/Risk Management Supervisor

Budget Analyst

Jodi Bursheim

Bobbi Leitner

Nhia Vang

City of Plymouth

Administrative Services Department

3400 Plymouth Boulevard

Plymouth, Minnesota 55447

763-509-5000

www.ci.plymouth.mn.us

# **GENERAL INFORMATION**



Figure 2

Plymouth was incorporated as a village on May 15, 1955. On August 1, 1968, Plymouth adopted the Council-Manager form of government. On February 7, 1974, Plymouth became a statutory City and then on November 3, 1992, the City became a home rule charter city by adopting a City Charter.

The City of Plymouth is strategically located ten miles northwest of downtown Minneapolis and offers its residents and businesses easy access to Minneapolis, St. Paul and area suburbs via several major highways: Interstate 494, which runs north to south through the center of the City; Highway 55, which bisects the City east to west; and Highway 169, which runs along the eastern border.

Currently, Plymouth is one of the fastest growing communities in the Twin Cities

metropolitan area. Plymouth's convenient location, lakes, highly regarded public schools, diverse housing stock and park system continue to attract new residents and businesses. Plymouth covers about 36 square miles and is home to more than 70,000 people and top major employers in Minnesota, offering about 50,000 jobs. Insurance, high-tech research, light manufacturing, printing and publishing, telecommunications and computer-related industries are among the major employers in the city.

A detailed map of the City's layout is as follows (See, Figure 3):

## STREET MAP

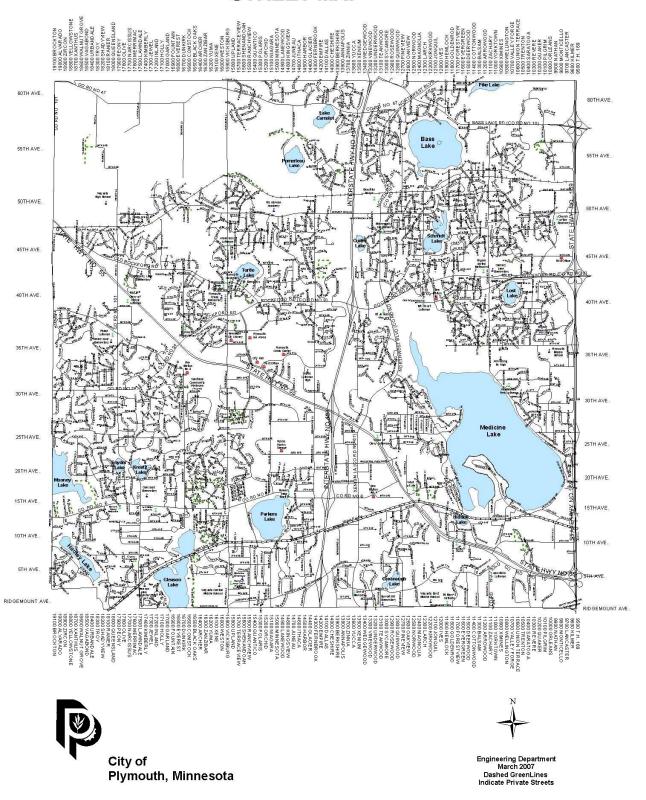


Figure 3

## **Demographics and Economics**

In 2005, the median age for Plymouth was 36.1. The City's population is older than the median ages of Hennepin County, the State, and the nation averages of 34.9, 35.4, and 35.3 respectively. In 2000, the City's population for people 65 years of age or older was 7.6% of the total population (See, Figure 4). By comparison, the percentage of people 65 years or older in Hennepin County, the State, and the nation were 11%, 12.1%, and 12.4% respectively. Data indicates that this trend will continue. Also in 2000, persons under 5 years of age represented 7% of the City's total population count while persons over the age of 18 represented 72.9% of the City's total population count. By comparison, the percentage of persons over 18 years of age in Hennepin County, the State, and the nation were 76%, 73.8%, and 74.3% respectively.

Based on the most recent figures from the U.S. Census Bureau, the City's population is 5.9% of Hennepin County's total population. Plymouth has experienced an 18.5% increase in residential growth from 1996 to 2006. There are 29,115 occupied housing units in Plymouth. Of the total occupied housing units, approximately 71.5% are owner-occupied and 28.5% are renter-occupied.

# City of Plymouth's Age Distribution Census for 2000

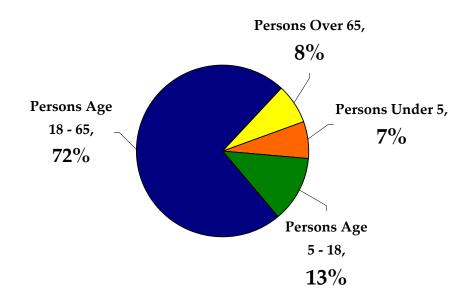
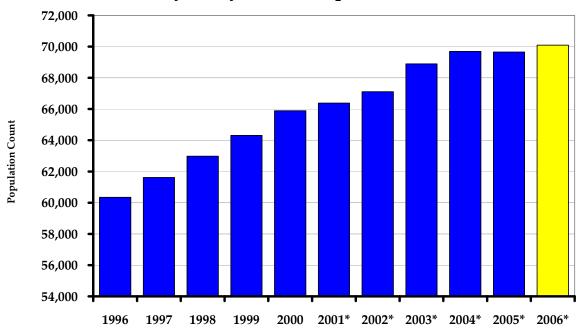


Figure 4

# City of Plymouth's Population Trend



<sup>\*</sup> Estimates. 2006 population estimates are the most recent data available from the U.S. Census Bureau, 06/28/2007.

Figure 5

### **Economics**

Unemployment Rate (based on July 2007 data):

Plymouth 3.7 percent

Minnesota 4.8 percent

Top 10 Major Employers in Plymouth (July 2007) Number of Employees

Carlson Companies	2,225
Prudential Insurance Company	1,600
<b>Qwest Communications</b>	700
Boston Scientific	600
Honeywell Incorporated	500
Select Comfort Corporation	475
Upsher-Smith Laboratories, Inc.	400
US Food Service	400
Fortis Health	390
Deltak Corporation	370

## **Family Income**

Median Family Income (includes all earners in household)	\$87,286
Hennepin County Income Median Family Income (includes all earners in household)	\$74,000
Housing Costs in Plymouth	
Average Sale Price for a single family home (2006) **	\$380,100
Average Rental Rates (2 <sup>nd</sup> Qtr 2006)	
House (2 bedrooms)	\$1,020
House (3 bedrooms)	\$1,220
Town Home (2 bedrooms)	\$1,137
Condo (2 bedrooms)	\$886
Duplex (3 bedrooms)	\$1,174

*Source:* \*\*City Assessor

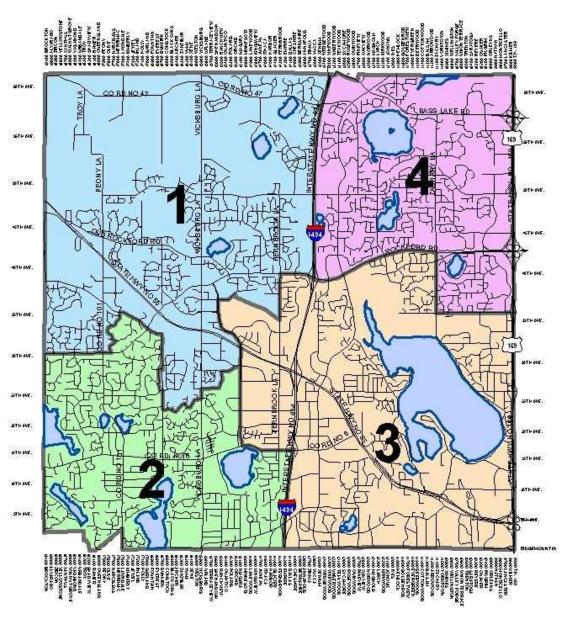
# **Governing Body**

Plymouth operates as a home rule city according to a City Charter and ordinances, under a City council-manager form of government.

Policy-making and legislative authority are vested in a City Council consisting of a mayor, two atlarge council members, and four ward council members. Besides representing their individual wards and responding to public concerns, the City Council's main responsibilities include: passing ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The council is elected on a non-partisan basis. Council members serve four-year staggered terms.

A map denoting council members by ward is as follows (See, Figure 6):

# Ward Map





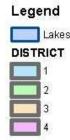


Figure 6

# SCOPE OF SERVICES

Plymouth is a full service municipality. The major services the City provides are as follows:

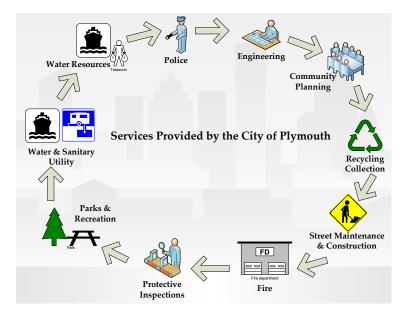


Figure 7

# **Employees and Benefits**

The compensation plan was developed to establish a fair and equitable method of setting and maintaining base compensation so that the City attracts and retains a competent work force. To fulfill its purpose, the following principles shall guide the practices and administration of the plan: internal equity, market forces, performance-based, maximum salary and predictability.

The City has 269.2 authorized regular full-time and part-time positions on a full-time equivalent basis in the 2007 Budget. The Biennial 2008/2009 Adopted Budget increases the number of positions to 274.2 in 2008 and 275.2 in 2009.

In addition to regular full-time and part-time positions, the City has a varying number of employees on a temporary and seasonal basis. Based on union contract language, the City can have up to 22 seasonal employees between the months of April and October. Plymouth has four collective bargaining unions. During 2007, the number of seasonal workers is 18. The 2008 Adopted Budget increases the number of seasonal employees by 2, resulting in having 20 seasonal employees. The number of temporary employees can vary from year to year. Because temporary positions are budgeted by dollars and not positions, it is difficult to determine the total full-time equivalents. Some of these temporary employees may only work 8 hours during the entire year, depending on the function for which they were hired. Over the past 7 years, the number of full-time equivalents,

including full-time, part-time, seasonal, and temporary employees has increased from 291.62 to approximately 323.

Table 1 below shows the City's FTE's, which exclude elected officials, seasonal, and/or temporary employees:

Table 1 - Full-time Equivalents

		Ιć	abie i -	- ruii-i	ime Ec	quivaie	ents				
	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
General Fund											
Administration	7	6	6	6	6	6	6	6	6	6	6
Communication	1	2	2	2	2	2	2	2	2	2	2
Human Resources	2	2	2	2	2	2	2	2	2	2	2
Planning	10	11	11	11	11	11	11	11	11	11	11
Protective Inspection	12	12	13	13	13	13	13	14	14	14	14
Park & Recreation	4	4	4	4	4	4	5	5	5	5	5
Plymouth Creek			4	5	5	5	5	5	5	5.7	5.7
Park Maintenance	18.5	18.5	19.5	19.5	19.5	20.5	20.5	20.5	20.5	20.5	20.5
Accounting	14.5	14.5	14.5	14.5	14.5	14.5	14.5	14.5	14.5	14.5	14.5
Assessing	6	6	6	6	6	6	6	6	6	6	6
Police - Sworn	58	60	60	61	61	65	67	67	69	70	70
Police - Civilian	15.5	15.9	16.2	16.2	16.2	16.2	16	16	16.75	16.75	16.75
Fire	2	2	4	4.8	4.8	5.8	6.5	6.5	6.5	6.5	7.5
Engineering	13	14	14	14	14	14	15	15	14	14	14
Streets	18.5	18.5	19.5	19.5	19.5	20.5	19.5	19.5	18.5	19.5	19.5
Total General Fund	182	186.4	195.7	198.5	198.5	205.5	209	210	210.75	213.45	214.45
Other Funds: Special Rev	venue, I	Enterpri	ise & In	ternal S	Services	•					
Recreation	4	4	5	5	5	5	5	5	5	6	6
Design Engineering	3	3	3	3	3	3	3	3	3	3	3
Water Resources	1	1	1.6	1.6	2.6	3.6	3.6	3.6	4.6	4.6	4.6
Water	9	9.5	9.5	9.5	9.5	9.5	9.5	9.5	10.5	10.5	10.5
Sewer	7	7	7	7	8	8	8	8	8	8	8
Central Equipment	4	4	4	4	4	4	4	4	4	4	4
Solid Waste	1	1	1	1	1	1	1	1	1	1	1
Ice Center	4.5	4.8	5	5	5	5	4.75	4.75	4.75	5.05	5.05
Transit	1	1	1	1	1	1	2	2	2	2	2
HRA	4	5	5	5.6	6	6	6	6	6	6	6
Information Technology	5.5	5.5	6.5	6.5	6.5	6.5	6.6	6.6	6.6	7.6	7.6
Risk Management	1	1	1	1	1	1	1	1	1	1	1
Public Facilities	2	2	2	2	2	2	2	2	2	2	2
Total Other Funds	47	48.8	51.6	52.2	54.6	55.6	56.45	56.45	58.45	60.75	60.75
<b>Total Employees</b>	229	235.2	247.3	250.7	253.1	261.1	265.45	266.45	269.2	274.2	275.2
			Est.	Est.	Est.	Est.	Est.	Est.	Est.	Est.*	Est.*
Population	64,313	65,894	66,386	67,118	68,899	69,693		70,102	70,102	70,102	70,102
ториганоп	01,313	03,074	00,300	07,110	00,039	09,093	09,001	70,102	70,102	70,102	70,102
Per Capita	281	280	268	268	272	267	262	263	260	256	255

<sup>\*</sup> No Data Available for Estimated Population. Resumed at 2006 Projected Count.

# **Employers Contribution**

The City contributes a flat amount towards health and life insurance coverage. Employees are required to purchase disability insurance coverage. They have the option of selecting other benefits. Employees are required to pay for these optional benefits. The City is anticipating at least a 20% increase in health insurance rates for 2008.

# **BUDGET PROCESS**

## **Budget Administration**

This budget has been structured and prepared using the guidelines of the National Council on Governmental Accounting (NCGA) and the Government Finance Officers Association (GFOA). Two publications, Governmental Accounting, Auditing and Financial Reporting (GAAFR) and Governmental Accounting and Financial Reporting Standards as adopted by the Governmental Accounting Standards Board (GASB), guide the budget process. The City of Plymouth prepares its budget on a calendar year basis as required by the City Charter.

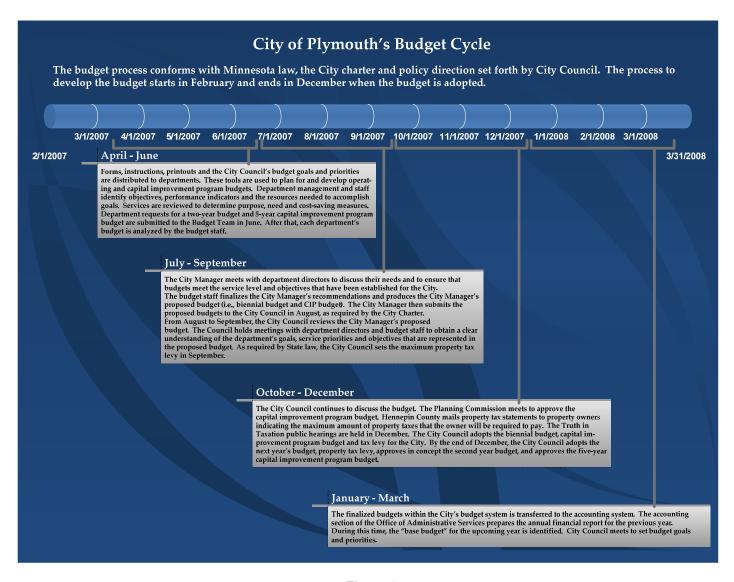


Figure 8

## **Basis of Accounting**

The budget parallels the City's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available. Expenditures are recorded when incurred. Records for the City's Proprietary Fund, including the Enterprise and Internal Service Funds, are maintained on a full accrual basis. For budgetary purposes, depreciation, accrued liabilities for accumulated leave balances, and market value adjustments to City investments are not included in calculating fund balances. Building and equipment repair and maintenance are budgeted for annually. Investments are held to maturity so market value during the term of the investment is not an issue when allocating resources.

## **Revenue Management Policies**

#### The City of Plymouth will;

- Impose taxes, fees, and rates at appropriate levels to fund their intended purposes
- Maintain a reserve balance to provide for a diversified and stable revenue system
- Estimate annual revenue using an objective, analytical process
- Conduct an annual review costs of activities supported by taxes, rates, and user fees
- Set fees and user charges for each enterprise fund based on current and future operating, capital, infrastructure, and debt requirements
- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities

## **Reserve Management Policies**

## The City of Plymouth will;

- Establish bond reserves based on requirements of individual bond ordinances
- Establish capital reserves which accumulate funds for the planned construction or replacement of City infrastructure or for the acquisition of capital equipment based on the 5-year Capital Improvement Program
- Establish other reserves related to special items as approved by City Council
- Maintain the General Fund reserve balance at a level established by Council resolution

## **Investment Management Policies**

# The City of Plymouth will;

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes
- Pool cash from all legally permitted funds for investment purposes
- Maximize the investment rate of return and adhere to lawful investment options
- Ensure that the safety of the principal is the dominant requirement for City investments followed by maintaining sufficient liquidity to meet operating requirements, then yield
- Follow the City of Plymouth's investment policy

## **Debt Management Policies**

#### The City of Plymouth will;

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues
- Repay debt within the expected useful life of the project or sooner
- Prohibit the use of long-term debt for operating expenses
- Issue debt which is relative to payback ability
- Ensure that borrowing does not overburden future taxpayers
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be part of all adopted bond issues.

## Accounting, Auditing and Reporting Policies

#### The City of Plymouth will;

- Provide regular information concerning cash position and investment performance through its accounting system
- Establish and maintain a high degree of accounting competency. Financial
  accounting and reporting will be done in accordance with methods prescribed by the
  Governmental Accounting Standards Board and the Government Finance Officers
  Association, or their equivalents.
- Present quarterly and annual reports to the City Council summarizing financial activity as required by City Charter
- Maintain financial systems to monitor expenditures, expenses, revenues, and performance of all municipal programs on an ongoing basis
- Provide full disclosure in annual financial statements and bond representations
- Use an independent certified public accounting firm to perform an annual audit
- Issue a Public Comprehensive Annual Financial Report
- Comply with all reporting requirements related to bond issuance terms

# FINANCIAL INFORMATION

# **Fund Accounting**

Fund accounting is used throughout the city, both for budgeting and accounting. Under this system, money is divided into separate accounts, rather than being held in one central account. The City has 17 budgeted funds. Each fund has been established for a specific purpose and is somewhat like a separate bank account.

Those funds used to pay for operations, maintenance, and other ongoing activities are like checking accounts. Generally, revenues flowing into the fund are spent during the same year. Unless there is a change in service levels, spending is similar from year to year.

Other funds are more like savings accounts. Money is accumulated for periodic capital needs, such as the replacement of equipment. The balance in those funds grows until expenditures are made. Spending can vary greatly from year to year.

## **Expenditure and Appropriation**

The total appropriation includes internal transfers and allocations, which are counted both as revenues and expenditures twice, and occasionally three times. For these reasons the total appropriated amount in a fund can be significantly higher than actual spending. The net City budget excludes internal service charges and internal transfers. It represents a close approximation of projected spending.

# **Fund Types**

The City of Plymouth classifies funds into six types: General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Debt Service Funds, and Capital Project Funds. Section 7.10 of the City Charter states that; "There must be maintained in the city treasury a general fund and the funds required by law, ordinance, the budget resolution or other resolution. The Council may make inter-fund loans and transfers except from trust or agency funds or where prohibited by this charter or law."

The **General Fund** is established to account for all revenues and expenditures which are not required to be accounted for in other funds. It has more diverse revenue sources than other funds, including property taxes, licenses, permits, fines and forfeits, intergovernmental, service charges, rents, and investment interest earnings. The fund's resources finance a wide range of functions, including operations of general government, public safety, public works, and general service expenditures.

The **Special Revenue Funds** are established to account for revenues derived from taxes and other specific revenue sources. Resources provided by Special Revenue Funds are restricted by statute, City Charter, or ordinance to finance specific City functions or activities. Included in this fund type are Recreation, Transit, and the Housing Redevelopment Authority (HRA).

The **Enterprise Funds** are established to account for the acquisition and operation of Water, Sewer, Solid Waste, Ice Center, Water Resources, and the Field House. These funds are either entirely or predominantly self-supporting from user charges to the general public.

The **Internal Service Funds** are established to account for the financing of goods and services provided to various City departments on a cost reimbursement basis. The City's Internal Service Funds are as follows: Central Equipment, Risk Management, Design Engineering, Employee Benefit, Information Technology, and Public Facilities.

The **Debt Service Funds** are established to account for the payment (from taxes and other sources) of interest and principal on long-term debt. The following schedule outlines debt the City of Plymouth and its Component Unit are responsible for:

Table 2 - Debt Service Schedule

	Dat	Rate of	Authorized		Outstanding		
Description	Issue	Maturity	Interest	a	nd Issued	1	2/31/2007
General Obligation Bonds							
Activity Center and Field House Bond of 1998	12/1/1998	2/1/2014	3.4% - 4.375%	\$	4,500,000	\$	2,435,00
Street Reconstruction Bonds - 2003B	5/27/2003	2/1/2014	2.0% - 3.5%		1,465,000		1,060,00
Open Space Refunding Bonds - 2003D	11/25/2003	2/1/2011	2.25% - 3.05%		1,355,000		945,00
Capital Improvement Bonds - 2004A	9/9/2004	2/1/2025	3.0% - 4.75%		7,480,000		7,055,00
Open Space Bonds - 2007A	11/12/2007	2/1/2024	3.9% - 4.5%		2,810,000		2,810,00
Total General Obligation Bonds				\$	17,610,000	\$	14,305,00
General Obligation - Tax Increment Bonds							
Tax Increment Bonds - 1998A	10/1/1998	2/1/2023	4.15% - 4.65%	\$	2,900,000	\$	2,705,00
Tax Increment Bonds - 2005A	4/1/2005	2/1/2023	2.80%		1,370,000		1,370,00
Total Tax Increment Bonds				\$	4,270,000	\$	4,075,00
Special Assessment Bonds							
Housing Improvement Bonds - 1998B	10/1/1998	2/1/2014	5.2% - 5.9%	\$	1,030,000	\$	595,00
GO Improvement Bonds - 2003C	11/25/2003	2/1/2010	2.25% - 2.75%		2,895,000		1,565,00
Total Special Assessment Bonds				\$	3,925,000	\$	2,160,00
General Obligation Revenue Bonds							
GO Water Revenue Bonds	12/8/2004	2/1/2019	3.0% - 4.0%	\$	13,140,000	\$	10,650,00
Total General Obligation Revenue Bonds				\$	13,140,000	\$	10,650,00
Total Bonds Payable (City)						\$	31,190,000
Component Unit (HRA)		,					
Plymouth Towne Square Housing Project	2/20/2003	10/1/2023		\$	4,860,000	\$	4,065,00
Vicksburg Crossing Housing Project	5/1/2005	2/1/2035	3.75% - 5.0%		10,650,000		10,650,00
Total Component Unit (HRA)				\$	15,510,000	\$	14,715,00
Total Outstanding Debt						\$	45,905,00

The **Capital Project Funds** are established to account for the resources used for the acquisition and construction of capital facilities except for facilities financed by the Enterprise Funds. The City does not include the Capital Project Funds in the Adopted Budget as these funds are generally established for a short duration and specific purpose.

#### **Transfers**

Because money is budgeted and accounted for in separate funds rather than being pooled in one account, transfers occur among funds. Transfers take two primary forms; allocations and operating transfers.

**Allocations** – Allocations represent payments for support services provided by one City department to another City department. These charges are direct reimbursements for services provided and are calculated annually utilizing a cost of service analysis. Examples of support for which direct charges apply include the Central Equipment and Information Technology Funds.

**Operating Transfers** – This represents the transfer from one fund to another fund for operational purposes or for capital outlays without the expectation of any support services in return.

# TOTAL CITY BUDGET

The Biennial 2008/2009 Adopted Budget is balanced and is in compliance with the provision of the City Charter and Council Policies. The existing service levels are maintained.

The total City budget as shown below is the combined *budgets* of all parts of the organization, including the HRA. Table 3 below shows the gross City budget, as well as the net City budget, which excludes allocations and transfer charges, and closely approximates projected spending.

Table 3 – Total Combined City Budget

	2006 Actual	2007 Adopted	2008 Proposed	2009 Proposed
Revenue				
General Property Taxes	\$ 19,437,735	\$ 21,037,307	\$ 22,415,271	\$ 23,655,012
Permits and Licenses	3,151,889	2,386,315	2,569,500	2,570,200
Intergovernmental	8,675,394	8,634,701	9,048,062	9,073,936
Charges for Services	17,391,395	18,120,100	19,735,876	20,913,342
Fines and Forfeitures	939,015	870,000	897,900	900,500
Contributions	204,257	131,000	66,000	1,000
Billings to Departments	5,192,168	5,772,462	5,547,849	5,805,271
Other Revenues	877,001	693,800	651,360	205,965
Investment Earnings	1,306,556	1,527,500	1,380,048	1,313,287
Transfers In	721,432	3,340,777	8,762,634	4,596,088
Total Revenue	\$ 57,896,842	\$ 62,513,962	\$ 71,074,500	\$ 69,034,601
Appropriations				
Personal Services	\$ 21,198,948	\$ 22,706,110	\$ 24,127,309	\$ 25,282,918
Materials & Supplies	2,779,061	3,061,546	3,485,834	3,737,602
Contractual Services	23,367,653	25,434,466	25,929,991	27,263,836
Capital Improvements	1,871,342	4,531,949	10,190,900	5,913,300
Debt Service	1,141,138	1,284,138	1,127,488	1,119,913
Depreciation	8,563	-	-	-
Allocations	2,882,669	3,108,411	3,095,209	3,192,636
Transfer Out	923,848	2,387,342	3,117,769	2,524,396
<b>Total Appropriations</b>	\$ 54,173,222	\$ 62,513,962	\$ 71,074,500	\$ 69,034,601
Less Allocations	\$ 2,882,669	\$ 3,108,411	\$ 3,095,209	\$ 3,192,636
Less Transfers	923,848	2,387,342	3,117,769	2,524,396
	3,806,517	5,495,753	6,212,978	5,717,032
Net Appropriations	\$ 50,366,705	\$ 57,018,209	\$ 64,861,522	\$ 63,317,569

# Overall Fund Summary

**Table 4 – Overall Fund Summary** 

	2006 Actual	2	2007 Adopted	2	2008 Proposed	2009 Proposed
Revenues						
General	\$ 25,059,442	\$	25,616,296	\$	27,328,347	\$ 28,553,719
Special Revenue	10,602,049		10,537,643		10,909,227	11,210,589
Enterprise	16,084,541		18,931,142		24,237,890	21,813,345
Internal Service	6,150,810		7,428,881		8,599,036	7,456,948
Total Revenue	\$ 57,896,842	\$	62,513,962	\$	71,074,500	\$ 69,034,601
Appropriations						
General	\$ 22,882,822	\$	25,616,297	\$	27,328,347	\$ 28,553,719
Special Revenue	10,329,043		10,537,642		10,909,227	11,210,589
Enterprise	14,893,717		18,931,142		24,237,890	21,813,345
Internal Service	6,067,640		7,428,881		8,599,036	7,456,948
Total Appropriations	\$ 54,173,222	\$	62,513,962	\$	71,074,500	\$ 69,034,601

Each fund is supported by several revenue types. Figures 9 and 10 outline the type of revenues supporting the total city budget for the 2008 and 2009 adopted budgets, as well as the percentage of support received.



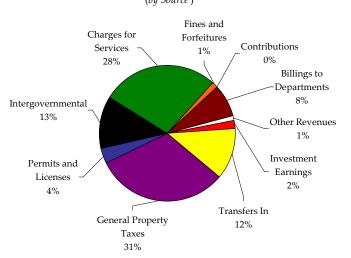
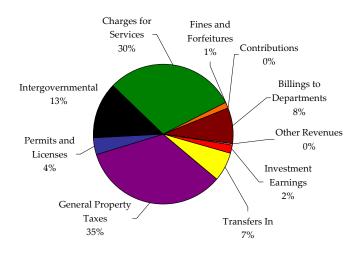
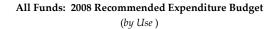


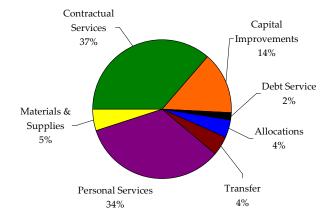
Figure 9 Figure 10

# All Funds: 2009 Recommended Revenue Budget (by Source)



Figures 11 and 12 below demonstrate how resources are allocated. It is also important to note that in addition to providing the total City budget, the two figures incorporate the Capital Improvement Program totals.





# All Funds: 2009 Recommended Expenditure Budget (by Use)

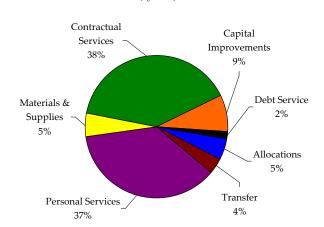


Figure 11 Figure 12

# REVENUE SOURCES

# **Property Tax Levy**

This levy is for general operating purposes, repayment of outstanding debt, and street reconstruction. The General Fund (operating budget) receives the majority of these dollars. The Street Reconstruction Fund, Recreation Fund, CDBG, HRA General, and Capital Improvement Fund also receive an allocation of these dollars.

#### Tax Increment Revenue

Revenue from tax increment financing (TIF) districts is the fundamental financial asset of the Plymouth Housing and Redevelopment Authority (HRA). This revenue is first used to pay debt service on outstanding bonds and developer-financed obligations. Much, but not all, of the remaining revenues can be used to participate in other eligible redevelopment projects.

#### **Licenses and Permits**

License and permit revenues are received from businesses and occupations licensed by the City. Building permits are the primary source of revenues for the City. License fees approximate the direct and indirect cost of issuing the license and policing the licensed activities.

## Intergovernmental Revenue

These revenues are received from federal, state, and county sources. The largest item is Police State Aid which the State of Minnesota provides. Other sources include the highway user tax, grants, and the school liaison contracts with the school districts.

# **Charges for Services**

Charges for Services are best defined as user fees. Through user fees, a substantial part of the cost of operating programs and facilities is borne by those who use them. Utility charges for services are reviewed later in this report.

#### **Fines and Forfeitures**

This type of revenue is generated primarily by the Police Department for violations of the law. Hennepin County collects revenue and distributes a portion back to the City of Plymouth.

## **Interest Earnings**

The cash balances in all funds are invested in interest bearing investments of maturities appropriate to the projects cash requirements of the funds. In 2008, the projected interest rate is 4%.

## **Utility Charges**

These are revenues generated from the provision of basic utility services and are classified as Enterprise Funds. The City of Plymouth provides four utility services: water, sanitary sewer, solid waste (recycling), and surface water.

# **EXPENDITURE OVERVIEW**

## **Total City Expenditures**

The City divides expenditures into account groups to describe how it is spending its funds. The account groups are Personal Services, Materials and Supplies, Contractual Services, Allocations, Transfers, and Capital Improvements.

The *Personal Services* group includes all salaries, the City's contribution towards FICA, Medicare, Public Employees Retirement Association, the City's contribution towards benefits, workers' compensation costs, and other costs related to compensation and benefit costs.

#### Retirement Costs

All full-time and certain part-time employees of the City are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the Public Employees Retirement Fund (PERF) and the Public Employees Police and Fire Fund (PEPFF), which are cost sharing, multiple-employer retirement plans. These plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

PERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan. All police officers, fire fighters and peace officers who qualify for membership by Minnesota statute are covered by the PEPFF.

Pension benefits are funded from member and employer contributions and income from the investments of fund assets. Minnesota Statute chapter 353 sets the rates for employer and employee contributions. The City makes annual contributions to the pension plans equal to the amount required by state statutes. In 2007 Public Employees Retirement Coordinated Plan members are required to contribute 5.75 percent their annual covered salary. Public Employees Police and Fire Fund members are required to contribute 7.8 percent of their annual covered salary. In 2008, Public Employees Retirement Coordinated Plan members will be required to contribute 6.0% of their annual covered salary. The required contribution amount increases to 6.25% in 2009. Public Employees Police and Fire Fund members are required to contribute 8.6% in 2008 and 9.4% in 2009.

The City is required to contribute the following percentages of annual covered payroll:

**Table 5 - Public Employees Retirement Fund** 

Type of Retirement Fund	2007 Adopted Budget	2008 Proposed Budget	2009 Proposed Budget
Coordinated Plan members	6.25 percent	6.50 percent	6.75 percent
Public Employees Police and Fire Fund	11.7 percent	12.9 percent	14.1 percent

#### Employers Contribution

The City contributes a flat amount towards benefit coverage. Employees then have the option of selecting from a cafeteria plan of benefits. Employees are required to pay for any benefits exceeding the employer's contribution.

#### Workers Compensation

The Department of Administrative Services manages workers' compensation premium costs and claims. Workers' compensation costs are partially charged to each department based on past claims history. Claims incurred are accounted for in the Risk Management Fund.

The *Materials and Supplies* group includes all office supplies, parts, and materials necessary to provide the services funded in the budget.

The *Contractual Services* group includes all services provided to the City by outside sources. Examples include postage, printing, subscriptions, contracted services, insurance payments, and employee training.

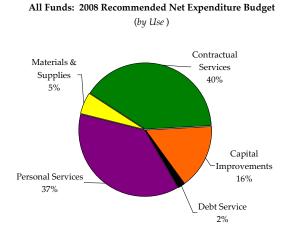
The *Allocation* group is used to distribute the cost of operations of Internal Service Funds to the benefiting departments/divisions.

The *Transfer* group is for any transfer between City funds.

The *Capital Improvement* group is for the purchase of items that cost more than \$5,000 and have a useful life of more than one year, and all infrastructure and building construction projects.

# **Net Total City Budget (Excluding Transfers)**

For the Biennial 2008/2009 Adopted Total City Budgets, the net budget is a more accurate indicator of actual City spending since transfers and allocations can be duplicated. Figures 12 and 13 below show the percentage of use by type for the City's 2008 Net Total Budget (\$64,861,522) and the 2009 Net Total Budget (\$63,317,569).



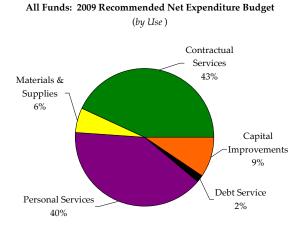
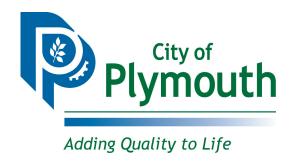


Figure 13 Figure 14



# **BUDGET OVERVIEW**

# **BUDGET OVERVIEW**

# **Property Tax**

**2008 Property Tax Levy Proposal -** A total property tax levy of \$ 27,485,188 is adopted for 2008. The overall property tax levy increase is 6.17%. Of this amount, 2.5% is directed to Street Reconstruction and 3.667% for continuing operations and the addition of a maintenance worker. In addition to the City property tax levy, there is a Housing Redevelopment Authority (HRA) levy. In 2008, the amount of this levy is adopted at \$524,477.

**2009 Property Tax Levy Proposal -** A total levy of \$ 28,837,320 is adopted in concept for 2009 with an overall property tax levy increase of 4.92% from 2008. Of this amount, 2.4% is directed to Street Reconstruction, 1.68% for continuing operations and the addition of a maintenance worker, with the remaining 1% assisting in supporting the operations of the Recreation and Capital Improvement funds. In addition to the City property tax levy, there is a Housing Redevelopment Authority (HRA) levy. In 2009, the amount of this levy is adopted in concept at \$551,277.

Table 6 below indicates the distribution of the City and HRA levies.

Table 6 - City and HRA Levies

	2007	2008		2009			
	Tax Levy	Prop	osed Tax Levy	Percent Increase	Pro	posed Tax Levy	Percent Increase
City Tax Capacity Levies	 			_			
General Fund	\$ 19,894,955	\$	21,252,059		\$	22,445,238	
Market Value Credit Aid (State Aid Cut)	560,000		507,000			450,000	
Street Reconstruction	2,047,000		2,303,400			2,458,092	
Recreation Fund	658,735		658,735			678,497	
Capital Improvement Fund	337,653		347,783			358,216	
2003 Street Reconstruction Bonds	180,968		182,543			184,000	
2004 Street Reconstruction Bonds	423,270		422,017			425,000	
2004 Public Safety Bonds	598,087		594,674			594,000	
Total City Tax Capacity Levy	\$ 24,700,668	\$	26,268,211	6.35%	\$	27,593,043	5.04%
City Market Value Levies  Activity Center Bonds 2003 Open Space Refunding	\$ 432,226 252,123	\$	429,706 262,794		\$	428,000 265,000	
Total City Market Value Levy	\$ 684,349	\$	692,500	1.19%	\$	693,000	0.07%
Total City Levy	\$ 25,385,017	\$	26,960,711	6.21%	\$	28,286,043	4.92%
HRA Levy							
HRA Levy	\$ 503,617	\$	524,477		\$	551,277	
Total HRA Tax Capacity Levy	\$ 503,617	\$	524,477	4.14%	\$	551,277	5.11%
Total All Levies	\$ 25,888,634	\$	27,485,188	6.17%	\$	28,837,320	4.92%
Total Tax Rate (For Charter Requirements)	23.28%		23.39%			25.59%	

## **Charter Requirement for Levy Adoption**

The City Council, in accordance with the City Charter, has adopted an ordinance that requires a two-thirds majority vote to adopt a tax levy resolution that increases the City's tax rate over the prior year. This tax rate is defined as the quotient derived by dividing the City's tax levy by the City's net tax capacity. The tax levy must be adopted by a 5/7 majority vote.

## Calculation of Property Tax Levy

The City of Plymouth historically begins the annual budget process by reviewing growth and inflation, as both of these factors significantly impact our ability to maintain service levels. There are no levy limits for 2008. The Implicit Price Deflator—the formula used by the State of Minnesota when limits are in placed—includes factors for inflation, growth in households, and 50% of the growth in commercial/industrial. (See, Table 7)

	April 1, 2005	April 1, 2006	Percent Change
Growth in Households	27,457	27,771	1.14%
Growth in Commercial/Industrial Value (Formula allows credit for 1/2 of growth)	1,609,390,300	1,639,273,100	0.93%
Implicit Price Deflator - State & Local Government	125	131	4.29%

Table 7 – Minnesota Implicit Price Deflator

## **Property Tax Impacts**

The impact of the 2008 Adopted Budget to the residential homeowner with a property valuation of \$380,100 is an increase of approximately \$9.67 for the City and HRA portion of the property tax. This is based on the 2007 average home sale price and the adopted property tax levy increase of 6.17%. (See, Table 8)

Table 8 - Estimated Tax Burden on Average Home: 2007 Versus 2008

			Estimated
	2007	Estimated 2008	(Increase/Decrease)
Average Home Sale Value	\$ 367,900	\$ 380,100	
Tax Capacity at 1%	3,679	3,801	
Combined City Tax & Market Value Rates	24.0310%	23.4460%	
Total City Tax Capacity & Market Value Levies	\$ 884.10	\$ 891.18	\$ 7.08
HRA Tax Capacity Rate	0.4710%	0.4540%	
Total HRA Tax Capacity Levy	\$ 17.33	\$ 17.26	\$ (0.07)
Total Estimated Gross Property Tax Levy	\$ 901.43	\$ 908.44	\$ 7.01
Market Value Credit	\$ (10.47)	\$ (7.81)	\$ 2.66
Total Net Property Tax Levy	\$ 890.96	\$ 900.63	\$ 9.67

#### 2008 Budget Considerations

As part of the Council's 2007 Goals and Items for Study, the Council indicated interest in forecasting General Fund revenues at least two years beyond the current budget year and reviewing revenue sources. To accomplish this goal, the City has prepared its first two years or biennial budget for all budgeted funds. By statute, the Council must formally adopt a budget each year. When approving a biennial budget, the first year would be formally adopted and the second year would be accepted in concept.

The following information provides details about the increased services and provides additional information related to certain continuing service expenditures.

Aging Infrastructure – The Biennial 2008/2009 Adopted budget focuses on the aging infrastructure of the City. Over the past several years the City has been directing resources to the reconstruction of streets. This trend continues in 2008 and 2009. In addition to infrastructure renovation, the 2008/2009 adopted budget also focuses on infrastructure preservation.

Streets – Since 2000, the City has added over 17 miles of streets. To preserve and lengthen the life of the current City infrastructure, the 2008/2009 adopted budget directs additional resources to increased paving operations with the acquisition of an upgraded paver machine and includes additional resources in the areas of asphalt (\$50,000), crack sealing (\$25,000), and seal coating (\$75,000). The paver is scheduled to be replaced in 2008 as part of the Central Equipment replacement schedule.

*Street maintenance* has included \$30,000 for street sweeping that was previously included in the *water resource* budget.

The Biennial 2008/2009 Adopted Budget includes an additional property tax levy of \$256,400 and \$156,692 respectively to be directed to street reconstruction. This increase is consistent with the five-year Capital Improvement Program approved in January of 2007. Additional information about the property tax levy can be found on page xxviii.

The adopted budget also includes the purchase of a *tandem truck*, at a cost of \$180,000, for the hauling of materials for streets and to add a snow plow route. By adding an additional snow plow route in 2008, the contracted services for snow plowing will be reduced in 2009. To accommodate the additional work efforts on the City's infrastructure, there is *one full-time maintenance worker streets with a budget impact of* \$41,310 and *one temporary worker* adopted for *the street maintenance budget*. During warm weather months the full-time employee would assist with the street infrastructure maintenance and with snow plowing in the winter. The recommendation is that this position be filled on April 1, 2008. The temporary employee would assist with the *maintenance of streets with a budget impact of* \$10,000.

*Fleet* – The Central Equipment budget remains consistent with past years regarding the acquisition of fleet. The City's fleet acquisition is based on a replacement schedule, condition of assessment and use of vehicles/equipment.

*Housing* – In addition to the aging street infrastructure, the *City's aging housing stock* needs to be considered. To address this issue, the 2008 adopted budget redirects a vacant *Construction Inspector* position to be filled as a *Housing Code Inspector*.

*Public Safety* – Throughout this budget document there are examples of how resources are being redirected. Over the past few years the Police Department has been striving to become more strategic and proactive. The adopted budget contains a proposal that changes current operations without a substantial increase in cost. The three components of this plan are outlined below.

- Patrol Operations In June of 2008, the deputy chief is planning to retire. At that time, there will be a promotion of one of the Captains to Deputy Chief. Once this promotion occurs, a series of personnel modifications will occur. The order and change is indicated below.
  - Retirement of Deputy Chief
  - Promotion of Captain to Deputy Chief
  - Elimination of one Captain Position
  - Recruitment of Patrol Officer
  - Elimination of Administrative Sergeants positions (2); these Sergeants will return to Patrol Operations
  - Recruitment of three part-time *Administrative Office Personnel* (See explanation below.)

Administrative Office Personnel – These part-time employees would be retired police officers. They will handle most administrative assignments currently done by the special operations commander and administrative sergeants.

All changes in *Patrol Operations* can be accomplished within the current budget. The end result of the redirection of resources is a net gain of three officers in the Patrol Operations Division.

— Support Services – At the end of 2007, an investigator will retire. This investigator works on issues related to gun checks, liquor and other licenses, and personnel background investigations. The recommendation is to contract out the majority of these services at a cost of \$15,000 and reassign the remaining duties to clerical staff. The position would then be replaced with a working investigator. This would be accomplished by transferring an officer from Patrol Operations to Investigations.

At this time, there is a high volume of open cases. In addition, the cases have become more complex. Some examples of the cases currently being investigated are: fraud, forgery, criminal sexual conduct, and white collar crime. The sexual assault cases generally are not from the Patrol Division but rather forwarded by schools, mental health institutions, and hospitals. Over the past few years, service levels on other minor cases such as petty theft and vandalism have decreased due to the increase of other more complex cases. While there has been a significant overall increase in case load (from 20 per investigator to 40) there has not been an increase in staff for six years.

— Emergency Management – In order to accomplish the first two objectives of this proposal, the current day to day emergency management responsibilities would be shifted from the Police Department to an Emergency Management Team. This team would consist of the police chief, fire chief, police sergeant, and the public works director. The intent of this change is to maintain, not grow, the program for emergency management.

Providence Academy has requested that the City provide a School Resource Officer beginning in January 2008. The adopted budget includes an additional sworn officer; bringing the number of sworn officers to 70. The cost of this position would be partially offset by revenue from Providence Academy. During the summer, the sworn officer would be assigned to the traffic division. The expectation is that the revenue generated by this division would offset the City's portion of the cost.

Fire Department – The adopted budget includes an additional \$50,000 in both 2008 and 2009 for temporary wages to assist with scheduling hours. Historically, it is more difficult to provide a consistent level of service during the summer months and on weekends. There is also a \$2,800 increase in safety equipment due to new standards for turn out gear. Turn out gear needs to be replaced every three to five years, depending on usage. The Fire

Department's budget also contains an increased service of \$2,000 for a lung test for fire-fighters.

*Information Technology* – Technology impacts every department throughout the City and the use of technology continues to grow. The adopted budget proposes to increase the level of technology, replace end of life software systems, embark on e-commerce - all while streamlining operations and reducing annual operating costs and future capital expenditures.

City Council has approved the purchase of a new financial and human resource software system. The new system will replace systems installed in 1996 – 1998. Once this system is fully implemented, the Land Use software will start to be evaluated. The land use software is also past its useful life.

In addition to the software systems replacement, all of which are fully funded through the information technology reserves, there are several items that operate behind the scenes that need attention. It is important that these items are addressed before the implementation of new software takes place. These items are addressed in the 2007 budget amendment request (Council meeting of August 14, 2007). In addition, there is an attachment (See, "Attachment" tab), which identifies how systems currently work, how they will work after the new hardware is installed, as well as the current and future state of the IT Division.

To accomplish the IT's objectives, the adopted budget includes an addition of *one full-time Information Technology staff member*. The new position is a systems analyst that would perform programming tasks. It is adopted that this position be evaluated in three to five years for need after the new software systems are implemented. An analysis was done to determine if these services should be done in-house or contracted out. Staff recommended these functions be performed by a full-time employee since it would be more cost effective than if the City were to contract the programming out. As a result of the City's effort to streamline business processes and practices, the *information technology allocations to other departments in 2008 are approximately \$89,000 less than 2007*. This savings includes the addition of the full-time employee.

#### Other Items of Interest

*Health insurance costs* continue to increase. For 2008, the adopted budget is anticipating more than a 20% increase. This is reflected in the adopted budget.

Table 9 shows a historic view of health insurance rates.

**Table 9 - Health Insurance Costs** 

Year	Insurance Carrier	Percentage Increase
1997	HealthPartners	13.00%
1998	HealthPartners	-1.00%
1999	BCBS	-2.00%
2000	BCBS	16.00%
2001	BCBS	19.00%
2002	BCBS	21.75%
2003	BCBS	23.00%
2004	BCBS	6.70%
2005	BCBS	6.00%
2006	BCBS	6.00%
2007	BCBS	10.20%
Average An	nual Increase over 11 years	10.79%

*PERA* was increased in 2007. The City has been experiencing high levels of required reserves for *workers compensation*. As a result of this increase, the adopted budgets include \$128,000 in additional allocations in 2008 and \$23,685 in 2009.

Other Staffing Requests — There is a request for a full-time maintenance employee to be shared between the Plymouth Creek Center and the Ice Center. This employee would spend 7 months at Plymouth Creek Center and 5 months at the Ice Center. This position would assist with the general repairs and maintenance as well as the setup for Plymouth Creek Center. While at the Ice Center, this employee would be responsible for general maintenance items. In addition to the full-time position, the adopted budget includes an additional seasonal worker for the Parks Maintenance Division and a temporary (three-month) employee for the Forestry Division.

Within the *Recreation Fund*, an *adaptive and general recreation employee* is adopted. This employee would oversee programs designed specifically for recreation users with special needs. The position would be funded by *eliminating a part-time position* and from the revenue generated from *adding new programs*.

Table 10 below shows a listing of the new positions the City is proposing for the 2008 and 2009 budget years.

**Table 10 - New Positions** 

Division	Employee Title	Budget Impact (Wages and Benefits)	Revenue Offset	Net Budget Impact
Street Maintenance	Maintenance Worker	\$ 41,310		41,310
Street Maintenance	Temporary	10,000		10,000
HRA	Housing Code Inspector	(63,838)		(63,838)
Police	Sworn Officer (School Resource Officer)	63,612	63,612	
Information Technology	Systems Analyst	66,295		66,295
Plymouth Creek Center and Ice Center	Maintenance Worker	60,080		60,080
Park Maintenance	Seasonal	16,147		16,147
Forestry	Temporary	5,720		5,720
Recreation	Adaptive and Senior Recreation Supervisor	69,648	69,648	-
Protective Inspection	Part-time Electrical Inspector	20,000	20,000	-

Work Force Planning – This involves analyzing and forecasting the talent that an organization needs to execute its mission. It is proactive, enabling the organization to identify, develop and sustain the workforce skills it needs. Through workforce planning, organizations gain insight into what people the organization will need, and what people will be available to meet those needs. In creating this understanding of the gaps between an organization's demand and the available workforce supply, organizations are able to create and target programs, approaches and develop strategies to close the gaps.

Workforce planning is aimed at making sure they have the right people in the right place at the right time and at the right price. During the past two years and for several years into the future, Plymouth will be experiencing a high number of retirements. In fact, there are 37 employees eligible to retire, due to the rule of 90, over the next five years. The rule of 90 applies to any employee that was hired before July 1, 1989. These employees are eligible for full retirement benefits when their age and their years of service in public employment are equal to 90.

Since Plymouth has a number of significantly different functions, we have been and will continue to assess skills, try to anticipate the need for replacement employees and hire and develop employees with the skills or the potential to acquire the needed skills. Each department is being asked to do workforce planning. Some functional areas are easier to identify than others and assumptions related to attrition must be made. As we continue with this planning effort and attrition/retirements occur, there may be some mid-year changes relative to restructuring.

*Portable Workforce* – As technology continues to improve there is the possibility of having a portable workforce. This could result in improved efficiencies resulting in more output in less time. For example, the Assessing Division currently does valuations in the field and then comes back to the office to input information to the computer. With a portable workforce, the Assessing Division staff would have wireless laptops in the field and enter the information while doing inspections. By doing this, it would save approximately 15 minutes per inspection. Closely related are the building inspectors who could have a hand held device to input inspection information. By inputting the inspection results in the field, it eliminates the need to reenter the information back at the office.

Business Trends – It is extremely important that business trends are continually evaluated. As community demographics change, the allocation of resources must also change. For example; in the year 2000, there were 33 sheets of outdoor ice. In 2007 there are 13 sheets of ice. More and more residents are utilizing indoor ice and therefore the outdoor ice sheets have been reduced. We expect this trend to continue and may consider recommending going to five outdoor rinks of better quality in the year 2009 or 2010. The Parks and Recreation Department is in the process of performing this evaluation.

Subscription/Memberships – As in prior years, the City continues to fund *memberships* in several city organizations. If the City Council decides to review these memberships, the *review should take place during this preliminary phase of the budget process* as most of the memberships require early notification to end membership. In addition, the City does contribute to some Public Service entities. Over the past several years the contribution amount has remained stable. In 2008, the level of contribution will increase by 3%, or \$3,360.

**Reserve Balances** – Reserve balances are being evaluated. Staff will complete this analysis and will *recommend establishing policies* for each of these funds in 2008. As part of this analysis, staff will be reviewing alternatives for the *reallocation of resources*.

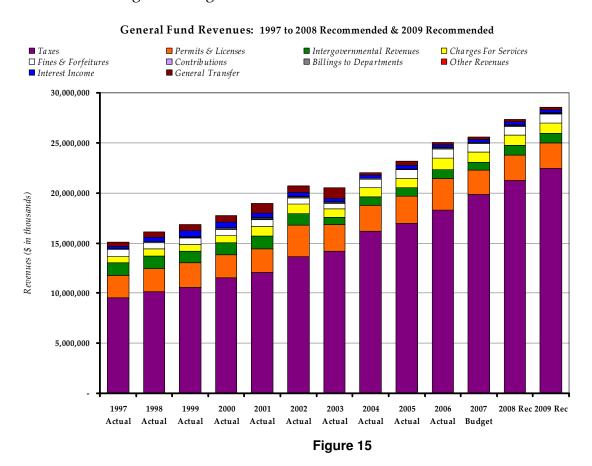
### **FUND SUMMARIES**

#### **General Fund**

The General Fund is where most City services to the public are budgeted and are labor intensive. These services include City administration, police and fire protection, inspections and code enforcement, street maintenance and repair, development review and regulation, and community planning. The 2008 Budget allocates nearly 78% of the funding for services to City residents using property taxes. The other funding sources are licenses and permits, charges for services, fines, state and federal grants, investment earnings, and transfers from other funds for services provided.

The 2008 General Fund revenues total \$27,328,347, an anticipated increase of 6.7% (or \$1,712,051) over the adopted 2007 budget. The major sources of the increases are property taxes, permits and licenses, and intergovernmental revenue.

Figure 15 below shows the growth in general fund revenues since 1997.



The 2008 General Fund expenditures total \$27,328,347, an anticipated increase of 6.7% (or \$1,712,051) over the adopted 2007 budget. The following services highlight areas of increase in expenditure use: personal services account for 61%, purchased services account for 21% (i.e.,

professional services, insurance, engineering, and vehicle maintenance), and the remaining 17% account for supplies, capital items, allocations, and transfers.

Details on individual departmental budgets can be found in the departmental operations section within this budget document. Table 11 shows general fund revenues (by source) and expenditures (by use) and Table 12 shows a listing of overall general fund expenditures by individual divisions within their departments.

Table 11 – General Fund Revenues and Appropriations

					% Change from			% Change from
	2006 Actual	2007 Adopted	2	2008 Proposed	2007 to 2008	2	2009 Proposed	2008 to 2009
Revenue								
General Property Taxes	\$ 18,288,214	\$ 19,874,955	\$	21,232,059	6.8%	\$	22,425,238	5.6%
Permits and Licenses	3,137,999	2,370,915		2,554,100	7.7%		2,554,800	0.0%
Intergovernmental	906,585	822,493		962,177	17.0%		977,463	1.6%
Charges for Services	1,137,721	994,500		996,160	0.2%		1,008,560	1.2%
Fines and Forfeitures	939,015	870,000		897,900	3.2%		900,500	0.3%
Contributions	2,865	1,000		1,000	0.0%		1,000	0.0%
Billings to Departments	98,128	96,510		95,000	-1.6%		95,000	0.0%
Other Revenues	45,941	40,000		40,000	0.0%		40,000	0.0%
Investment Earnings	228,000	280,000		308,000	10.0%		308,000	0.0%
Transfers In	274,974	265,923		241,951	-9.0%		243,158	0.5%
Total Revenue	\$ 25,059,442	\$ 25,616,296	\$	27,328,347	6.7%	\$	28,553,719	4.5%
Appropriations								
Personal Services	\$ 14,382,732	\$ 15,469,785	\$	16,715,637	8.1%	\$	17,500,239	4.7%
Materials and Supplies	1,115,023	1,403,241		1,573,737	12.2%		1,695,058	7.7%
Contractual Services	4,594,526	5,929,141		5,844,038	-1.4%		6,288,284	7.6%
Capital Improvements	135,179	102,350		315,200	208.0%		96,500	-69.4%
Allocations	2,145,395	2,283,347		2,221,328	-2.7%		2,297,999	3.5%
Transfers Out	509,967	428,433		658,407	53.7%		675,639	2.6%
<b>Total Appropriations</b>	\$ 22,882,822	\$ 25,616,297	\$	27,328,347	6.7%	\$	28,553,719	4.5%

Table 12 - General Fund (Expenditures by Division)

General Fund Expenditures/Divison	20	006 Actual	20	07 Adopted	200	08 Proposed	Percent Change from 2007 to 2008	200	09 Proposed	Percent Change from 2008 to 200
Administration										
City Council (1110)	\$	107,965	\$	109,768	\$	116,322	6.0%	\$	135,417	16.4%
Administration (1120)		502,044		529,362		656,668	24.0%		679,910	3.5%
Communication Services (1130)		250,671		301,889		311,354	3.1%		308,213	-1.0%
Elections (1140)		96,174		69,658		139,727	100.6%		47,370	-66.1%
Human Resources (1150)		382,591		453,273		454,981	0.4%		475,057	4.4%
Legal Services (1160)		355,035		416,000		421,200	1.3%		431,300	2.4%
Accounting (1170)		324,391		326,203		378,273	16.0%		399,029	5.5%
Assessing (1180)		701,750		746,231		724,543	-2.9%		786,527	8.6%
Total Administration	\$	2,720,621	\$	2,952,384	\$	3,203,068	8.5%	\$	3,262,823	1.9%
Community Development										
Administration & Support (1210)	\$	268,933	\$	290,126	\$	407,447	40.4%	\$	420,626	3.2%
Planning (1220)		707,644		770,605		755,590	-1.9%		785,971	4.0%
Protective Inspection (1231)		965,499		1,042,667		1,096,973	5.2%		1,169,768	6.6%
Total Community Development	\$	1,942,076	\$	2,103,398	\$	2,260,010	7.4%	\$	2,376,365	5.1%
arks and Recreation										
Park & Recreation Admin (1310)	\$	501,794	\$	542,426	\$	678,198	25.0%	\$	701,917	3.5%
Park Maintenance (1321)		2,427,052		2,740,255		2,876,773	5.0%		2,993,740	4.1%
Forestry (1330)		665,979		707,560		733,506	3.7%		813,067	10.8%
Plymouth Creek Center (1343)		477,199		535,908		545,612	1.8%		569,271	4.3%
Total Parks and Recreation	\$	4,072,024	\$	4,526,149	\$	4,834,089	6.8%	\$	5,077,995	5.0%
Police Department										
Police Administration (1510)	\$	1,956,965	\$	2,174,126	\$	2,451,971	12.8%	\$	2,561,965	4.5%
Patrol (1511)		4,790,895		5,195,075		5,619,028	8.2%		5,881,668	4.7%
Support Services (1513)		1,685,729		1,816,903		1,774,312	-2.3%		1,861,010	4.9%
Emergency Management (1520)		80,467		99,348		103,520	4.2%		108,295	4.6%
<b>Total Police Department</b>	\$	8,514,056	\$	9,285,452	\$	9,948,831	7.1%	\$	10,412,938	4.7%
Fire Department										
Fire Operations (1530)	\$	1,714,847	\$	1,895,933	\$	1,936,610	2.1%	\$	1,978,662	2.2%
Radiological Response Program (1531)		42,779		50,514		62,533	23.8%		65,775	5.2%
Total Fire Department	\$	1,757,626	\$	1,946,447	\$	1,999,143	2.7%	\$	2,044,437	2.3%
Public Works										
Street Maintenance (1610)	\$	3,000,395	\$	3,420,601	\$	3,947,839	15.4%	\$	3,958,141	0.3%
Engineering (1630)		482,536		529,580		598,882	13.1%		618,379	3.3%
Total Public Works	\$	3,482,931	\$	3,950,181	\$	4,546,721	15.1%	\$	4,576,520	0.7%
Public Service										
Volunteer Coordinator (1810)	\$	91,949	\$	95,879	\$	97,999	2.2%	\$	102,911	5.0%
Other (1830)		301,539		756,406		438,486	-42.0%		699,730	59.6%
<b>Total Public Service</b>	\$	393,488	\$	852,285	\$	536,485	-37.1%	\$	802,641	49.6%
Total General Fund		22,882,822		25,616,296		27,328,347	6.7%		28,553,719	4.5%

### SPECIAL REVENUE FUNDS

The *Special Revenue Funds* are established to account for revenues derived from taxes and other specific revenue sources. These resources are restricted by statute, City Charter or ordinance to finance specific City functions or activities. Details on individual Special Revenue budgets can be found in the departmental operations section within this budget document.

**Recreation Fund** – This fund provides a wide variety of programming for residents of all ages and ability. The 2008 Adopted Budget provides the same *general property tax* support as in the 2007 Adopted Budget. Recreation activities receive approximately 40% of revenue from property taxes and 60% from registrations fees and other revenue. Recreation programs and services that are entirely tax subsidized are as follows:

- winter warming houses
- summer puppet wagon
- summer concert series at the Hilde Performance Center
- Parkers Lake Park
- the summer water ski shows
- adaptive programs
- life guarded beaches

In addition, there are community special events programs that are supported using general property taxes. They are Plymouth on Parade, the Fire and Ice Festival, and Music in Plymouth.

**Transit Systems Fund** – The 2008 Adopted Budget maintains current service levels. In addition, transit services are expected to increase slightly by .05% (or \$202,715) based on the current contract with Laidlaw and transit fares are expected to increase by approximately 5% (or \$365,000).

**Housing and Redevelopment Fund** – The HRA levy is adopted to increase from \$503,617 in the 2007 Adopted Budget to \$524,477 (4.14% increase) for 2008 Adopted and \$551,277 (5.11% increase) for 2009 Adopted in concept. This increase is primarily due to property taxes for the new senior complex. In addition, the adopted budget *eliminates a housing specialist position* that has been vacant for a period of time. The HRA recommends eliminating the expenditure for the housing loan program since there has been no projects identified in 2007.

Table 13 shows special revenue fund revenues (by source) and expenditures (by use).

Table 13 - Special Revenue Fund Revenues and Appropriations

			2008	% Change from	2009	% Change from
All Special Revenue Funds	2006 Actual	2007 Adopted	Proposed	2007 to 2008	Proposed	2008 to 2009
Revenues						
Property Tax	\$ 1,149,521	\$ 1,162,352	\$ 1,183,212	1.8%	\$ 1,229,774	3.9%
Intergovernmental	7,492,889	7,372,208	7,343,385	-0.4%	7,493,973	2.1%
Charges for Services	1,811,800	1,757,100	2,223,665	26.6%	2,343,542	5.4%
Miscellaneous	11,347	43,800	16,300	-62.8%	1,300	-92.0%
Investment Earnings	136,492	108,500	107,500	-0.9%	100,500	-6.5%
Transfer In	-	93,683	35,165	-62.5%	41,500	18.0%
Total Revenue	\$ 10,602,049	\$ 10,537,643	\$ 10,909,227	3.5%	\$ 11,210,589	2.8%
Appropriations						
Personal Services	\$ 1,444,295	\$ 1,539,363	\$ 1,543,085	0.2%	\$ 1,614,086	4.6%
Materials and Supplies	92,287	93,090	99,605	7.0%	100,340	0.7%
Contractual Services	8,568,408	8,498,220	8,725,246	2.7%	9,078,871	4.1%
Capital Outlay/Allocations	196,289	367,946	172,598	-53.1%	176,241	2.1%
Transfer Out	27,764	39,023	368,693	844.8%	241,051	-34.6%
Total Appropriations	\$ 10,329,043	\$ 10,537,642	\$ 10,909,227	3.5%	\$ 11,210,589	2.8%

### **ENTERPRISE FUNDS**

The *Enterprise Funds* are established to account for the acquisition and operation of functions which are entirely or predominantly self-supported from user charges to the general public. The City's Enterprise Funds are as follows:

Water Fund – The Water Production/Distribution Division is responsible for the maintenance and operations of wells, two water treatment plants, five water towers, a reservoir for storage, and approximately 320 miles of water main. All infrastructure improvements are outlined in the 5-year Capital Improvement Program. Staff has analyzed the revenue and expenditures for this fund for each of the divisions and has projected an 8% rate of increase for 2008 and 6% rate of increase for 2009.

**Sewer Fund** – This fund maintains the sanitary sewer collection system, which includes 300 miles of pipes, manholes, and pumping stations. Infrastructure improvements are outlined in the 5-year Capital Improvement Program. Staff has analyzed the revenue and expenditures for this fund and has projected a 5.75% rate increase for both the 2008 and 2009.

**Solid Waste Management Fund** – This fund administers the City's Recycling and Yard Waste Program. As a result of the upcoming contract negotiations, staff is in the process of analyzing this fund in greater detail.

**Ice Center Fund** – This fund is self-supported from fees and rental charges for public use of the facility. In addition, the Ice Center Fund also budgets for future building repairs and equipment replacement.

**Field House Fund** – The operating costs of the field house are anticipated to be fully covered by rental revenue.

**Water Resources Fund** – This fund is a function within the Public Works Department which administers the Surface Water Plan, erosion control, wetland regulations, drainage, and other City environmental programs. The 2008 Budget includes a 7.62% rate increase and 7.3% increase rate for the 2009 Budget. These rate increases are recommended by the Surface Water Task Force.

Table 14 shows enterprise fund revenues (by source) and expenditures (by use).

Table 14 – Enterprise Fund Revenues and Appropriations

			2008	% Change from	2009	% Change from
All Enterprise Revenue Funds	2006 Actual	2007 Adopted	Proposed	2007 to 2008	Proposed	2008 to 2009
Revenues						
Permits & Licenses	\$ 13,890	\$ 15,400	\$ 15,400	0.0%	\$ 15,400	0.0%
Intergovernmental Revenues	275,920	440,000	742,500	68.8%	602,500	-18.9%
Charges For Services	14,407,794	15,368,500	16,516,051	7.5%	17,561,240	6.3%
Miscellaneous	798,073	652,000	581,560	-10.8%	86,165	-85.2%
Interest Income	506,625	627,000	442,548	-29.4%	397,787	-10.1%
Transfer In	82,239	1,828,242	5,939,831	224.9%	3,150,253	-47.0%
Total Revenue	\$ 16,084,541	\$ 18,931,142	\$ 24,237,890	28.0%	\$ 21,813,345	-10.0%
Appropriations						
Personal Services	\$ 3,901,060	\$ 4,121,257	\$ 4,227,803	2.6%	\$ 4,436,262	4.9%
Materials and Supplies	738,557	761,220	954,580	25.4%	1,050,540	10.1%
Contractual Services	8,190,926	8,746,254	9,081,345	3.8%	9,481,179	4.4%
Capital Outlay/Debt Service/Allocations	1,750,682	3,713,634	8,336,363	124.5%	5,362,672	-35.7%
Transfer Out	312,492	1,588,778	1,637,799	3.1%	1,482,692	-9.5%
Total Appropriations	\$ 14,893,717	\$ 18,931,143	\$ 24,237,890	28.0%	\$ 21,813,345	-10.0%

### INTERNAL SERVICE FUNDS

The *Internal Service Funds* are established to account for the financing of goods and services provided to various City departments on a cost reimbursement basis.

The City's Internal Service Funds are as follows:

**Risk Management Fund** – The Biennial 2008/2009 Adopted Budget provides an increase in charge backs to other funds in the amount of \$128,000 in 2008 and \$23,685 in 2009. These increased charges are part of a plan to stabilize this fund. Interest rates have started to increase. However, due to low rates in the past, the reserves in this fund have decreased. The City's exposure and risk have increased as a result of the City's growth, an increase in reserve requirements for workers compensation, and the increase in City facilities.

**Information Technology Fund** – All revenue received by Information Technology is a result of other funds in the City being allocated a portion of the cost of operations, service, capital, and usage.

Central Equipment Fund – Expenditures of \$ 1,025,800 in 2008 and \$1,102,300 in 2009 are scheduled for replacement of equipment according to the master schedule for equipment replacement. The equipment replacement schedule is a guide and each individual piece of equipment is evaluated before replacement. All anticipated acquisitions greater than \$25,000, are itemized in the Capital Improvement Program.

**Public Facilities Fund** – Major expenditures planned for the Facilities Management Fund are included in the 5-Year Capital Improvement Program.

**Design Engineering Fund** – The fund manages the annual street reconstruction program in-house.

Table 15 shows internal service fund revenues (by source) and expenditures (by use).

Table 15 – Internal Services Fund Revenues and Appropriations

All Internal Service Revenue Funds	20	006 Actual	200	07 Adopted	]	2008 Proposed	% Change from 2007 to 2008	2009 Proposed	% Change from 2008 to 2009
Revenues									
Charges For Services	\$	34,080	\$	-	\$	-	-	\$ -	-
Miscellaneous		5,317,072		5,763,952		5,531,349	-4.0%	5,788,771	4.7%
Interest Income		435,439		512,000		522,000	2.0%	507,000	-2.9%
Transfer In		364,219		1,152,929		2,545,687	120.8%	1,161,177	-54.4%
Total Revenue	\$	6,150,810	\$	7,428,881	\$	8,599,036	15.8%	\$ 7,456,948	-13.3%
Appropriations Personal Services	\$	1,470,861	\$	1,575,705	\$	1,640,784	9.9%	\$ 1,732,331	5.6%
Materials and Supplies		833,194		803,995		857,912	10.9%	891,664	3.9%
Contractual Services		2,013,793		2,260,852		2,279,362	6.8%	2,415,502	6.0%
Capital Outlay/Depreciations/Allocations		1,676,167		2,457,222		3,368,108	-6.7%	2,292,437	-31.9%
Transfer Out		73,625		331,107		452,870	-62.2%	125,014	-72.4%
Total Appropriations	\$	6,067,640	\$	7,428,881	\$	8,599,036	15.8%	\$ 7,456,948	-13.3%

### **DEBT SERVICE**

Periodically, the City of Plymouth issues General Obligation Bonds to acquire and construct major capital facilities and infrastructure. These bonds are repaid by the General Property Tax Levy. In addition, the City has issued General Obligation Water Revenue Bonds in which the City pledges its full faith and credit and power to levy taxes; however, the repayment of this debt is done through user fees or net revenues of the water utility. A complete schedule of outstanding debt can be found on page xvii.

The City of Plymouth is in excellent financial condition and has maintained a bond rating of Aaa from Moody's Investor Service. This rating has saved the City thousands of dollars in bond interest costs.

#### Legal Debt Margin

The City of Plymouth is a home rule city. The Minnesota State Statutes provide that general obligation indebtedness for all purposes shall not at any time exceed 2% of actual value, as determined by the county assessor, of the taxable property in the city. The city's debt is within the legal debt limit. The following table identifies the legal debt margin as of December 31, 2006:

Table 16 - Legal Debt Margin (\$ in thousands)

	2006
Taxable Market Value	\$ 8,634,475
Debt Limit Percentage	2.00%
Debt Limit	\$ 172,690
Amount of debt applicable to debt limit	
Activity Center/Field House Bonds	\$ 2,730
Street Reconstruction Bonds 2003B	1,195
Open Space Bonds 2003D	1,155
Capital Improvement Bonds 2004A	7,325
Less:	
General Obligation Reserve for Debt	(1,852)
Total amount of debt applicable to debt limit	\$ 10,553
Legal Debt Margin	\$ 162,137

### CAPITAL IMPROVEMENT PROGRAMS

The City of Plymouth's five-year capital improvement program in the financial plan directs how the City maintains existing facilities and infrastructure relating to meeting the needs of development and redevelopment. Funding for Capital projects is primarily through bonds, taxes, grants, intergovernmental revenue, and reserves. The five-year capital improvement program accounts for all improvements that are known throughout the City. Projects have been prioritized based on (1) goals set forth by City Council, (2) by need and (3) by operating impacts to the General and Enterprise Funds. All Capital projects have been budgeted in the capital improvement program plan to minimize operating impacts in any one year.

All projects included in the first two years of the capital improvement program plan are budgeted in the Biennial 2008/2009 Adopted Budget. At present, projects included in years 2008 – 2012 will be presented to Council in concept only. The 2008 – 2012 Capital Improvement Program (CIP) will be updated annually to address specific needs as they arise, or as Council goals and policy changes. The CIP contains seven areas of focus:

Central Equipment
Information Technology
Park Projects
Sewer and Water
Street Projects
Transit
Water Quality and Drainage

Staff has completed an analysis of all Capital Improvement Program requests relative to the financial feasibility of completing the project or acquisition in the requested year. Additional information related to rate structures and specific projects are located in each section of the Capital Improvement Program.

## **CONCLUSION**

The Biennial 2008/2009 Adopted Budget is structured to maintain existing services, focus on improving core services (i.e., street maintenance and reconstruction), and redirect resources where appropriate. The budget is also cognizant of the impact to taxpayers.

The remaining portions of this budget document provide greater detail on the funding sources and uses. We sincerely hope that all interested parties will find this document useful in evaluating the City's programs and services. Supplemental information can be obtained from the Department of Administrative Services.

### **Revenue Summary**

		Revenues	Adopted Revenues	Manager's Revenues	2009 Manager's Revenues	
Taxes						
4001 Property Tax	\$16,973,390	\$18,288,214	\$19,894,955	\$21,252,059	\$22,445,238	
4002 Tax Abatements & Cancellations	\$0	\$0	-\$20,000	-\$20,000	-\$20,000	
4051 Special Assessments-F/S Report	\$7,232	\$0	\$0	\$0	\$0	
Total Taxes	\$16,980,622	\$18,288,214	\$19,874,955	\$21,232,059	\$22,425,238	
Permits & Licenses						
4101 Building Permits	\$1,421,803	\$1,643,349	\$1,100,000	\$1,200,000	\$1,200,000	
4102 Plumbing Permits	\$117,658	\$93,688	\$100,000	\$100,000	\$100,000	
4103 HVAC Permits	\$182,309	\$271,631	\$180,000	\$200,000	\$200,000	
4104 Sign Permits	\$10,483	\$12,690	\$10,000	\$10,000	\$10,000	
4105 Plan Checking	\$666,348	\$689,910	\$550,000	\$550,000	\$550,000	
4106 Other Permits	\$19,636	\$22,279	\$19,500	\$17,500	\$17,500	
4107 Alarm Permits	\$12,125	\$0	\$0	\$0	\$0	
4111 Fire Protection Permits	\$82,214	\$102,990	\$85,000	\$85,000	\$85,000	
4112 Electrical Permits	\$0	\$103,283	\$130,000	\$180,000	\$180,000	
4151 Gasoline Service Station	\$2,280	\$2,520	\$2,400	\$2,400	\$2,400	
4152 Tobacco	\$8,499	\$11,302	\$9,900	\$10,000	\$10,000	
4153 Dog	\$3,062	\$2,355	\$3,500	\$3,500	\$3,500	
4154 Garbage Hauler	\$2,756	\$3,638	\$3,615	\$3,700	\$3,700	
4155 3.2 Malt Liquor	\$6,573	\$3,193	\$11,000	\$11,000	\$3,700	
4156 Off-Sale Liquor	\$2,930	\$4,544	\$3,000	\$3,000	\$3,000	
4157 On-Sale Liquor	\$155,663	\$130,227	\$130,000	\$135,000	\$143,000	
4158 Liquor Investigation	\$6,075	\$11,600	\$5,000	\$5,000	\$5,000	
4159 Wine	\$14,050	\$12,800	\$18,000	\$20,000	\$20,000	

4160	Other Licenses	\$11,670	\$16,000	\$10,000	\$18,000	\$18,000
	Total Permits & Licenses	\$2,726,134	\$3,137,999	\$2,370,915	\$2,554,100	\$2,554,800
Intergo	vernmental Revenues					
4201	HACA Aid	\$793	\$6,290	\$0	\$0	\$0
4202	MSA Maintenance	\$74,000	\$75,500	\$78,000	\$69,500	\$69,500
4204	Hazardous Material Grant (RAD)	\$61,621	\$55,380	\$61,000	\$63,860	\$65,775
4205	Police State Aid	\$384,668	\$412,639	\$380,000	\$413,000	\$413,000
4207	Grants From St/Cty/Region	\$0	\$9,397	\$0	\$0	\$0
4208	Other State Payments	\$27,748	\$26,784	\$25,000	\$25,000	\$25,000
4209	DARE Reimbursement	\$1,836	\$0	\$1,500	\$0	\$0
4211	PERA Grant - State	\$46,993	\$46,993	\$46,993	\$46,993	\$46,993
4217	Disabled Officer Reimbursement	\$5,493	\$10,944	\$20,000	\$20,000	\$20,000
4241	School Liaison	\$196,922	\$241,740	\$200,000	\$313,824	\$327,195
4273	Other Federal Grants	\$4,808	\$20,918	\$10,000	\$10,000	\$10,000
	Total Intergovernmental Revenues	\$804,882	\$906,585	\$822,493	\$962,177	\$977,463
Charge	s For Services					
4302	Weed Assessments	\$750	\$3,100	\$1,500	\$1,500	\$1,500
4303	Maps & Ordinances	\$90	\$35	\$1,000	\$1,000	\$1,000
4304	Accident Reports	\$974	\$606	\$1,000	\$1,000	\$1,000
4305	Zoning Change-Variance Request	\$11,550	\$9,000	\$10,000	\$8,000	\$10,000
4306	Plat Fees-Subdivision Waiver	\$18,737	\$13,283	\$10,000	\$5,000	\$10,000
4307	Special Assessment Searches	\$120	\$45	\$300	\$100	\$100
4309	Police Services	\$16,121	\$14,158	\$16,500	\$11,000	\$11,000
4310	Towing Fees	\$6,360	\$7,880	\$6,000	\$7,000	\$7,000
4311	Tree Removal Fees	\$1,600	\$800	\$5,000	\$1,600	\$1,500
4314	Recreation Rental Fees	\$5	\$0	\$4,500	\$4,500	\$4,500
4317	Garden Plots	\$1,810	\$2,366	\$2,000	\$2,660	\$2,660
4318	Street Lighting	\$467,882	\$480,708	\$475,000	\$480,000	\$480,000
4319	Items Sold	\$398	\$0	\$400	\$0	\$0
4321	Protective Inspection Fee	\$55,324	\$75,331	\$60,000	\$60,000	\$60,000
4322	Advertisements	\$3,537	\$0	\$2,000	\$0	\$0
4323	Engineering Services to Others	\$43,084	\$206,603	\$75,000	\$80,000	\$80,000
4336	Utility Penalties	\$5,281	\$5,320	\$5,300	\$5,300	\$5,300
4338	Rents & Leases-Plymouth Creek	\$153,515	\$161,223	\$150,000	\$155,000	\$160,000

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2008 Manager's Budget

City of Plymouth

4350	Antennae Location Charge	\$76,695	\$69,460	\$90,000	\$90,000	\$90,000
4351	Other Fees	\$15,645	\$11,688	\$12,000	\$15,000	\$15,000
4370	Code Book Sales	\$45	\$15	\$0	\$0	\$0
4371	Alarm Fees	\$56,050	\$64,400	\$55,000	\$55,000	\$55,000
4372	Millenium Garden Rental	\$8,950	\$11,700	\$12,000	\$12,500	\$13,000
	Total Charges For Services	\$944,523	\$1,137,721	\$994,500	\$996,160	\$1,008,560
Fines &	Forfeitures					
4401	Court Fines, Costs & Fees	\$835,340	\$913,824	\$850,000	\$880,900	\$883,500
4402	Impounding Fees - Dogs	\$8,829	\$5,441	\$8,000	\$5,000	\$5,000
4403	Liquor & Other Violations	\$15,350	\$19,750	\$12,000	\$12,000	\$12,000
	Total Fines & Forfeitures	\$859,519	\$939,015	\$870,000	\$897,900	\$900,500
Contribu	utions					
4505	Other Contributions Received	\$3,030	\$0	\$1,000	\$1,000	\$1,000
4509	Other Contributions - Operatin	\$0	\$2,865	\$0	\$0	\$0
	Total Contributions	\$3,030	\$2,865	\$1,000	\$1,000	\$1,000
Billings	to Departments					
4611	Eng & Admin Fees Allocation	\$64,369	\$84,174	\$80,000	\$80,000	\$80,000
4618	Administrative Allocation	\$0	\$13,954	\$16,510	\$15,000	\$15,000
	Total Billings to Departments	\$64,369	\$98,128	\$96,510	\$95,000	\$95,000
Other R	evenues					
4701	Sale of City Property	\$100	\$375	\$0	\$0	\$0
4703	Miscellaneous Revenue	\$35,802	\$45,566	\$40,000	\$40,000	\$40,000
	Total Other Revenues	\$35,902	\$45,941	\$40,000	\$40,000	\$40,000
Interest	Income					
4801	Interest On Special Assess	\$5,680	\$2,300	\$5,000	\$5,000	\$5,000
4802	Interest on Investments	\$235,906	\$217,330	\$275,000	\$303,000	\$303,000
4803	Other Interest	\$0	\$8,370	\$0	\$0	\$0
4805	Unrealized Gain/Loss on Invest	-\$111,629	\$0	\$0	\$0	\$0
	Total Interest Income	\$129,957	\$228,000	\$280,000	\$308,000	\$308,000
General	Transfer					
5203	Transfer From Transit System	\$15,914	\$16,391	\$16,883	\$17,389	\$17,911
City	of Plymouth		3	12/13/2007 10:25 a	am 2008 M	anager's Budget

Total	General Fund	\$22,944,379	\$25,059,442	\$25,616,296	\$27,328,347	\$28,553,719
	Total General Transfer	\$395,441	\$274,974	\$265,923	\$241,951	\$243,158
5602	Transfer From Central Equip	\$30,900	\$30,000	\$25,000	\$0	\$0
5507	Transfer From Field House	\$0	\$3,500	\$3,605	\$3,713	\$3,824
5505	Transfer From Water Resources	\$15,450	\$15,913	\$16,390	\$16,882	\$17,388
5504	Transfer From Rec Fac/Ice Ctr	\$10,609	\$10,927	\$11,254	\$11,592	\$11,939
5503	Transfer From S Waste Manage	\$15,929	\$16,407	\$16,900	\$17,407	\$17,929
5502	Transfer From Sewer Fund	\$50,326	\$51,836	\$53,391	\$54,993	\$56,643
5501	Transfer From Water Fund	\$81,226	\$80,000	\$75,000	\$77,250	\$79,567
5421	Transfer From Utility Trunk	\$65,000	\$50,000	\$40,000	\$35,000	\$30,000
5404	Transfer From B& E Revolving	\$110,087	\$0	\$7,500	\$7,725	\$7,957

### **Expenditure Summary**

Expenditures	2005 Actual Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Manager's Budget	
		· 		•		•
Administration	<b>#405.000</b>	<b>04.07.00</b> 5	<b>04.00.700</b>	<b>#</b> 400 F00	<b>#</b> 110,000	\$135,417
City Council (1110)	\$105,008	\$107,965	\$109,768	\$109,568	\$116,322	
Administration (1120)	\$396,646	\$502,044	\$529,362	\$518,333	\$656,668	\$679,910
Communication Services (1130)	\$241,664	\$250,671	\$301,889	\$293,612	\$311,354	\$308,213
Elections (1140)	\$43,950	\$96,174	\$69,658	\$34,780	\$139,727	\$47,370
Human Resources (1150)	\$265,951	\$382,591	\$453,273	\$436,094	\$454,981	\$475,057
Legal Services (1160)	\$364,459	\$355,035	\$416,000	\$416,000	\$421,200	\$431,300
Accounting (1170)	\$532,030	\$324,391	\$326,203	\$355,978	\$378,273	\$399,029
Assessing (1180)	\$687,563	\$701,750	\$746,231	\$707,828	\$724,543	\$786,527
Total Administration	\$2,637,273	\$2,720,621	\$2,952,383	\$2,872,193	\$3,203,068	\$3,262,823
Community Development						
Administration & Support (1210)	\$269,839	\$268,933	\$290,126	\$283,224	\$407,447	\$420,626
Planning (1220)	\$718,919	\$707,644	\$770,605	\$762,771	\$755,590	\$785,97
Protective Inspection (1231)	\$878,749	\$965,499	\$1,042,667	\$1,035,787	\$1,096,973	\$1,169,768
Total Community Development	\$1,867,507	\$1,942,076	\$2,103,398	\$2,081,782	\$2,260,010	\$2,376,36
Parks & Recreation						
Park & Recreation Admin (1310)	\$498,626	\$501,794	\$542,426	\$533,124	\$678,198	\$701,917
Park Maintenance (1321)	\$2,388,820	\$2,427,052	\$2,740,255	\$2,712,667	\$2,876,773	\$2,993,74
Forestry (1330)	\$623,700	\$665,979	\$707,560	\$727,786	\$733,506	\$813,06
Plymouth Creek Center (1343)	\$470,931	\$477,199	\$535,908	\$532,122	\$545,612	\$569,27
Total Parks & Recreation	\$3,982,076	\$4,072,024	\$4,526,149	\$4,505,699	\$4,834,089	\$5,077,99
City of Plymouth		5	12/13/2007	10:25 am	2008	Manager's Budg

Police Department						
Police Administration (1510)	\$1,892,561	\$1,956,965	\$2,174,126	\$2,158,280	\$2,451,971	\$2,561,965
Patrol (1511)	\$4,341,713	\$4,790,895	\$5,195,075	\$5,191,441	\$5,619,028	\$5,881,668
Support Services (1513)	\$1,690,272	\$1,685,729	\$1,816,903	\$1,742,265	\$1,774,312	\$1,861,010
Emergency Management (1520)	\$83,537	\$80,467	\$99,348	\$100,709	\$103,520	\$108,295
Total Police Department	\$8,008,083	\$8,514,056	\$9,285,452	\$9,192,695	\$9,948,831	\$10,412,938
Fire Department						
Fire Operations (1530)	\$1,632,262	\$1,714,847	\$1,895,932	\$1,870,829	\$1,936,610	\$1,978,662
RAD (1531)	\$43,152	\$42,779	\$50,514	\$50,514	\$62,533	\$65,775
Total Fire Department	\$1,675,413	\$1,757,626	\$1,946,446	\$1,921,343	\$1,999,143	\$2,044,437
Public Works - General Fund						
Street Maintenance (1610)	\$2,960,891	\$3,000,395	\$3,420,601	\$3,483,357	\$3,947,839	\$3,958,141
Engineering (1630)	\$534,860	\$482,536	\$529,580	\$499,455	\$598,882	\$618,379
Total Public Works - General Fund	\$3,495,751	\$3,482,931	\$3,950,181	\$3,982,812	\$4,546,721	\$4,576,520
Public Service						
Volunteer Coordinator (1810)	\$94,592	\$91,949	\$95,879	\$94,943	\$97,999	\$102,911
Other (1830)	\$667,548	\$301,539	\$756,406	\$757,076	\$438,486	\$699,730
Total Public Service	\$762,141	\$393,488	\$852,285	\$852,019	\$536,485	\$802,641
Total General Fund	\$22,428,243	\$22,882,822	\$25,616,296	\$25,408,543 \$	27,328,347	\$28,553,719

### Administration

B. 4. 4.0	2006	2007	2008	2009
Program Budget Summary	Actual	Adopted	Manager's	Manager's
City Council (1110)	\$107,965	\$109,768	\$116,322	\$135,417
Administration (1120)	\$502,044	\$529,362	\$656,668	\$679,910
Communication Services (1130)	\$250,671	\$301,889	\$311,354	\$308,213
Elections (1140)	\$96,174	\$69,658	\$139,727	\$47,370
Human Resources (1150)	\$382,591	\$453,273	\$454,981	\$475,057
Legal Services (1160)	\$355,035	\$416,000	\$421,200	\$431,300
Accounting (1170)	\$324,391	\$326,203	\$378,273	\$399,029
Assessing (1180)	\$701,750	\$746,231	\$724,543	\$786,527
Total				
	\$2,720,621	\$2,952,383	\$3,203,068	\$3,262,823

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$1,397,296	\$1,410,048	\$1,586,088	\$1,605,583
Personal Services - Benefits	\$362,086	\$380,989	\$416,628	\$438,864
Materials and Supplies	\$24,567	\$41,650	\$43,237	\$55,965
Contractual Services	\$598,031	\$781,771	\$793,134	\$791,007
Capital Outlay/Allocations/Transfers	\$338,641	\$337,925	\$363,981	\$371,404
Total	\$2,720,621	\$2,952,383	\$3,203,068	\$3,262,823

1						
City of PI	lymouth	7	12/13/2007	10:25 am	2008	Manager's Budget

#### Administration

### City Council (1110)

Total	\$107,965	\$109,768	\$116,322	\$135,417
Capital Outlay/Allocations/Transfers	\$15,561	\$7,232	\$12,061	\$12,192
Contractual Services	\$9,809	\$13,725	\$14,150	\$14,350
Materials and Supplies	\$6,855	\$7,200	\$8,500	\$23,200
Personal Services - Benefits	\$8,432	\$9,959	\$9,959	\$10,375
Personal Services - Salary	\$67,308	\$71,652	\$71,652	\$75,300
Experiorure Buuger Summary	Actual	Adopted	Manager's	Manager's
Expenditure Budget Summary	2006	2007	2008	2009

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City of Plymouth

2008 Manager's Budget

### Administration

### City Council (1110)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6002	Temporary Salaries & Wages	\$67,308	\$71,652	\$71,652	\$71,652	\$0	\$71,652	\$75,300
6021	Medicare	\$960	\$1,039	\$1,039	\$1,039	\$0	\$1,039	\$1,102
6022	PERA	\$3,365	\$4,478	\$4,478	\$4,478	\$0	\$4,478	\$4,560
6023	Social Security (FICA)	\$4,107	\$4,442	\$4,442	\$4,442	\$0	\$4,442	\$4,713
	Total Personal Services	\$75,740	\$81,611	\$81,611	\$81,611	\$0	\$81,611	\$85,675
Materi	als & Supplies							
6101	Office Supplies	\$1,992	\$3,500	\$2,000	\$3,500	\$0	\$3,500	\$3,500
6227	Meeting Expense	\$4,863	\$3,700	\$5,000	\$5,000	\$0	\$5,000	\$5,000
6402	Minor Equipment <\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$14,700
	Total Materials & Supplies	\$6,855	\$7,200	\$7,000	\$8,500	\$0	\$8,500	\$23,200
Contra	actual Services							
7101	Postage	\$2,040	\$5,000	\$5,000	\$5,200	\$0	\$5,200	\$5,400
7201	Printing & Publishing	\$4,869	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,000
7703	Conferences & Seminars	\$2,600	\$3,000	\$3,000	\$3,200	\$0	\$3,200	\$3,200
7705	Subscriptions & Memberships	\$300	\$725	\$725	\$750	\$0	\$750	\$750
	Total Contractual Services	\$9,809	\$13,725	\$13,725	\$14,150	\$0	\$14,150	\$14,350

City of Plymouth	9	12/13/2007	10:25 am	2008 Manager's Budget

Allocat	tions							
8302	Software Maint Allocn	\$15,561	\$5,577	\$5,577	\$1,616	\$0	\$1,616	\$955
8304	Facilities Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8309	Mobile Telephone	\$0	\$0	\$0	\$1,307	\$0	\$1,307	\$1,347
8310	Hardware Replcmnt Allocn	\$0	\$1,655	\$1,655	\$638	\$0	\$638	\$638
8313	Major S/H Replcmnt Allocn	\$0	\$0	\$0	\$843	\$0	\$843	\$1,090
8314	IT Overhead Allocation	\$0	\$0	\$0	\$7,657	\$0	\$7,657	\$8,162
	Total Allocations	\$15,561	\$7,232	\$7,232	\$12,061	\$0	\$12,061	\$12,192
Total	City Council (1110)	\$107,965	\$109,768	\$109,568	\$116,322	\$0	\$116,322	\$135,417

### Administration

### Administration (1120)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$289,271	\$291,999	\$308,732	\$324,847
Personal Services - Benefits	\$87,232	\$83,159	\$89,682	\$95,589
Materials and Supplies	\$3,353	\$5,500	\$5,500	\$5,500
Contractual Services	\$25,335	\$30,173	\$32,096	\$33,655
Capital Outlay/Allocations/Transfers	\$96,853	\$118,531	\$220,658	\$220,319
Total	\$502,044	\$529,362	\$656,668	\$679,910

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City of Plymouth

2008 Manager's Budget

### Administration

### Administration (1120)

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$285,074	\$291,999	\$280,621	\$308,732	\$0	\$308,732	\$324,847
6003	Overtime Pay	\$4,197	\$0	\$0	\$0	\$0	\$0	\$0
6021	Medicare	\$4,084	\$4,191	\$4,236	\$4,406	\$0	\$4,406	\$4,616
6022	PERA	\$17,192	\$18,215	\$18,304	\$19,650	\$0	\$19,650	\$21,396
6023	Social Security (FICA)	\$16,546	\$16,691	\$16,791	\$17,290	\$0	\$17,290	\$18,157
6024	Deferred Compensation	\$5,137	\$3,996	\$6,446	\$6,624	\$0	\$6,624	\$6,624
6031	Group Life Insurance	\$1,213	\$1,430	\$1,422	\$1,416	\$0	\$1,416	\$1,440
6032	Group Hospital/Dental Ins.	\$43,060	\$38,636	\$35,959	\$40,296	\$0	\$40,296	\$43,356
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035	Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$376,503	\$375,158	\$363,779	\$398,414	\$0	\$398,414	\$420,436
Materia	als & Supplies							
6101	Office Supplies	\$3,353	\$4,000	\$4,000	\$4,000	\$0	\$4,000	\$4,000
6402	Minor Equipment < \$5,000	\$0	\$1,500	\$1,750	\$1,500	\$0	\$1,500	\$1,500
	Total Materials & Supplies	\$3,353	\$5,500	\$5,750	\$5,500	\$0	\$5,500	\$5,500

City of Plymouth	12	12/13/2007	10:25 am	2008 Manager's Budget

Contra	ctual Services							
7010	Medical Fees	\$200	\$0	\$0	\$0	\$0	\$0	\$0
7013	Other Professional Services	\$600	\$0	\$0	\$0	\$0	\$0	\$0
7101	Postage	\$2,908	\$4,000	\$4,500	\$4,800	\$0	\$4,800	\$5,300
7601	Mileage	\$466	\$500	\$650	\$900	\$0	\$900	\$1,000
7605	Rental City Equipment	\$10,163	\$10,468	\$10,468	\$10,146	\$0	\$10,146	\$11,105
7701	Employee Training	\$1,648	\$1,300	\$1,100	\$1,300	\$0	\$1,300	\$1,300
7703	Conferences & Seminars	\$3,354	\$7,350	\$6,000	\$7,350	\$0	\$7,350	\$7,350
7705	Subscriptions & Memberships	\$2,088	\$1,555	\$1,555	\$1,600	\$0	\$1,600	\$1,600
7762	Boards & Commissions	\$3,908	\$5,000	\$6,000	\$6,000	\$0	\$6,000	\$6,000
	Total Contractual Services	\$25,335	\$30,173	\$30,273	\$32,096	\$0	\$32,096	\$33,655
Alloca	tions							
8301	Photocopying Allocation	\$14,027	\$15,060	\$15,060	\$24,347	\$0	\$24,347	\$25,078
8302	Software Maint Allocn	\$51,426	\$50,189	\$50,189	\$26,330	\$0	\$26,330	\$15,898
8304	Facilities Management	\$29,000	\$32,554	\$32,554	\$34,182	\$0	\$34,182	\$35,891
8309	Mobile Phone Allocation	\$2,400	\$2,400	\$2,400	\$1,686	\$0	\$1,686	\$1,737
8310	Hardware Replcmnt Allocn	\$0	\$14,896	\$14,896	\$10,296	\$0	\$10,296	\$10,296
8312	Telephone Allocation	\$0	\$3,432	\$3,432	\$16,668	\$0	\$16,668	\$17,010
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$19,987	\$0	\$19,987	\$23,945
8314	IT Overhead Allocation	\$0	\$0	\$0	\$19,143	\$0	\$19,143	\$20,405
	Total Allocations	\$96,853	\$118,531	\$118,531	\$152,639	\$0	\$152,639	\$150,260
Transf	er							
9603	Transfer to Risk Management	\$0	\$0	\$0	\$68,019	\$0	\$68,019	\$70,059
	Total Transfer	\$0	\$0	\$0	\$68,019	\$0	\$68,019	\$70,059
Total	Administration (1120)	\$502,044	\$529,362	\$518,333	\$656,668	\$0	\$656,668	\$679,910

### Administration

### **Communication Services (1130)**

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$122,143	\$126,702	\$131,088	\$135,012
Personal Services - Benefits	\$32,295	\$36,277	\$35,736	\$38,224
Materials and Supplies	\$2,539	\$4,900	\$4,800	\$4,800
Contractual Services	\$72,359	\$110,993	\$125,443	\$115,047
Capital Outlay/Allocations/Transfers	\$21,335	\$23,017	\$14,287	\$15,130
Total	\$250,671	\$301,889	\$311,354	\$308,213

City of Plymouth	14	12/13/2007	10:25 am	2008 Manager's Budget

#### Administration

#### **Communication Services (1130)**

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$122,143	\$126,202	\$124,555	\$130,588	\$0	\$130,588	\$134,512
6003	Overtime Pay	\$0	\$500	\$0	\$500	\$0	\$500	\$500
6021	Medicare	\$1,656	\$1,830	\$1,849	\$1,884	\$0	\$1,884	\$1,956
6022	PERA	\$7,205	\$7,896	\$8,090	\$8,508	\$0	\$8,508	\$9,084
6023	Social Security (FICA)	\$7,083	\$7,830	\$7,911	\$8,100	\$0	\$8,100	\$8,344
6031	Group Life Insurance	\$629	\$684	\$694	\$696	\$0	\$696	\$708
6032	Group Hospital/Dental Ins.	\$15,722	\$18,037	\$15,518	\$16,548	\$0	\$16,548	\$18,132
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035	Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$154,438	\$162,979	\$158,617	\$166,824	\$0	\$166,824	\$173,236
Materia	als & Supplies							
6101	Office Supplies	\$2,247	\$3,800	\$3,800	\$3,800	\$0	\$3,800	\$3,800
6103	Photography	\$292	\$1,100	\$1,000	\$1,000	\$0	\$1,000	\$1,000
	Total Materials & Supplies	\$2,539	\$4,900	\$4,800	\$4,800	\$0	\$4,800	\$4,800

Contra	ctual Services							
7013	Other Professional Services	\$10,507	\$18,000	\$18,000	\$18,000	\$10,000	\$28,000	\$18,000
7101	Postage	\$29,968	\$38,880	\$35,000	\$35,500	\$0	\$35,500	\$36,000
7104	Mobile Telephone	\$104	\$0	\$0	\$0	\$0	\$0	\$0
7106	Community Identity	\$3,043	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$3,000
7202	Plymouth News	\$18,786	\$30,500	\$30,500	\$32,000	\$4,800	\$36,800	\$37,300
7203	Community Handbook	\$266	\$8,000	\$8,000	\$8,000	\$0	\$8,000	\$8,000
7204	Information Handout	\$1,899	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
7535	Equipment Maint - Contracts	\$5,986	\$8,000	\$8,000	\$8,000	\$0	\$8,000	\$8,000
7605	Rental City Equipment	\$1,095	\$1,128	\$1,128	\$1,093	\$0	\$1,093	\$1,197
7701	Employee Training	\$259	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
7703	Conferences & Seminars	\$0	\$0	\$0	\$1,500	\$0	\$1,500	\$0
7705	Subscriptions & Memberships	\$446	\$485	\$550	\$550	\$0	\$550	\$550
	Total Contractual Services	\$72,359	\$110,993	\$107,178	\$110,643	\$14,800	\$125,443	\$115,047
Allocat	tions							
8301	Photocopying Allocation	\$410	\$764	\$764	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$15,032	\$11,711	\$11,711	\$0	\$0	\$0	\$0
8304	Facilities Management	\$5,653	\$5,950	\$5,950	\$6,247	\$0	\$6,247	\$6,560
8309	Mobile Phone Allocation	\$240	\$240	\$240	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$3,476	\$3,476	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$876	\$876	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$8,040	\$0	\$8,040	\$8,570
	Total Allocations	\$21,335	\$23,017	\$23,017	\$14,287	\$0	\$14,287	\$15,130
Total	Communication Services (1130	\$250,671	\$301,889	\$293,612	\$296,554	\$14,800	\$311,354	\$308,213

#### Administration

### Elections (1140)

5 ": B 1-0	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$63,982	\$11,152	\$92,528	\$22,407
Personal Services - Benefits	\$3,082	\$2,948	\$9,105	\$3,923
Materials and Supplies	\$3,626	\$500	\$3,500	\$500
Contractual Services	\$22,067	\$51,560	\$31,850	\$17,650
Capital Outlay/Allocations/Transfers	\$3,417	\$3,498	\$2,744	\$2,890
Total	\$96,174	\$69,658	\$139,727	\$47,370

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City of Plymouth

2008 Manager's Budget

## Administration

#### Elections (1140)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$10,867	\$11,152	\$10,974	\$11,528	\$0	\$11,528	\$11,872
6002	Temporary Salaries & Wages	\$52,375	\$0	\$0	\$78,000	\$0	\$78,000	\$9,735
6003	Overtime Pay	\$740	\$0	\$800	\$3,000	\$0	\$3,000	\$800
6021	Medicare	\$163	\$162	\$170	\$965	\$333	\$1,298	\$320
6022	PERA	\$671	\$702	\$717	\$756	\$0	\$756	\$792
6023	Social Security (FICA)	\$697	\$690	\$708	\$4,125	\$1,426	\$5,551	\$1,335
6031	Group Life Insurance	\$84	\$84	\$87	\$96	\$0	\$96	\$96
6032	Group Hospital/Dental Ins.	\$1,269	\$1,310	\$1,276	\$1,404	\$0	\$1,404	\$1,380
6035	Unemployment Compensation	\$198	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$67,064	\$14,100	\$14,732	\$99,874	\$1,759	\$101,633	\$26,330
Materia	als & Supplies							
6101	Office Supplies	\$3,626	\$500	\$500	\$3,500	\$0	\$3,500	\$500
	Total Materials & Supplies	\$3,626	\$500	\$500	\$3,500	\$0	\$3,500	\$500

Total	Elections (1140)	\$96,174	\$69,658	\$34,780	\$137,968	\$1,759	\$139,727	\$47,370
	Total Allocations	\$3,417	\$3,498	\$3,498	\$2,744	\$0	\$2,744	\$2,890
8314	IT Overhead Allocation	\$0	\$0	\$0	\$574	\$0	\$574	\$612
8312	Telephone Allocation	\$0	\$42	\$42	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$248	\$248	\$0	\$0	\$0	\$0
8304	Facilities Management	\$1,586	\$2,066	\$2,066	\$2,170	\$0	\$2,170	\$2,278
8302	Software Maint Allocn	\$1,186	\$836	\$836	\$0	\$0	\$0	\$0
8301	Photocopying Allocation	\$645	\$306	\$306	\$0	\$0	\$0	\$0
Alloca	tions							
	Total Contractual Services	\$22,067	\$51,560	\$16,050	\$31,850	\$0	\$31,850	\$17,650
7764	Election Reserve Reduction	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0
7705	Subscriptions & Memberships	\$356	\$260	\$450	\$450	\$0	\$450	\$450
7703	Conferences & Seminars	\$705	\$2,400	\$2,400	\$800	\$0	\$800	\$2,400
7701	Employee Training	\$853	\$1,500	\$1,500	\$1,500	\$0	\$1,500	\$1,500
7604	Rental Private Property	\$2,000	\$0	\$0	\$2,300	\$0	\$2,300	\$0
7601	Mileage	\$61	\$300	\$300	\$300	\$0	\$300	\$300
7535	Equipment Maint - Contracts	\$3,584	\$12,500	\$8,400	\$8,500	\$0	\$8,500	\$10,000
7201	Printing & Publishing	\$10,193	\$600	\$1,000	\$8,000	\$0	\$8,000	\$1,000
7101	Postage	\$4,315	\$4,000	\$2,000	\$10,000	\$0	\$10,000	\$2,000
Contra	ctual Services							

#### Administration

#### **Human Resources (1150)**

5 1": 5 10	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$221,534	\$246,809	\$252,367	\$260,291
Personal Services - Benefits	\$56,781	\$67,635	\$68,867	\$72,626
Materials and Supplies	\$590	\$2,000	\$2,000	\$2,000
Contractual Services	\$57,495	\$89,110	\$97,600	\$104,050
Capital Outlay/Allocations/Transfers	\$46,191	\$47,719	\$34,147	\$36,090
Total	\$382,591	\$453,273	\$454,981	\$475,057

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City of Plymouth

## Administration

#### **Human Resources (1150)**

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$221,123	\$244,809	\$239,016	\$252,367	\$0	\$252,367	\$260,291
6003	Overtime Pay	\$411	\$2,000	\$0	\$0	\$0	\$0	\$0
6021	Medicare	\$3,106	\$3,578	\$3,523	\$3,660	\$0	\$3,660	\$3,756
6022	PERA	\$13,030	\$15,425	\$15,159	\$16,365	\$0	\$16,365	\$17,506
6023	Social Security (FICA)	\$13,280	\$15,302	\$15,038	\$15,590	\$0	\$15,590	\$16,048
6024	Deferred Compensation	\$0	\$0	\$486	\$624	\$0	\$624	\$624
6031	Group Life Insurance	\$183	\$987	\$792	\$1,020	\$0	\$1,020	\$1,044
6032	Group Hospital/Dental Ins.	\$27,182	\$32,343	\$29,066	\$31,608	\$0	\$31,608	\$33,648
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$278,315	\$314,444	\$303,080	\$321,234	\$0	\$321,234	\$332,917
Materia	als & Supplies							
6101	Office Supplies	\$590	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
	Total Materials & Supplies	\$590	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000

Total	Human Resources (1150)	\$382,591	\$453,273	\$436,094	\$454,981	\$0	\$454,981	\$475,057
	Total Allocations	\$46,191	\$47,719	\$47,719	\$34,147	\$0	\$34,147	\$36,090
8314	IT Overhead Allocation	\$0	\$0	\$0	\$14,740	\$0	\$14,740	\$15,712
8312	Telephone Allocation	\$0	\$1,088	\$1,088	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$6,372	\$6,372	\$0	\$0	\$0	\$0
8304	Facilities Management	\$15,000	\$18,483	\$18,483	\$19,407	\$0	\$19,407	\$20,378
8302	Software Maint Allocn	\$30,460	\$21,470	\$21,470	\$0	\$0	\$0	\$0
8301	Photocopying Allocation	\$731	\$306	\$306	\$0	\$0	\$0	\$0
Alloca	tions							
	Total Contractual Services	\$57,495	\$89,110	\$83,295	\$97,600	\$0	\$97,600	\$104,050
7760	Tuition Reimbursement	\$13,957	\$15,000	\$15,000	\$20,000	\$0	\$20,000	\$20,000
7706	Citywide Classification	\$50	\$3,300	\$1,500	\$1,600	\$0	\$1,600	\$1,700
7705	Subscriptions & Memberships	\$709	\$1,150	\$1,150	\$1,200	\$0	\$1,200	\$1,250
7703	Conferences & Seminars	\$1,031	\$2,845	\$2,845	\$3,000	\$0	\$3,000	\$3,300
7702	City Wide Training	\$8,096	\$17,000	\$13,000	\$17,000	\$0	\$17,000	\$18,000
7701	Employee Training	\$245	\$1,815	\$1,800	\$1,800	\$0	\$1,800	\$1,800
7201	Printing & Publishing	\$27,984	\$40,000	\$40,000	\$45,000	\$0	\$45,000	\$50,000
7022	Drug & Alcohol Testing	\$1,230	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
7013	Other Professional Services	\$4,193	\$6,000	\$6,000	\$6,000	\$0	\$6,000	\$6,000
Contra	ctual Services							

## Administration

## Legal Services (1160)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$0	\$0	\$0	\$0
Personal Services - Benefits	\$0	\$0	\$0	\$0
Materials and Supplies	\$0	\$0	\$0	\$0
Contractual Services	\$355,035	\$416,000	\$421,200	\$431,300
Capital Outlay/Allocations/Transfers	\$0	\$0	\$0	\$0
Total	\$355,035	\$416,000	\$421,200	\$431,300

City of Plymouth	23	12/13/2007	10:25 am	2008 Manager's Budget

#### Administration

#### Legal Services (1160)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Contra	ictual Services							
7006	Other Legal Services	\$87,258	\$120,000	\$120,000	\$125,000	\$0	\$125,000	\$125,000
7007	Criminal Prosecution	\$250,927	\$270,000	\$270,000	\$270,000	\$0	\$270,000	\$275,000
7008	Legal Expenses	\$15,924	\$25,000	\$25,000	\$25,000	\$0	\$25,000	\$30,000
7101	Postage	\$926	\$1,000	\$1,000	\$1,200	\$0	\$1,200	\$1,300
	Total Contractual Services	\$355,035	\$416,000	\$416,000	\$421,200	\$0	\$421,200	\$431,300
Total	Legal Services (1160)	\$355,035	\$416,000	\$416,000	\$421,200	\$0	\$421,200	\$431,300

#### Administration

## Accounting (1170)

	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$179,755	\$181,319	\$238,693	\$252,731
Personal Services - Benefits	\$55,257	\$48,930	\$66,948	\$71,691
Materials and Supplies	\$6,203	\$13,750	\$12,000	\$12,000
Contractual Services	\$18,854	\$31,097	\$31,021	\$31,247
Capital Outlay/Allocations/Transfers	\$64,322	\$51,107	\$29,611	\$31,360
Total	\$324,391	\$326,203	\$378,273	\$399,029

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City of Plymouth

## Administration

#### Accounting (1170)

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$166,093	\$165,604	\$199,152	\$222,193	\$0	\$222,193	\$235,731
6002	Temporary Salaries & Wages	\$9,721	\$10,050	\$2,985	\$10,500	\$0	\$10,500	\$11,000
6003	Overtime Pay	\$3,941	\$5,665	\$3,468	\$6,000	\$0	\$6,000	\$6,000
6021	Medicare	\$2,666	\$2,629	\$3,012	\$3,450	\$0	\$3,450	\$3,564
6022	PERA	\$14,289	\$11,346	\$12,905	\$14,358	\$0	\$14,358	\$15,555
6023	Social Security	\$11,401	\$11,242	\$12,757	\$14,580	\$0	\$14,580	\$15,180
6024	Deferred Compensation	\$6,371	\$5,136	\$4,859	\$4,428	\$0	\$4,428	\$4,428
6031	Group Life Insurance	\$643	\$668	\$732	\$744	\$0	\$744	\$744
6032	Group Hospital/Dental Ins	\$19,887	\$17,909	\$23,904	\$29,388	\$0	\$29,388	\$32,220
	<b>Total Personal Services</b>	\$235,012	\$230,249	\$263,774	\$305,641	\$0	\$305,641	\$324,422
Materia	als & Supplies							
6101	Office Supplies	\$6,203	\$13,750	\$10,000	\$12,000	\$0	\$12,000	\$12,000
	Total Materials & Supplies	\$6,203	\$13,750	\$10,000	\$12,000	\$0	\$12,000	\$12,000

Contra	ctual Services							
7010	Medical Fees	\$10	\$0	\$0	\$0	\$0	\$0	\$0
7013	Other Professional Services	\$187	\$8,000	\$8,000	\$8,000	\$0	\$8,000	\$8,000
7101	Postage	\$7,946	\$8,000	\$8,000	\$8,000	\$0	\$8,000	\$8,000
7201	Printing & Publishing	\$0	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$3,000
7601	Mileage	\$455	\$500	\$500	\$500	\$0	\$500	\$500
7605	Rental City Equipment	\$2,395	\$2,467	\$2,467	\$2,391	\$0	\$2,391	\$2,617
7701	Employee Training	\$2,960	\$3,550	\$3,550	\$3,550	\$0	\$3,550	\$3,550
7703	Conferences & Seminars	\$3,171	\$3,650	\$3,650	\$3,650	\$0	\$3,650	\$3,650
7705	Subscriptions & Memberships	\$1,730	\$1,930	\$1,930	\$1,930	\$0	\$1,930	\$1,930
	Total Contractual Services	\$18,854	\$31,097	\$31,097	\$31,021	\$0	\$31,021	\$31,247
Allocat	tions							
8301	Photocopying Allocation	\$6,445	\$5,674	\$5,674	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$37,977	\$23,143	\$23,143	\$0	\$0	\$0	\$0
8304	Facilities Management	\$19,900	\$12,158	\$12,158	\$12,765	\$0	\$12,765	\$13,404
8310	Hardware Replcmnt Allocn	\$0	\$6,869	\$6,869	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$3,263	\$3,263	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$16,846	\$0	\$16,846	\$17,956
	Total Allocations	\$64,322	\$51,107	\$51,107	\$29,611	\$0	\$29,611	\$31,360
Total	Accounting (1170)	\$324,391	\$326,203	\$355,978	\$378,273	\$0	\$378,273	\$399,029

#### Administration

#### Assessing (1180)

5 " 5 1 10	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$453,303	\$480,415	\$491,028	\$534,995
Personal Services - Benefits	\$119,007	\$132,081	\$136,331	\$146,436
Materials and Supplies	\$1,401	\$7,800	\$6,937	\$7,965
Contractual Services	\$37,077	\$39,113	\$39,774	\$43,708
Capital Outlay/Allocations/Transfers	\$90,962	\$86,822	\$50,473	\$53,423
Total	\$701,750	\$746,231	\$724,543	\$786,527

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City of Plymouth

## Administration

#### Assessing (1180)

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$435,793	\$449,915	\$419,216	\$459,528	\$0	\$459,528	\$483,495
6002	Temporary Salaries & Wages	\$17,422	\$29,000	\$29,000	\$30,000	\$0	\$30,000	\$50,000
6003	Overtime Pay	\$88	\$1,500	\$1,500	\$1,500	\$0	\$1,500	\$1,500
6021	Medicare	\$6,325	\$6,959	\$6,307	\$7,128	\$0	\$7,128	\$7,750
6022	PERA	\$27,080	\$30,045	\$27,584	\$29,868	\$0	\$29,868	\$32,623
6023	Social Security	\$27,044	\$29,782	\$27,006	\$30,443	\$0	\$30,443	\$33,175
6024	Deferred Compensation	\$8,323	\$8,376	\$4,883	\$4,128	\$0	\$4,128	\$4,128
6031	Group Life Insurance	\$523	\$1,368	\$699	\$744	\$0	\$744	\$744
6032	Group Hospital/Dental Ins	\$49,712	\$55,551	\$57,788	\$64,020	\$0	\$64,020	\$68,016
	<b>Total Personal Services</b>	\$572,310	\$612,496	\$573,983	\$627,359	\$0	\$627,359	\$681,431
Materia	als & Supplies							
6101	Office Supplies	\$1,082	\$7,000	\$7,000	\$6,000	\$0	\$6,000	\$7,000
6401	Small Tools < \$2,000	\$319	\$800	\$910	\$937	\$0	\$937	\$965
	Total Materials & Supplies	\$1,401	\$7,800	\$7,910	\$6,937	\$0	\$6,937	\$7,965

Contra	ctual Services							
7013	Other Professional Services	\$1,000	\$2,400	\$2,400	\$2,400	\$0	\$2,400	\$2,546
7101	Postage	\$11,544	\$11,925	\$11,925	\$12,500	\$0	\$12,500	\$14,000
7201	Printing & Publishing	\$240	\$250	\$250	\$250	\$0	\$250	\$250
7601	Mileage	\$102	\$300	\$300	\$309	\$0	\$309	\$318
7605	Rental City Equipment	\$15,180	\$15,636	\$15,636	\$15,155	\$0	\$15,155	\$16,588
7701	Employee Training	\$1,623	\$2,397	\$2,397	\$2,469	\$0	\$2,469	\$3,129
7703	Conferences & Seminars	\$4,587	\$3,510	\$3,510	\$3,615	\$0	\$3,615	\$3,801
7705	Subscriptions & Memberships	\$2,801	\$2,695	\$2,695	\$3,076	\$0	\$3,076	\$3,076
	Total Contractual Services	\$37,077	\$39,113	\$39,113	\$39,774	\$0	\$39,774	\$43,708
Alloca	tions							
8301	Photocopying Allocation	\$2,324	\$1,528	\$1,528	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$66,134	\$44,612	\$44,612	\$0	\$0	\$0	\$0
8304	Facilities Management	\$22,504	\$22,545	\$22,545	\$23,672	\$0	\$23,672	\$24,856
8310	Hardware Replcmnt Allocn	\$0	\$13,241	\$13,241	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$2,401	\$2,401	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$26,801	\$0	\$26,801	\$28,567
	Total Allocations	\$90,962	\$84,327	\$84,327	\$50,473	\$0	\$50,473	\$53,423
Transf	er							
9606	Transfer to IT	\$0	\$2,495	\$2,495	\$0	\$0	\$0	\$0
	Total Transfer	\$0	\$2,495	\$2,495	\$0	\$0	\$0	\$0
Total	Assessing (1180)	\$701,750	\$746,231	\$707,828	\$724,543	\$0	\$724,543	\$786,527

# **Community Development**

Program Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
			manager e	manager e
Administration & Support (1210)	\$268,933	\$290,126	\$407,447	\$420,626
Planning (1220)	\$707,644	\$770,605	\$755,590	\$785,971
Protective Inspection (1231)	\$965,499	\$1,042,667	\$1,096,973	\$1,169,768
Total	44.040.000	<b>#0.400.000</b>	***	<b>#0.070.005</b>
	\$1,942,076	\$2,103,398	\$2,260,010	\$2,376,365

5 W D L LO	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Actual Adopted Manage		Manager's
Personal Services - Salary	\$1,245,519	\$1,332,484	¢1 420 601	¢1 500 105
Personal Services - Salary Personal Services - Benefits	\$330,443	\$368,018	\$1,429,601 \$402,514	\$1,503,185 \$426,526
Materials and Supplies	\$10,090	\$15,645	\$16,270	\$18,770
Contractual Services	\$81,662	\$145,337	\$140,601	\$149,177
Capital Outlay/Allocations/Transfers	\$274,362	\$241,914	\$271,024	\$278,707
Total	\$1,942,076	\$2,103,398	\$2,260,010	\$2,376,365

City of P	Plymouth	31	12/13/2007	10:25 am	2008	Manager's Budget

## **Community Development**

## Administration & Support (1210)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$172,808	\$186,830	\$194,819	\$202,944
Personal Services - Benefits	\$52,971	\$58,612	\$63,397	\$68,029
Materials and Supplies	\$951	\$3,500	\$3,500	\$3,500
Contractual Services	\$2,102	\$838	\$832	\$849
Capital Outlay/Allocations/Transfers	\$40,101	\$40,346	\$144,899	\$145,304
Total	\$268,933	\$290,126	\$407,447	\$420,626

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City of Plymouth

## **Community Development**

## Administration & Support (1210)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$172,808	\$186,830	\$180,912	\$194,819	\$0	\$194,819	\$202,944
6003	Overtime Pay	\$0	\$0	\$134	\$0	\$0	\$0	\$0
6021	Medicare	\$2,290	\$2,706	\$2,631	\$2,808	\$0	\$2,808	\$2,940
6022	PERA	\$10,127	\$11,658	\$11,655	\$12,657	\$0	\$12,657	\$13,644
6023	Social Security (FICA)	\$9,716	\$11,276	\$11,035	\$11,728	\$0	\$11,728	\$12,205
6031	Group Life Insurance	\$401	\$594	\$548	\$600	\$0	\$600	\$612
6032	Group Hospital/Dental Ins.	\$30,437	\$32,378	\$31,580	\$35,604	\$0	\$35,604	\$38,628
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$225,779	\$245,442	\$238,495	\$258,216	\$0	\$258,216	\$270,973
Materi	als & Supplies							
6101	Office Supplies	\$951	\$3,500	\$3,500	\$3,500	\$0	\$3,500	\$3,500
	Total Materials & Supplies	\$951	\$3,500	\$3,500	\$3,500	\$0	\$3,500	\$3,500
Contra	actual Services							
7010	Medical Fees	\$45	\$0	\$45	\$0	\$0	\$0	\$0
7605	Rental City Equipment	\$182	\$188	\$188	\$182	\$0	\$182	\$199
7701	Employee Training	\$285	\$350	\$350	\$350	\$0	\$350	\$350
7703	Conferences & Seminars	\$1,590	\$300	\$300	\$300	\$0	\$300	\$300
	Total Contractual Services	\$2,102	\$838	\$883	\$832	\$0	\$832	\$849

City of Plymouth	33	12/13/2007	' 10:25 am	2008 Manager's Budget

Total	Administration & Support (1210	\$268.933	\$290.126	\$283.224	\$407.447	\$0	\$407.447	\$420.626
	Total Transfer	\$0	\$0	\$0	\$45,077	\$0	\$45,077	\$46,429
9603	Transfer to Risk Management	\$0	\$0	\$0	\$45,077	\$0	\$45,077	\$46,429
Transf	er							
	Total Allocations	\$40,101	\$40,346	\$40,346	\$99,822	\$0	\$99,822	\$98,875
8314	IT Overhead Allocation	\$0	\$0	\$0	\$13,783	\$0	\$13,783	\$14,691
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$19,825	\$0	\$19,825	\$21,973
8312	Telephone Allocation	\$0	\$2,203	\$2,203	\$12,789	\$0	\$12,789	\$13,052
8310	Hardware Replcmnt Allocn	\$0	\$5,958	\$5,958	\$5,340	\$0	\$5,340	\$5,340
8309	Mobile Phone Allocation	\$1,200	\$1,200	\$1,200	\$5,658	\$0	\$5,658	\$5,828
8304	Facilities Management	\$10,891	\$10,910	\$10,910	\$11,456	\$0	\$11,456	\$12,029
8302	Software Maint Allocn	\$28,010	\$20,075	\$20,075	\$13,945	\$0	\$13,945	\$8,425
8301	Photocopying Allocation	\$0	\$0	\$0	\$17,026	\$0	\$17,026	\$17,537
Allocat	tions							

## **Community Development**

## Planning (1220)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$458,228	\$473,252	\$491,210	\$507,704
Personal Services - Benefits	\$115,664	\$125,008	\$135,788	\$143,489
Materials and Supplies	\$4,002	\$4,800	\$5,300	\$7,800
Contractual Services	\$19,497	\$64,705	\$64,671	\$65,046
Capital Outlay/Allocations/Transfers	\$110,253	\$102,840	\$58,621	\$61,932
Total	\$707,644	\$770,605	\$755,590	\$785,971

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City of Plymouth

## **Community Development**

## Planning (1220)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$458,200	\$472,252	\$463,331	\$490,210	\$0	\$490,210	\$506,704
6003	Overtime Pay	\$28	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
6021	Medicare	\$6,556	\$6,854	\$6,918	\$7,115	\$0	\$7,115	\$7,356
6022	PERA	\$27,206	\$29,498	\$29,873	\$31,898	\$0	\$31,898	\$34,206
6023	Social Security (FICA)	\$27,957	\$28,955	\$29,272	\$30,056	\$0	\$30,056	\$31,043
6024	Deferred Compensation	\$9,808	\$10,236	\$9,168	\$9,504	\$0	\$9,504	\$9,504
6031	Group Life Insurance	\$652	\$1,506	\$1,309	\$1,535	\$0	\$1,535	\$1,548
6032	Group Hospital/Dental Ins.	\$43,485	\$47,959	\$55,805	\$55,680	\$0	\$55,680	\$59,832
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035	Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Personal Services</b>	\$573,892	\$598,260	\$596,676	\$626,998	\$0	\$626,998	\$651,193
Materia	als & Supplies							
6101	Office Supplies	\$1,452	\$4,800	\$4,800	\$4,800	\$0	\$4,800	\$4,800
6103	Photography	\$2,550	\$0	\$0	\$0	\$0	\$0	\$0
6304	Traffic & Park Signs	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
6402	Minor Equipment < \$5,000	\$0	\$0	\$0	\$500	\$0	\$500	\$0
	Total Materials & Supplies	\$4,002	\$4,800	\$4,800	\$5,300	\$0	\$5,300	\$7,800

City	of Plymouth	<i>36</i>	12/13/2007	10:25 am	2008 Manager's Budget

Contra	ctual Services							
7013	Other Professional Services	\$2,095	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
7018	Comprehensive Plan Review	\$0	\$20,000	\$20,000	\$20,000	\$0	\$20,000	\$20,000
7101	Postage	\$3,034	\$8,500	\$6,000	\$8,500	\$0	\$8,500	\$8,500
7201	Printing & Publishing	\$3,140	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
7601	Mileage	\$463	\$1,000	\$600	\$1,000	\$0	\$1,000	\$1,000
7605	Rental City Equipment	\$961	\$990	\$990	\$956	\$0	\$956	\$1,046
7701	Employee Training	\$1,406	\$3,150	\$3,150	\$3,150	\$0	\$3,150	\$3,150
7703	Conferences & Seminars	\$4,096	\$6,350	\$3,000	\$6,350	\$0	\$6,350	\$6,350
7705	Subscriptions & Memberships	\$4,302	\$4,715	\$4,715	\$4,715	\$0	\$4,715	\$5,000
	Total Contractual Services	\$19,497	\$64,705	\$58,455	\$64,671	\$0	\$64,671	\$65,046
Capita	I Improvements							
8005	Application Software	\$0	\$2,500	\$2,500	\$0	\$0	\$0	\$0
	Total Capital Improvements	\$0	\$2,500	\$2,500	\$0	\$0	\$0	\$0
Allocat	tions							
8301	Photocopying Allocation	\$22,421	\$13,818	\$13,818	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$54,852	\$39,314	\$39,314	\$0	\$0	\$0	\$0
8304	Facilities Management	\$32,980	\$33,040	\$33,040	\$34,692	\$0	\$34,692	\$36,426
8310	Hardware Replcmnt Allocn	\$0	\$11,668	\$11,668	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$2,500	\$2,500	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$23,929	\$0	\$23,929	\$25,506
	Total Allocations	\$110,253	\$100,340	\$100,340	\$58,621	\$0	\$58,621	\$61,932
Total	Planning (1220)	\$707,644	\$770,605	\$762,771	\$755,590	\$0	\$755,590	\$785,971

## **Community Development**

#### **Protective Inspection (1231)**

	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$614,483	\$672,402	\$743,572	\$792,537
Personal Services - Benefits	\$161,808	\$184,398	\$203,329	\$215,008
Materials and Supplies	\$5,137	\$7,345	\$7,470	\$7,470
Contractual Services	\$60,063	\$79,794	\$75,098	\$83,282
Capital Outlay/Allocations/Transfers	\$124,008	\$98,728	\$67,504	\$71,471
Total	\$965,499	\$1,042,667	\$1,096,973	\$1,169,768

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City of Plymouth

## **Community Development**

## **Protective Inspection (1231)**

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$614,306	\$665,402	\$658,098	\$710,572	\$0	\$710,572	\$739,537
6002	Temporary Salaries & Wages	\$0	\$5,000	\$10,000	\$31,000	\$0	\$31,000	\$51,000
6003	Overtime Pay	\$177	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
6021	Medicare	\$8,645	\$9,758	\$9,834	\$11,224	\$0	\$11,224	\$11,766
6022	PERA	\$36,201	\$41,982	\$42,471	\$46,136	\$0	\$46,136	\$49,855
6023	Social Security (FICA)	\$36,965	\$41,621	\$42,008	\$46,405	\$0	\$46,405	\$47,697
6024	Deferred Compensation	\$11,331	\$7,320	\$11,386	\$12,168	\$0	\$12,168	\$12,168
6031	Group Life Insurance	\$948	\$1,788	\$1,610	\$1,860	\$0	\$1,860	\$1,872
6032	Group Hospital/Dental Ins.	\$67,718	\$81,929	\$78,853	\$85,536	\$0	\$85,536	\$91,650
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Personal Services</b>	\$776,291	\$856,800	\$856,260	\$946,901	\$0	\$946,901	\$1,007,545
Materia	als & Supplies							
6101	Office Supplies	\$4,872	\$6,500	\$6,500	\$6,500	\$0	\$6,500	\$6,500
6103	Photography	\$0	\$0	\$220	\$220	\$0	\$220	\$220
6401	"Small Tools < \$2,000"	\$265	\$845	\$625	\$750	\$0	\$750	\$750
	Total Materials & Supplies	\$5,137	\$7,345	\$7,345	\$7,470	\$0	\$7,470	\$7,470

City of Plymouth	39	12/13/2007	10:25 am	2008 Manager's Budget

Contra	ctual Services							
7010	Medical Fees	\$177	\$0	\$0	\$0	\$0	\$0	\$0
7014	Contractual Plan Checking	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$5,000
7101	Postage	\$3,757	\$5,190	\$3,850	\$3,850	\$0	\$3,850	\$3,850
7104	Mobile Telephone	\$75	\$0	\$0	\$0	\$0	\$0	\$0
7201	Printing & Publishing	\$574	\$6,500	\$6,500	\$3,000	\$0	\$3,000	\$3,000
7535	Equipment Maint - Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7605	Rental City Equipment	\$45,925	\$52,204	\$52,204	\$50,598	\$0	\$50,598	\$55,382
7701	Employee Training	\$6,664	\$8,750	\$8,750	\$10,000	\$0	\$10,000	\$11,000
7703	Conferences & Seminars	\$1,492	\$0	\$0	\$0	\$0	\$0	\$2,000
7705	Subscriptions & Memberships	\$1,399	\$2,150	\$2,150	\$2,650	\$0	\$2,650	\$3,050
	Total Contractual Services	\$60,063	\$79,794	\$73,454	\$75,098	\$0	\$75,098	\$83,282
Capita	I Improvements							
8004	Machinery & Equipment	\$19,689	\$0	\$0	\$0	\$0	\$0	\$0
	Total Capital Improvements	\$19,689	\$0	\$0	\$0	\$0	\$0	\$0
Alloca	tions							
8301	Photocopying Allocation	\$7,635	\$2,712	\$2,712	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$45,906	\$32,902	\$32,902	\$0	\$0	\$0	\$0
8304	Facilities Management	\$28,868	\$28,920	\$28,920	\$30,366	\$0	\$30,366	\$31,885
8309	Mobile Phone Allocation	\$6,010	\$6,010	\$6,010	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$9,765	\$9,765	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$2,994	\$2,994	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$37,138	\$0	\$37,138	\$39,586
	Total Allocations	\$88,419	\$83,303	\$83,303	\$67,504	\$0	\$67,504	\$71,471
Transf	er							
9603	Transfer to Risk Management	\$14,400	\$15,425	\$15,425	\$0	\$0	\$0	\$0
9606	Transfer to Info Technology	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0
	Total Transfer	\$15,900	\$15,425	\$15,425	\$0	\$0	\$0	\$0
Total	Protective Inspection (1231)	\$965,499	\$1,042,667	\$1,035,787	\$1,096,973	\$0	\$1,096,973	\$1,169,768

City of Plymouth	40	12/13/2007	10:25 am	2008 Manager's Budget

## Parks & Recreation

Program Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Park & Recreation Admin (1310)	\$501,794	\$542,426	\$678,198	\$701,917
Park Maintenance (1321)	\$2,427,052	\$2,740,255	\$2,876,773	\$2,993,740
Forestry (1330)	\$665,979	\$707,560	\$733,506	\$813,067
Plymouth Creek Center (1343)	\$477,199	\$535,908	\$545,612	\$569,271
Total	\$4,072,024	\$4,526,149	\$4,834,089	\$5,077,995

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$1,815,076	\$1,942,683	\$2,063,074	\$2,155,436
Personal Services - Benefits	\$495,794	\$531,925	\$584,896	\$631,079
Materials and Supplies	\$321,334	\$421,432	\$443,312	\$454,802
Contractual Services	\$1,060,612	\$1,141,500	\$1,172,019	\$1,213,551
Capital Outlay/Allocations/Transfers	\$379,208	\$488,609	\$570,788	\$623,127
Total	\$4,072,024	\$4,526,149	\$4,834,089	\$5,077,995

City of Plymou	th 41	12/13/2007	10:25 am 20	08 Manager's Budget

#### Parks & Recreation

#### Park & Recreation Admin (1310)

5 1": 5 10	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$315,629	\$325,619	\$332,717	\$343,599
Personal Services - Benefits	\$74,321	\$82,285	\$81,086	\$88,409
Materials and Supplies	\$3,123	\$3,450	\$4,700	\$4,900
Contractual Services	\$9,130	\$24,105	\$15,065	\$15,644
Capital Outlay/Allocations/Transfers	\$99,591	\$106,967	\$244,630	\$249,365
Total	\$501,794	\$542,426	\$678,198	\$701,917

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City of Plymouth

## Parks & Recreation

## Park & Recreation Admin (1310)

Expo	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Person	nal Services							
6001	Regular Salaries & Wages	\$306,190	\$316,219	\$305,127	\$323,017	\$0	\$323,017	\$333,799
6002	Temporary Salaries & Wages	\$9,194	\$9,000	\$8,800	\$9,300	\$0	\$9,300	\$9,400
6003	Overtime Pay	\$245	\$400	\$350	\$400	\$0	\$400	\$400
6021	Medicare	\$4,432	\$4,696	\$4,628	\$4,787	\$0	\$4,787	\$4,951
6022	PERA	\$18,186	\$20,198	\$19,779	\$20,880	\$0	\$20,880	\$22,326
6023	Social Security (FICA)	\$18,057	\$18,778	\$18,408	\$19,131	\$0	\$19,131	\$20,296
6024	Deferred Compensation	\$2,301	\$3,864	\$2,813	\$3,408	\$0	\$3,408	\$3,408
6031	Group Life Insurance	\$670	\$2,031	\$1,634	\$2,004	\$0	\$2,004	\$2,040
6032	Group Hospital/Dental Ins.	\$30,675	\$32,718	\$36,692	\$30,876	\$0	\$30,876	\$35,388
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$389,950	\$407,904	\$398,231	\$413,803	\$0	\$413,803	\$432,008
Materia	als & Supplies							
6101	Office Supplies	\$2,887	\$3,000	\$3,000	\$3,100	\$0	\$3,100	\$3,200
6109	Materials & Supplies - Rec	\$168	\$0	\$0	\$0	\$0	\$0	\$0
6204	Uniforms	\$68	\$300	\$250	\$300	\$0	\$300	\$300
6213	Park & Recreation Supplies	\$0	\$150	\$400	\$500	\$0	\$500	\$500
6402	Minor Equipment < \$5,000	\$0	\$0	\$0	\$800	\$0	\$800	\$900
	Total Materials & Supplies	\$3,123	\$3,450	\$3,650	\$4,700	\$0	\$4,700	\$4,900

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Contra	ctual Services							
7013	Other Professional Services	\$1,000	\$4,500	\$4,500	\$4,500	\$0	\$4,500	\$4,500
7101	Postage	\$995	\$800	\$995	\$1,055	\$0	\$1,055	\$1,100
7201	Printing & Publishing	\$51	\$10,200	\$10,200	\$600	\$0	\$600	\$600
7209	Advertising	\$44	\$600	\$800	\$800	\$0	\$800	\$800
7601	Mileage	\$0	\$300	\$150	\$200	\$0	\$200	\$200
7605	Rental City Equipment	\$3,015	\$3,105	\$3,106	\$3,010	\$0	\$3,010	\$3,294
7701	Employee Training	\$625	\$600	\$625	\$700	\$0	\$700	\$750
7703	Conferences & Seminars	\$1,725	\$2,000	\$2,000	\$2,200	\$0	\$2,200	\$2,300
7705	Subscriptions & Memberships	\$1,675	\$2,000	\$1,900	\$2,000	\$0	\$2,000	\$2,100
	Total Contractual Services	\$9,130	\$24,105	\$24,276	\$15,065	\$0	\$15,065	\$15,644
Allocat	tions							
8301	Photocopying Allocation	\$4,251	\$5,957	\$5,957	\$14,758	\$0	\$14,758	\$15,201
8302	Software Maint Allocn	\$42,404	\$33,459	\$33,459	\$17,261	\$0	\$17,261	\$13,084
8304	Facilities Management	\$52,390	\$52,485	\$52,485	\$55,109	\$0	\$55,109	\$57,865
8309	Mobile Phone Allocation	\$546	\$546	\$546	\$12,163	\$0	\$12,163	\$12,528
8310	Hardware Replcmnt Allocn	\$0	\$9,930	\$9,930	\$4,304	\$0	\$4,304	\$4,304
8311	Security Systms ReplcmntAllocn	\$0	\$0	\$0	\$18,951	\$0	\$18,951	\$19,085
8312	Telephone Allocation	\$0	\$4,590	\$4,590	\$20,828	\$0	\$20,828	\$21,255
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$16,772	\$0	\$16,772	\$18,454
8314	IT Overhead Allocation	\$0	\$0	\$0	\$15,889	\$0	\$15,889	\$16,936
	Total Allocations	\$99,591	\$106,967	\$106,967	\$176,035	\$0	\$176,035	\$178,712
Transf	er							
9603	Transfer to Risk Management	\$0	\$0	\$0	\$68,595	\$0	\$68,595	\$70,653
	Total Transfer	\$0	\$0	\$0	\$68,595	\$0	\$68,595	\$70,653
Total	Park & Recreation Admin (1310	\$501,794	\$542,426	\$533,124	\$678,198	<b>\$0</b>	\$678,198	\$701,917

#### Parks & Recreation

#### Park Maintenance (1321)

Francisco District Commencer	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$1,044,166	\$1,125,502	\$1,168,474	\$1,202,628
Personal Services - Benefits	\$310,599	\$332,197	\$365,327	\$395,009
Materials and Supplies	\$220,977	\$319,812	\$326,912	\$335,012
Contractual Services	\$668,192	\$727,792	\$749,538	\$775,329
Capital Outlay/Allocations/Transfers	\$183,118	\$234,952	\$266,522	\$285,762
Total	\$2,427,052	\$2,740,255	\$2,876,773	\$2,993,740

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City of Plymouth

## Parks & Recreation

#### Park Maintenance (1321)

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$838,203	\$877,156	\$870,430	\$910,628	\$0	\$910,628	\$937,932
6002 Temporary Salaries & Wages	\$188,027	\$213,346	\$213,346	\$213,346	\$15,000	\$228,346	\$235,196
6003 Overtime Pay	\$17,936	\$35,000	\$40,500	\$29,500	\$0	\$29,500	\$29,500
6021 Medicare	\$14,899	\$16,332	\$13,215	\$16,792	\$217	\$17,009	\$17,479
6022 PERA	\$59,183	\$64,998	\$57,215	\$67,660	\$0	\$67,660	\$79,175
6023 Social Security (FICA)	\$63,688	\$69,398	\$56,446	\$71,084	\$930	\$72,014	\$74,563
6024 Deferred Compensation	\$21,416	\$18,588	\$22,452	\$24,768	\$0	\$24,768	\$24,768
6031 Group Life Insurance	\$1,508	\$3,198	\$2,522	\$2,844	\$0	\$2,844	\$2,868
6032 Group Hospital/Dental Ins.	\$116,650	\$124,683	\$129,193	\$145,032	\$0	\$145,032	\$159,156
6034 Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035 Unemployment Compensation	\$33,255	\$35,000	\$35,000	\$36,000	\$0	\$36,000	\$37,000
Total Personal Services	\$1,354,765	\$1,457,699	\$1,440,319	\$1,517,654	\$16,147	\$1,533,801	\$1,597,637

#### **Materials & Supplies** Office Supplies \$947 \$1,100 6101 \$1,100 \$1,100 \$0 \$1,100 \$1,100 6103 Photography \$0 \$150 \$150 \$150 \$0 \$150 \$150 Janitorial Supplies \$2,586 \$3,850 \$3,850 \$3,850 6203 \$3,850 \$0 \$3,850 6205 Safety Equipment & Clothing \$3,071 \$4,500 \$4,500 \$4,500 \$0 \$4,500 \$4,500 6213 Park & Recreation Supplies \$117,336 \$144,000 \$147,600 \$0 \$147,600 \$144,000 \$151,300 6214 **Animal Control Supplies** \$1,710 \$10,000 \$10,000 \$10,000 \$0 \$10,000 \$10,000 Twin City Tree Trust \$6,473 \$13,500 \$13,500 \$13,500 \$13,500 6216 \$0 \$13,500 6302 Horticultural Materials \$40,503 \$44,462 \$44,462 \$45,462 \$0 \$45,462 \$46,462 Traffic & Park Signs \$2,678 6304 \$10,500 \$10,500 \$10,500 \$0 \$10,500 \$11,200 6306 Sand & Gravel \$25,941 \$18,500 \$18,500 \$18,500 \$0 \$18,500 \$18,500 \$10,338 \$52,750 \$52,750 \$55,250 \$55,250 6310 Concrete & Asphalt \$0 \$57,750 6322 Playstructure Repair Parts \$1,598 \$8,000 \$8,000 \$8,000 \$0 \$8,000 \$8,000 6323 Recharges \$268 \$0 \$0 \$0 \$0 \$0 \$0 6325 \$0 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000 Sprinkler Head Repairs \$0 6401 "Small Tools < \$2,000" \$6,623 \$7,500 \$7,500 \$7,500 \$0 \$7,500 \$7,700 \$0 \$0 \$0 6402 Minor Equipment < \$5,000 \$905 \$0 \$0 \$0

\$319,812

\$319,812

\$220,977

**Total Materials & Supplies** 

\$326,912

\$0

\$326,912

\$335,012

Contra	ctual Services							
7010	Medical Fees	\$1,877	\$2,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500
7013	Other Professional Services	\$46,503	\$49,000	\$50,244	\$45,500	\$0	\$45,500	\$46,500
7101	Postage	\$995	\$600	\$600	\$600	\$0	\$600	\$600
7104	Mobile Telephone	\$397	\$0	\$0	\$0	\$0	\$0	\$0
7201	Printing & Publishing	\$661	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
7401	Electricity	\$91,453	\$92,000	\$92,000	\$93,500	\$0	\$93,500	\$96,500
7404	Natural Gas - Heating	\$6,971	\$8,000	\$9,000	\$10,500	\$0	\$10,500	\$11,200
7405	Water/Sewer	\$38,314	\$32,500	\$32,500	\$33,000	\$0	\$33,000	\$33,000
7406	Refuse Service	\$10,400	\$13,500	\$13,500	\$13,500	\$0	\$13,500	\$14,000
7501	Landscape Maintenance	\$30,486	\$102,000	\$102,000	\$102,000	\$0	\$102,000	\$102,000
7502	Weed Control	\$38,340	\$10,000	\$10,047	\$15,000	\$0	\$15,000	\$15,000
7504	Irrigation	\$6,241	\$7,000	\$7,000	\$7,000	\$0	\$7,000	\$7,000
7505	Electrical	\$30,336	\$36,000	\$36,000	\$45,950	\$0	\$45,950	\$50,000
7506	Plumbing	\$1,049	\$2,100	\$2,100	\$2,100	\$0	\$2,100	\$2,100
7507	Bulldozer Work	\$0	\$2,800	\$2,800	\$2,800	\$0	\$2,800	\$2,800
7508	Tennis Court Repairs	\$45,000	\$11,000	\$11,000	\$11,000	\$0	\$11,000	\$11,000
7519	Miscellaneous Repairs	\$44,124	\$50,000	\$50,000	\$55,000	\$0	\$55,000	\$52,000
7521	Seal Coating Parking	\$0	\$30,000	\$30,000	\$31,500	\$0	\$31,500	\$33,000
7532	Fire Alarm Cleaning	\$1,052	\$2,100	\$2,100	\$2,100	\$0	\$2,100	\$2,100
7538	End User Software Maintenance	\$0	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
7544	Painting	\$1,123	\$1,300	\$1,300	\$1,300	\$0	\$1,300	\$1,300
7546	Building Maintenance	\$10,588	\$7,700	\$7,700	\$7,700	\$0	\$7,700	\$7,700
7550	Millennium Garden Expense	\$330	\$0	\$0	\$0	\$0	\$0	\$0
7601	Mileage	\$765	\$1,500	\$1,500	\$1,500	\$0	\$1,500	\$1,500
7603	Rental Private Equipment	\$17,299	\$4,500	\$4,500	\$5,000	\$0	\$5,000	\$5,500
7605	Rental City Equipment	\$193,343	\$205,042	\$205,042	\$198,738	\$0	\$198,738	\$217,529
7606	Rental - Portable Toilets	\$36,202	\$37,500	\$37,500	\$37,500	\$0	\$37,500	\$40,000
7607	Unfunded Rental Rates	\$0	\$0	\$0	\$4,000	\$0	\$4,000	\$0
7701	Employee Training	\$5,501	\$6,050	\$6,050	\$6,550	\$0	\$6,550	\$6,600
7703	Conferences & Seminars	\$2,562	\$1,900	\$1,900	\$2,500	\$0	\$2,500	\$2,500
7705	Subscriptions & Memberships	\$285	\$300	\$300	\$300	\$0	\$300	\$300
7711	Laundry	\$5,995	\$7,900	\$7,900	\$7,900	\$0	\$7,900	\$8,100
	Total Contractual Services	\$668,192	\$727,792	\$730,083	\$749,538	\$0	\$749,538	\$775,329

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Total	Park Maintenance (1321)	\$2,427,052	\$2,740,255	\$2,712,667	\$2,816,926	\$59,847	\$2,876,773	\$2,993,740
	Total Transfer	\$90,105	\$141,415	\$141,416	\$119,204	\$0	\$119,204	\$121,461
9603	Transfer to Risk Management	\$19,200	\$24,401	\$24,401	\$0	\$0	\$0	\$0
9602	Transfer to Central Equipment	\$0	\$43,982	\$43,983	\$43,981	\$0	\$43,981	\$43,981
9406	Transfer to Park Replacement	\$70,905	\$73,032	\$73,032	\$75,223	\$0	\$75,223	\$77,480
Transf	er							
	Total Allocations	\$61,426	\$66,387	\$66,387	\$91,618	\$0	\$91,618	\$97,301
8314	IT Overhead Allocation	\$0	\$0	\$0	\$69,299	\$0	\$69,299	\$73,866
8312	Telephone Allocation	\$0	\$1,088	\$1,088	\$0	\$0	\$0	\$0
8311	Security Systms ReplcmntAllocn	\$0	\$3,471	\$3,471	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$7,366	\$7,366	\$0	\$0	\$0	\$0
8309	Mobile Phone Allocation	\$6,948	\$6,948	\$6,948	\$0	\$0	\$0	\$0
8304	Facilities Management	\$21,217	\$21,255	\$21,255	\$22,319	\$0	\$22,319	\$23,435
8302	Software Maint Allocn	\$31,899	\$24,815	\$24,815	\$0	\$0	\$0	\$0
8301	Photocopying Allocation	\$1,362	\$1,444	\$1,444	\$0	\$0	\$0	\$0
Alloca	tions							
	Total Capital Improvements	\$31,587	\$27,150	\$14,650	\$12,000	\$43,700	\$55,700	\$67,000
8012	Capital Improvement Projects	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0
8006	Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8004	Machinery & Equipment	\$31,587	\$27,150	\$14,650	\$12,000	\$13,700	\$25,700	\$67,000
Capita	I Improvements							

## Parks & Recreation

## Forestry (1330)

Total	\$665,979	\$707,560	\$733,506	\$813,067
Capital Outlay/Allocations/Transfers	\$22,771	\$35,283	\$13,855	\$39,730
Contractual Services	\$264,772	\$258,821	\$268,146	\$276,778
Materials and Supplies	\$67,657	\$69,070	\$70,770	\$72,900
Personal Services - Benefits	\$60,340	\$67,110	\$75,006	\$81,741
Personal Services - Salary	\$250,439	\$277,276	\$305,729	\$341,918
Experiorture Budget Summary	Actual	Adopted	Manager's	Manager's
Expenditure Budget Summary	2006	2007	2008	2009

City of Plymouth	50	12/13/2007	10:25 am	2008	Manager's Budget

## Parks & Recreation

#### Forestry (1330)

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$152,397	\$169,602	\$169,481	\$179,785	\$0	\$179,785	\$187,068
6002 Temporary Salaries & Wages	\$92,452	\$102,674	\$102,674	\$115,744	\$5,000	\$120,744	\$149,450
6003 Overtime Pay	\$5,590	\$5,000	\$5,000	\$5,200	\$0	\$5,200	\$5,400
6021 Medicare	\$3,550	\$4,020	\$2,516	\$4,361	\$73	\$4,434	\$4,961
6022 PERA	\$13,472	\$12,500	\$10,965	\$14,900	\$337	\$15,237	\$17,123
6023 Social Security (FICA)	\$15,180	\$17,191	\$10,739	\$18,845	\$310	\$19,155	\$21,197
6024 Deferred Compensation	\$1,329	\$1,668	\$1,871	\$2,064	\$0	\$2,064	\$2,064
6031 Group Life Insurance	\$678	\$780	\$776	\$792	\$0	\$792	\$804
6032 Group Hospital/Dental Ins.	\$20,841	\$24,951	\$24,144	\$27,324	\$0	\$27,324	\$29,592
6034 Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035 Unemployment Compensation	\$5,290	\$6,000	\$6,000	\$6,000	\$0	\$6,000	\$6,000
Total Personal Services	\$310,779	\$344,386	\$334,166	\$375,015	\$5,720	\$380,735	\$423,659

Materia	als & Supplies							
6101	Office Supplies	\$572	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
6103	Photography	\$0	\$200	\$0	\$100	\$0	\$100	\$100
6204	Uniforms	\$944	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
6205	Safety Equipment & Clothing	\$3,495	\$3,500	\$3,500	\$3,500	\$0	\$3,500	\$3,600
6212	Meeting Expense	\$7	\$500	\$500	\$500	\$0	\$500	\$500
6222	Reforestation	\$33,589	\$35,000	\$35,000	\$36,000	\$0	\$36,000	\$37,000
6223	Nursery Materials	\$3,320	\$5,100	\$5,100	\$5,200	\$0	\$5,200	\$5,400
6224	Tree Fertilizer & Supplies	\$836	\$4,900	\$4,900	\$5,000	\$0	\$5,000	\$5,100
6302	Horticultural Materials	\$21,107	\$15,800	\$15,800	\$16,300	\$0	\$16,300	\$16,800
6308	Paint	\$822	\$370	\$370	\$370	\$0	\$370	\$400
6401	"Small Tools < \$2,000"	\$2,965	\$1,700	\$1,700	\$1,800	\$0	\$1,800	\$2,000
	Total Materials & Supplies	\$67,657	\$69,070	\$68,870	\$70,770	\$0	\$70,770	\$72,900
Contra	ctual Services							
7010	Medical Fees	\$1,171	\$1,000	\$1,055	\$1,400	\$0	\$1,400	\$1,400
7013	Other Professional Services	\$4,324	\$5,500	\$4,500	\$5,500	\$0	\$5,500	\$5,500
7101	Postage	\$2,013	\$1,300	\$1,300	\$1,400	\$0	\$1,400	\$1,400
7104	Mobile Telephone	\$132	\$120	\$120	\$120	\$0	\$120	\$120
7201	Printing & Publishing	\$443	\$2,600	\$300	\$500	\$0	\$500	\$600
7501	Landscape Maintenance	\$33,624	\$34,000	\$34,000	\$35,000	\$1,500	\$36,500	\$36,500
7502	Weed Control	\$7,761	\$15,500	\$15,500	\$16,000	\$0	\$16,000	\$16,500
7503	Chemical Control	\$2,253	\$2,000	\$2,000	\$2,100	\$0	\$2,100	\$2,200
7517	Street Tree Maintenance	\$41,918	\$38,000	\$38,333	\$39,000	\$0	\$39,000	\$40,500
7518	Contract Removal	\$104,079	\$90,000	\$124,000	\$95,000	\$0	\$95,000	\$98,000
7520	Testing For Oak Wilt	\$75	\$400	\$200	\$200	\$0	\$200	\$200
7533	Forced Removal	\$8,329	\$5,000	\$5,500	\$5,600	\$0	\$5,600	\$5,800
7534	Hauling	\$1,600	\$1,600	\$2,600	\$1,600	\$0	\$1,600	\$1,800
7601	Mileage	\$0	\$500	\$500	\$550	\$0	\$550	\$600
7603	Rental Private Equipment	\$559	\$3,600	\$1,800	\$3,600	\$0	\$3,600	\$3,600
7605	Rental City Equipment	\$53,836	\$55,451	\$55,451	\$53,746	\$0	\$53,746	\$58,828
7607	Unfunded Rental Rates	\$0	\$0	\$0	\$2,800	\$0	\$2,800	\$500
7701	Employee Training	\$807	\$605	\$605	\$800	\$0	\$800	\$900
7703	Conferences & Seminars	\$775	\$0	\$0	\$0	\$0	\$0	\$0
7705	Subscriptions & Memberships	\$673	\$615	\$673	\$700	\$0	\$700	\$750
7711	Laundry	\$400	\$1,030	\$1,030	\$1,030	\$0	\$1,030	\$1,080
	Total Contractual Services	\$264,772	\$258,821	\$289,467	\$266,646	\$1,500	\$268,146	\$276,778
City	of Plymouth		5.	2	12/13/2007	10:25 am	2008 Manag	ger's Budget

Capital	I Improvements							
8004	Machinery & Equipment	\$0	\$16,000	\$16,000	\$0	\$0	\$0	\$25,000
	Total Capital Improvements	\$0	\$16,000	\$16,000	\$0	\$0	\$0	\$25,000
Allocat	tions							
8301	Photocopying Allocation	\$1,315	\$361	\$361	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$17,506	\$11,153	\$11,153	\$0	\$0	\$0	\$0
8304	Facilities Management	\$2,252	\$2,256	\$2,256	\$2,369	\$0	\$2,369	\$2,487
8309	Mobile Phone Allocation	\$1,698	\$1,638	\$1,638	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$3,310	\$3,310	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$565	\$565	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$11,486	\$0	\$11,486	\$12,243
	Total Allocations	\$22,771	\$19,283	\$19,283	\$13,855	\$0	\$13,855	\$14,730
Transfe	er							
9606	Transfer to Info Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Transfer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	Forestry (1330)	\$665,979	\$707,560	\$727,786	\$726,286	\$7,220	\$733,506	\$813,067

## Parks & Recreation

### Plymouth Creek Center (1343)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$204,842	\$214,286	\$256,154	\$267,291
Personal Services - Benefits	\$50,534	\$50,333	\$63,477	\$65,920
Materials and Supplies	\$29,577	\$29,100	\$40,930	\$41,990
Contractual Services	\$118,518	\$130,782	\$139,270	\$145,800
Capital Outlay/Allocations/Transfers	\$73,728	\$111,407	\$45,781	\$48,270
Total	\$477,199	\$535,908	\$545,612	\$569,271

City of Plymouth	54	12/13/2007	10:25 am	2008 Manager's Budget

### Parks & Recreation

#### Plymouth Creek Center (1343)

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries	\$154,480	\$163,786	\$160,305	\$172,841	\$22,813	\$195,654	\$206,791
6002 Temporary Salaries & Wages	\$50,298	\$50,000	\$50,000	\$55,000	\$5,000	\$60,000	\$60,000
6003 Overtime	\$64	\$500	\$500	\$500	\$0	\$500	\$500
6021 Medicare	\$2,975	\$3,107	\$2,552	\$3,314	\$329	\$3,643	\$3,874
6022 PERA	\$10,856	\$10,244	\$10,890	\$11,214	\$1,484	\$12,698	\$13,957
6023 Social Security	\$12,720	\$13,285	\$10,912	\$14,160	\$1,414	\$15,574	\$15,620
6024 Deferred Compensation	\$6,588	\$6,552	\$5,936	\$5,376	\$0	\$5,376	\$5,446
6031 Group Life Insurance	\$583	\$690	\$674	\$708	\$294	\$1,002	\$720
6032 Group Hospital/Dental Ins	\$15,592	\$15,955	\$16,519	\$18,888	\$5,796	\$24,684	\$25,803
6035 Unemployment Compensation	\$1,220	\$500	\$500	\$500	\$0	\$500	\$500
<b>Total Personal Services</b>	\$255,376	\$264,619	\$258,788	\$282,501	\$37,130	\$319,631	\$333,211

Materia	ıls & Supplies							
6101	Office Supplies	\$2,456	\$2,500	\$2,500	\$2,500	\$0	\$2,500	\$2,600
6108	Bank Service Charges	\$0	\$0	\$0	\$3,680	\$0	\$3,680	\$3,790
6109	Materials & Supplies	\$13	\$0	\$38	\$0	\$0	\$0	\$0
6203	Janitorial Supplies	\$12,933	\$13,500	\$13,500	\$14,000	\$0	\$14,000	\$14,500
6204	Uniforms	\$817	\$600	\$700	\$750	\$0	\$750	\$800
6208	Coffee and Cups	\$0	\$0	\$0	\$1,800	\$0	\$1,800	\$1,900
6213	Park & Recreation Supplies	\$6,738	\$7,000	\$7,000	\$7,200	\$0	\$7,200	\$7,400
6323	Recharges	\$117	\$500	\$500	\$500	\$0	\$500	\$500
6402	Minor Equipment < \$5,000	\$6,503	\$5,000	\$5,000	\$10,500	\$0	\$10,500	\$10,500
	Total Materials & Supplies	\$29,577	\$29,100	\$29,238	\$40,930	\$0	\$40,930	\$41,990
Contra	ctual Services							
7009	Audit	\$0	\$525	\$750	\$800	\$0	\$800	\$850
7010	Medical Fees	\$354	\$357	\$499	\$525	\$0	\$525	\$550
7013	Other Professional Services	\$1,577	\$1,800	\$1,800	\$1,900	\$0	\$1,900	\$2,000
7101	Postage	\$984	\$1,000	\$1,000	\$1,050	\$0	\$1,050	\$1,100
7104	Mobile Telephone	\$106	\$0	\$0	\$0	\$0	\$0	\$0
7201	Printing & Publishing	\$1,745	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
7209	Advertising	\$1,250	\$1,000	\$1,040	\$1,100	\$0	\$1,100	\$1,200
7401	Electricity	\$44,865	\$45,000	\$45,000	\$47,500	\$0	\$47,500	\$50,000
7404	Natural Gas - Heating	\$26,810	\$35,000	\$35,000	\$37,000	\$0	\$37,000	\$39,000
7405	Water/Sewer	\$7,092	\$7,250	\$7,250	\$7,350	\$0	\$7,350	\$7,450
7406	Refuse Service	\$2,392	\$2,500	\$2,500	\$2,600	\$0	\$2,600	\$2,700
7525	Janitorial Services	\$7,924	\$8,400	\$8,400	\$8,600	\$0	\$8,600	\$8,800
7532	Fire Alarm Cleaning	\$0	\$500	\$0	\$0	\$0	\$0	\$0
7535	Equipment Maint - Contracts	\$3,191	\$3,300	\$3,300	\$3,400	\$0	\$3,400	\$3,400
7546	Building Maintenance	\$14,513	\$15,000	\$17,000	\$18,000	\$0	\$18,000	\$19,000
7601	Mileage	\$59	\$150	\$150	\$150	\$0	\$150	\$150
7603	Rental Private Equipment	\$0	\$1,200	\$1,200	\$1,200	\$0	\$1,200	\$1,200
7604	Rental Private Property	\$1,917	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,100
7701	Employee Training	\$582	\$500	\$500	\$600	\$0	\$600	\$620
7703	Conferences & Seminars	\$996	\$1,000	\$1,000	\$1,025	\$0	\$1,025	\$1,060
7705	Subscriptions & Memberships	\$100	\$100	\$100	\$120	\$0	\$120	\$120
7715	Real Estate Taxes	\$1,622	\$1,700	\$1,700	\$1,800	\$0	\$1,800	\$1,900
7747	Licenses & Permits	\$439	\$500	\$500	\$550	\$0	\$550	\$600
	Total Contractual Services	\$118,518	\$130,782	\$132,689	\$139,270	\$0	\$139,270	\$145,800
City	of Plymouth		5	6	12/13/2007	10:25 am	2008 Manag	ger's Budget

Capita	I Improvements							
8004	Machinery & Equipment	\$2,280	\$10,000	\$10,000	\$0	\$0	\$0	\$0
8006	Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Capital Improvements	\$2,280	\$10,000	\$10,000	\$0	\$0	\$0	\$0
Alloca	tions							
8301	Photocopying Allocation	\$3,509	\$6,566	\$6,566	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$27,621	\$30,671	\$30,671	\$0	\$0	\$0	\$0
8304	Facilities Management	\$31,510	\$31,567	\$31,567	\$33,146	\$0	\$33,146	\$34,803
8309	Mobile Phone Allocation	\$852	\$852	\$852	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$9,103	\$9,103	\$0	\$0	\$0	\$0
8311	Security Systms ReplcmntAllocn	\$0	\$8,010	\$8,010	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$6,638	\$6,638	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$12,635	\$0	\$12,635	\$13,467
	Total Allocations	\$63,492	\$93,407	\$93,407	\$45,781	\$0	\$45,781	\$48,270
Transf	er							
9603	Transfer to Risk Management	\$7,956	\$8,000	\$8,000	\$0	\$0	\$0	\$0
	Total Transfer	\$7,956	\$8,000	\$8,000	\$0	\$0	\$0	\$0
Total	Plymouth Creek Center (1343)	\$477,199	\$535,908	\$532,122	\$508,482	\$37,130	\$545,612	\$569,271

## **Police Department**

Burney Burland Commence	2006	2007	2008	2009
Program Budget Summary	Actual	Adopted	Manager's	Manager's
Police Administration (1510)	\$1,956,965	\$2,174,126	\$2,451,971	\$2,561,965
Patrol (1511)	\$4,790,895	\$5,195,075	\$5,619,028	\$5,881,668
Support Services (1513)	\$1,685,729	\$1,816,903	\$1,774,312	\$1,861,010
Emergency Management (1520)	\$80,467	\$99,348	\$103,520	\$108,295
Total				
	\$8,514,056	\$9,285,452	\$9,948,831	\$10,412,938

5 " 5 1 1 6	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$5,210,052	\$5,624,731	\$5,970,382	\$6,214,096
Personal Services - Benefits	\$1,309,409	\$1,518,280	\$1,731,031	\$1,901,085
Materials and Supplies	\$180,957	\$205,963	\$227,198	\$218,014
Contractual Services	\$690,484	\$795,454	\$801,414	\$850,844
Capital Outlay/Allocations/Transfers	\$1,123,154	\$1,141,024	\$1,218,806	\$1,228,899
Total	\$8,514,056	\$9,285,452	\$9,948,831	\$10,412,93

City of Plymouth	<i>58</i>	12/13/2007	10:25 am	2008 Manager's Budget

## **Police Department**

#### Police Administration (1510)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$1,045,622	\$1,130,866	\$1,187,561	\$1,231,087
Personal Services - Benefits	\$288,095	\$336,356	\$373,904	\$403,753
Materials and Supplies	\$39,352	\$53,076	\$51,100	\$51,100
Contractual Services	\$143,244	\$169,372	\$182,728	\$199,124
Capital Outlay/Allocations/Transfers	\$440,652	\$484,456	\$656,678	\$676,901
Total	\$1,956,965	\$2,174,126	\$2,451,971	\$2,561,965

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City of Plymouth

### **Police Department**

#### **Police Administration (1510)**

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$1,038,298	\$1,103,517	\$1,091,680	\$1,160,212	\$0	\$1,160,212	\$1,203,738
6002	Temporary Salaries & Wages	\$2,692	\$25,349	\$20,000	\$25,349	\$0	\$25,349	\$25,349
6003	Overtime Pay	\$4,632	\$2,000	\$2,700	\$2,000	\$0	\$2,000	\$2,000
6021	Medicare	\$11,676	\$14,206	\$13,861	\$15,022	\$0	\$15,022	\$15,500
6022	PERA	\$77,755	\$90,167	\$90,645	\$99,274	\$0	\$99,274	\$109,586
6023	Social Security (FICA)	\$43,178	\$51,501	\$56,051	\$62,652	\$0	\$62,652	\$64,959
6024	Deferred Compensation	\$24,784	\$22,644	\$24,736	\$24,768	\$0	\$24,768	\$24,768
6031	Group Life Insurance	\$3,725	\$4,552	\$4,369	\$4,524	\$0	\$4,524	\$4,572
6032	Group Hospital/Dental Ins.	\$126,977	\$153,286	\$147,772	\$167,664	\$0	\$167,664	\$184,368
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035	Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$1,333,717	\$1,467,222	\$1,451,814	\$1,561,465	\$0	\$1,561,465	\$1,634,840

Materia	als & Supplies							
6101	Office Supplies	\$18,349	\$21,500	\$21,500	\$21,500	\$0	\$21,500	\$21,500
6204	Uniforms	\$209	\$300	\$300	\$300	\$0	\$300	\$300
6205	Safety Equipment & Clothing	\$247	\$100	\$100	\$100	\$0	\$100	\$100
6206	Shooting Range Supplies	\$1,146	\$1,050	\$1,050	\$4,550	\$0	\$4,550	\$4,550
6209	Clothing Allowance	\$5,480	\$6,576	\$5,596	\$5,600	\$0	\$5,600	\$5,600
6228	Tobacco Compliance	\$1,242	\$2,000	\$2,000	\$0	\$0	\$0	\$0
6229	Alcohol Compliance	\$1,253	\$2,500	\$2,500	\$0	\$0	\$0	\$0
6233	Reserve Program	\$1,568	\$4,600	\$4,600	\$4,600	\$0	\$4,600	\$4,600
6234	Explorer Program	\$4,029	\$6,000	\$6,000	\$6,000	\$0	\$6,000	\$6,000
6235	Volunteer Programs	\$0	\$600	\$600	\$600	\$0	\$600	\$600
6301	Parts - Equipment Repair	\$0	\$0	\$195	\$0	\$0	\$0	\$0
6401	"Small Tools < \$2,000"	\$0	\$100	\$100	\$100	\$0	\$100	\$100
6402	Minor Equipment < \$5,000	\$5,829	\$7,750	\$7,750	\$7,750	\$0	\$7,750	\$7,750
	Total Materials & Supplies	\$39,352	\$53,076	\$52,291	\$51,100	\$0	\$51,100	\$51,100
Contra	ctual Services							
7010	Medical Fees	\$65	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,000
7011	Veterinary Fees	\$72	\$500	\$1,000	\$1,000	\$0	\$1,000	\$1,000
7013	Other Professional Services	\$12,381	\$16,600	\$16,600	\$16,600	\$15,000	\$31,600	\$41,600
7101	Postage	\$9,955	\$9,000	\$9,000	\$9,000	\$0	\$9,000	\$9,000
7103	Telephone	\$1,291	\$1,428	\$1,428	\$0	\$0	\$0	\$0
7104	Mobile Telephone	\$246	\$0	\$222	\$0	\$0	\$0	\$0
7201	Printing & Publishing	\$3,327	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,000
7535	Equipment Maint - Contracts	\$8,054	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
7540	Equipment Repair By Others	\$6	\$700	\$700	\$700	\$0	\$700	\$700
7541	Animal Control Services	\$16,332	\$22,600	\$22,100	\$22,100	\$0	\$22,100	\$22,100
7601	Mileage	\$65	\$75	\$200	\$100	\$0	\$100	\$100
7605	Rental City Equipment	\$40,219	\$41,426	\$41,426	\$40,153	\$0	\$40,153	\$43,949
7701	Employee Training	\$38,555	\$40,993	\$40,993	\$41,525	\$0	\$41,525	\$42,425
7703	Conferences & Seminars	\$5,942	\$6,400	\$6,400	\$6,400	\$0	\$6,400	\$6,400
7705	Subscriptions & Memberships	\$4,405	\$4,650	\$4,650	\$4,650	\$0	\$4,650	\$6,350
7723	Employee Recognition	\$2,329	\$5,000	\$5,000	\$5,500	\$0	\$5,500	\$5,500
	Total Contractual Services	\$143,244	\$169,372	\$169,719	\$167,728	\$15,000	\$182,728	\$199,124

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Capita	I Improvements							
8005	Software	\$0	\$5,450	\$5,450	\$0	\$0	\$0	\$0
	Total Capital Improvements	\$0	\$5,450	\$5,450	\$0	\$0	\$0	\$0
Alloca	tions							
8301	Photocopying Allocation	\$33,227	\$9,167	\$9,167	\$9,442	\$0	\$9,442	\$9,725
8302	Software Maint Allocn	\$217,890	\$197,099	\$197,099	\$61,588	\$0	\$61,588	\$38,582
8304	Facilities Management	\$135,493	\$135,739	\$135,739	\$142,525	\$0	\$142,525	\$149,652
8309	Mobile Phone Allocation	\$2,842	\$2,292	\$2,292	\$37,910	\$0	\$37,910	\$39,048
8310	Hardware Replcmnt Allocn	\$0	\$33,101	\$33,101	\$23,174	\$0	\$23,174	\$23,174
8311	Security Systms ReplcmntAllocn	\$0	\$24,794	\$24,794	\$24,722	\$0	\$24,722	\$24,513
8312	Telephone Allocation	\$0	\$9,322	\$9,322	\$37,102	\$0	\$37,102	\$37,864
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$44,979	\$0	\$44,979	\$67,963
8314	IT Overhead Allocation	\$0	\$0	\$0	\$80,402	\$0	\$80,402	\$85,701
	Total Allocations	\$389,452	\$411,514	\$411,514	\$461,844	\$0	\$461,844	\$476,222
Transf	er							
9603	Transfer to Risk Management	\$51,200	\$67,492	\$67,492	\$194,834	\$0	\$194,834	\$200,679
	Total Transfer	\$51,200	\$67,492	\$67,492	\$194,834	\$0	\$194,834	\$200,679
Total	Police Administration (1510)	\$1,956,965	\$2,174,126	\$2,158,280	\$2,436,971	\$15,000	\$2,451,971	\$2,561,965

### **Police Department**

### Patrol (1511)

Expenditure Budget Summary	2006	2007	2008	2009
	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$3,084,607	\$3,353,133	\$3,644,647	\$3,804,938
Personal Services - Benefits	\$764,423	\$892,366	\$1,039,725	\$1,148,005
Materials and Supplies	\$98,801	\$97,130	\$116,474	\$111,618
Contractual Services	\$363,838	\$420,029	\$414,898	\$432,636
Capital Outlay/Allocations/Transfers	\$479,226	\$432,417	\$403,284	\$384,471
Total	\$4,790,895	\$5,195,075	\$5,619,028	\$5,881,668

# **Police Department**

#### Patrol (1511)

Ехре	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Person	al Services							
6001	Regular Salaries & Wages	\$2,989,958	\$3,234,633	\$3,206,690	\$3,456,739	\$46,908	\$3,503,647	\$3,658,938
6003	Overtime Pay	\$94,649	\$118,500	\$134,000	\$141,000	\$0	\$141,000	\$146,000
6021	Medicare	\$41,615	\$46,432	\$46,673	\$49,907	\$684	\$50,591	\$52,941
6022	PERA	\$332,086	\$390,607	\$392,687	\$464,010	\$3,060	\$467,070	\$536,612
6023	Social Security (FICA)	\$75	\$0	\$8,472	\$11,576	\$2,904	\$14,480	\$11,928
6024	Deferred Compensation	\$46,534	\$46,872	\$30,063	\$30,144	\$0	\$30,144	\$30,144
6031	Group Life Insurance	\$7,218	\$9,631	\$9,286	\$9,732	\$120	\$9,852	\$9,900
6032	Group Hospital/Dental Ins.	\$336,895	\$378,824	\$395,812	\$437,652	\$9,936	\$447,588	\$486,480
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6044	Disabled Officer Insurance	\$0	\$20,000	\$20,000	\$20,000	\$0	\$20,000	\$20,000
	Total Personal Services	\$3,849,030	\$4,245,499	\$4,243,683	\$4,620,760	\$63,612	\$4,684,372	\$4,952,943

Materia	als & Supplies							
6101	Office Supplies	\$154	\$1,500	\$1,500	\$1,500	\$0	\$1,500	\$1,500
6103	Photography	\$763	\$0	\$0	\$0	\$0	\$0	\$0
6202	Medical Supplies	\$6,543	\$2,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500
6204	Uniforms	\$1,235	\$6,500	\$6,500	\$6,000	\$0	\$6,000	\$6,000
6205	Safety Equipment & Clothing	\$15,246	\$11,600	\$11,600	\$11,600	\$0	\$11,600	\$11,600
6209	Clothing Allowance	\$38,852	\$37,380	\$35,552	\$37,080	\$0	\$37,080	\$37,968
6210	Ammunition	\$12,016	\$13,000	\$13,000	\$15,000	\$0	\$15,000	\$16,500
6212	Food	\$1,924	\$2,000	\$2,000	\$700	\$0	\$700	\$750
6232	SWAT Team	\$16,016	\$16,550	\$16,550	\$16,550	\$0	\$16,550	\$19,950
6236	K9 Program	\$0	\$0	\$0	\$7,950	\$0	\$7,950	\$7,950
6301	Parts - Equipment Repair	\$17	\$0	\$0	\$0	\$0	\$0	\$0
6304	Traffic & Park Signs	\$0	\$900	\$900	\$0	\$0	\$0	\$0
6402	Minor Equipment < \$5,000	\$6,035	\$5,200	\$5,200	\$17,594	\$0	\$17,594	\$6,900
	Total Materials & Supplies	\$98,801	\$97,130	\$95,302	\$116,474	<b>\$0</b>	\$116,474	\$111,618
Contra	ctual Services							
7010	Medical Fees	\$1,739	\$0	\$0	\$0	\$0	\$0	\$0
7011	Veterinary Fees	\$1,329	\$3,000	\$3,000	\$0	\$0	\$0	\$0
7013	Other Professional Services	\$0	\$50	\$50	\$50	\$0	\$50	\$50
7104	Mobile Telephone	\$94	\$100	\$100	\$0	\$0	\$0	\$0
7535	Equipment Maint - Contracts	\$72,932	\$106,720	\$106,720	\$106,720	\$0	\$106,720	\$106,720
7540	Equipment Repair By Others	\$2,625	\$7,500	\$7,500	\$7,500	\$0	\$7,500	\$7,500
7603	Rental Private Equipment	\$3,306	\$3,100	\$3,100	\$2,300	\$0	\$2,300	\$2,300
7605	Rental City Equipment	\$187,921	\$193,559	\$193,559	\$187,608	\$0	\$187,608	\$205,346
7607	Unfunded Rental Rates	\$0	\$0	\$0	\$5,000	\$0	\$5,000	\$5,000
7701	Employee Training	\$7,351	\$10,890	\$10,890	\$7,390	\$0	\$7,390	\$7,390
7703	Conferences and Seminars	\$0	\$0	\$0	\$3,300	\$0	\$3,300	\$3,300
7705	Subscriptions & Memberships	\$335	\$110	\$120	\$30	\$0	\$30	\$30
7713	Care of Prisioners	\$39,612	\$50,000	\$50,000	\$50,000	\$0	\$50,000	\$50,000
7714	Booking Of Prisioners	\$46,594	\$45,000	\$45,000	\$45,000	\$0	\$45,000	\$45,000
	Total Contractual Services	\$363,838	\$420,029	\$420,039	\$414,898	\$0	\$414,898	\$432,636
Capital	Improvements							
8004	Machinery & Equipment	\$34,866	\$0	\$0	\$0	\$0	\$0	\$0
8012	Capital Improvement Projects	\$0	\$0	\$0	\$0	\$39,000	\$39,000	\$0
	Total Capital Improvements	\$34,866	\$0	\$0	\$0	\$39,000	\$39,000	\$0
City	of Plymouth		6	5	12/13/2007	10:25 am	2008 Mana	ger's Budget

Allocat	tions							
8302	Software Maint Allocn	\$229,524	\$184,025	\$184,025	\$0	\$0	\$0	\$0
8304	Facilities Management	\$157,400	\$157,686	\$157,686	\$165,570	\$0	\$165,570	\$173,849
8309	Mobile Phone Allocation	\$9,828	\$10,374	\$10,374	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$54,618	\$54,618	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$6,214	\$6,214	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$180,714	\$0	\$180,714	\$192,622
	Total Allocations	\$396,752	\$412,917	\$412,917	\$346,284	\$0	\$346,284	\$366,471
Transf	er							
9404	Transfer to B & E Revolving	\$47,608	\$18,000	\$18,000	\$18,000	\$0	\$18,000	\$18,000
9602	Transfer to Central Equipment	\$0	\$0	\$1,500	\$0	\$0	\$0	\$0
9606	Transfer to IT Fund	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0
	Total Transfer	\$47,608	\$19,500	\$19,500	\$18,000	\$0	\$18,000	\$18,000
Total	Patrol (1511)	\$4,790,895	\$5,195,075	\$5,191,441	\$5,516,416	\$102,612	\$5,619,028	\$5,881,668

### **Police Department**

#### **Support Services (1513)**

- " · · · · · · · · · · · · · · · ·	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$1,035,831	\$1,093,078	\$1,089,506	\$1,127,499
Personal Services - Benefits	\$247,058	\$278,760	\$302,518	\$333,151
Materials and Supplies	\$42,325	\$52,472	\$55,824	\$51,296
Contractual Services	\$177,189	\$188,278	\$185,593	\$200,189
Capital Outlay/Allocations/Transfers	\$183,326	\$204,315	\$140,871	\$148,875
Total	\$1,685,729	\$1,816,903	\$1,774,312	\$1,861,010

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City of Plymouth

### **Police Department**

#### **Support Services (1513)**

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Person	nal Services							
6001	Regular Salaries & Wages	\$1,020,875	\$1,076,078	\$1,012,341	\$1,066,506	\$0	\$1,066,506	\$1,104,499
6003	Overtime Pay	\$14,956	\$17,000	\$15,500	\$23,000	\$0	\$23,000	\$23,000
6021	Medicare	\$15,006	\$15,787	\$15,079	\$15,724	\$0	\$15,724	\$16,290
6022	PERA	\$108,014	\$125,652	\$120,705	\$137,838	\$0	\$137,838	\$155,857
6023	Social Security (FICA)	\$2,170	\$2,136	\$4,290	\$5,124	\$0	\$5,124	\$5,256
6024	Deferred Compensation	\$13,924	\$14,436	\$10,765	\$10,104	\$0	\$10,104	\$10,104
6031	Group Life Insurance	\$2,237	\$3,132	\$2,883	\$3,060	\$0	\$3,060	\$3,084
6032	Group Hospital/Dental Ins.	\$105,707	\$117,617	\$118,341	\$130,668	\$0	\$130,668	\$142,560
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$1,282,889	\$1,371,838	\$1,299,904	\$1,392,024	\$0	\$1,392,024	\$1,460,650

Materia	als & Supplies							
6103	Photography	\$0	\$450	\$450	\$450	\$0	\$450	\$450
6107	Public Information Material	\$1,716	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
6204	Uniforms	\$580	\$0	\$0	\$0	\$0	\$0	\$0
6209	Clothing Allowance	\$11,265	\$12,152	\$9,330	\$12,976	\$0	\$12,976	\$12,976
6217	Community Education	\$9,594	\$13,000	\$13,000	\$13,000	\$2,000	\$15,000	\$15,000
6218	DARE Program	\$14,083	\$16,000	\$16,000	\$14,000	\$0	\$14,000	\$14,000
6226	Crime Free Multi Housing	\$2,167	\$3,370	\$3,370	\$3,370	\$0	\$3,370	\$3,370
6230	McGruff House	\$597	\$3,000	\$3,000	\$1,000	\$0	\$1,000	\$1,000
6301	Parts - Equipment Repair	-\$45	\$0	\$0	\$0	\$0	\$0	\$0
6402	Minor Equipment < \$5,000	\$2,368	\$2,500	\$2,500	\$7,028	\$0	\$7,028	\$2,500
	Total Materials & Supplies	\$42,325	\$52,472	\$49,650	\$53,824	\$2,000	\$55,824	\$51,296
Contra	ctual Services							
7013	Other Professional Services	\$9,690	\$13,200	\$13,200	\$12,700	\$0	\$12,700	\$13,700
7101	Postage	\$59	\$0	\$0	\$0	\$0	\$0	\$0
7104	Mobile Telephone	\$0	\$500	\$618	\$1,380	\$0	\$1,380	\$0
7201	Printing & Publishing	\$0	\$750	\$750	\$750	\$0	\$750	\$750
7540	Equipment Repair By Others	\$0	\$500	\$500	\$1,500	\$0	\$1,500	\$1,500
7605	Rental City Equipment	\$158,653	\$163,413	\$163,413	\$158,388	\$0	\$158,388	\$173,364
7701	Employee Training	\$5,219	\$7,800	\$7,450	\$9,300	\$0	\$9,300	\$9,300
7703	Conferences & seminars	\$265	\$1,800	\$2,150	\$1,000	\$0	\$1,000	\$1,000
7705	Subscriptions & Memberships	\$100	\$315	\$315	\$575	\$0	\$575	\$575
7723	Recognition Events	\$3,203	\$0	\$0	\$0	\$0	\$0	\$0
	Total Contractual Services	\$177,189	\$188,278	\$188,396	\$185,593	\$0	\$185,593	\$200,189
Capita	I Improvements							
8004	Machinery & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total	Support Services (1513)	\$1,685,729	\$1,816,903	\$1,742,265	\$1,772,312	\$2,000	\$1,774,312	\$1,861,010
	Total Allocations	\$183,326	\$204,315	\$204,315	\$140,871	\$0	\$140,871	\$148,875
8314	IT Overhead Allocation	\$0	\$0	\$0	\$60,493	\$0	\$60,493	\$64,479
8312	Telephone Allocation	\$0	\$5,508	\$5,508	\$0	\$0	\$0	\$0
8310	DP Alloc - Replacement	\$0	\$26,481	\$26,481	\$0	\$0	\$0	\$0
8309	Mobile Phone Allocation	\$3,822	\$6,552	\$6,552	\$0	\$0	\$0	\$0
8304	Facilities Management	\$76,412	\$76,550	\$76,550	\$80,378	\$0	\$80,378	\$84,396
8302	DP Alloc - Operations	\$103,092	\$89,224	\$89,224	\$0	\$0	\$0	\$0
Allocat	tions							

## **Police Department**

### **Emergency Management (1520)**

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$43,992	\$47,654	\$48,668	\$50,572
Personal Services - Benefits	\$9,833	\$10,798	\$14,884	\$16,176
Materials and Supplies	\$479	\$3,285	\$3,800	\$4,000
Contractual Services	\$6,213	\$17,775	\$18,195	\$18,895
Capital Outlay/Allocations/Transfers	\$19,950	\$19,836	\$17,973	\$18,652
Total	\$80,467	\$99,348	\$103,520	\$108,295

City of Plymouth	71	12/13/2007	10:25 am	2008 Manager's Budget

### **Police Department**

#### **Emergency Management (1520)**

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$43,992	\$45,154	\$44,441	\$46,668	\$0	\$46,668	\$48,072
6003	Overtime Pay	\$0	\$2,500	\$2,500	\$2,000	\$0	\$2,000	\$2,500
6021	Medicare	\$590	\$650	\$655	\$684	\$0	\$684	\$696
6022	PERA	\$4,620	\$5,274	\$5,379	\$6,012	\$0	\$6,012	\$6,768
6023	Social Security (FICA)	\$0	\$0	\$2,109	\$2,884	\$0	\$2,884	\$2,988
6031	Group Life Insurance	\$341	\$324	\$337	\$336	\$0	\$336	\$336
6032	Group Hospital/Dental Ins.	\$4,282	\$4,550	\$4,392	\$4,968	\$0	\$4,968	\$5,388
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$53,825	\$58,452	\$59,813	\$63,552	\$0	\$63,552	\$66,748
Materia	als & Supplies							
6101	Office Supplies	\$75	\$300	\$400	\$500	\$0	\$500	\$500
6107	Public Information Material	\$24	\$100	\$0	\$600	\$0	\$600	\$600
6209	Clothing Allowance	\$380	\$400	\$400	\$400	\$0	\$400	\$400
6402	Minor Equipment < \$5,000	\$0	\$2,485	\$2,485	\$2,300	\$0	\$2,300	\$2,500
	Total Materials & Supplies	\$479	\$3,285	\$3,285	\$3,800	\$0	\$3,800	\$4,000

Contra	ctual Services							
7013	Other Professional Services	\$0	\$4,500	\$4,500	\$4,600	\$0	\$4,600	\$4,800
7401	Electricity	\$707	\$830	\$830	\$830	\$0	\$830	\$830
7535	Equipment Mtce-Contracts	\$0	\$6,000	\$5,485	\$5,500	\$0	\$5,500	\$6,000
7540	Equipment Repair By Others	\$4,553	\$4,000	\$4,000	\$4,500	\$0	\$4,500	\$4,500
7701	Employee Training	\$8	\$100	\$100	\$100	\$0	\$100	\$100
7703	Conferences & seminars	\$680	\$1,800	\$1,800	\$2,120	\$0	\$2,120	\$2,120
7705	Subscriptions & Memberships	\$265	\$545	\$1,060	\$545	\$0	\$545	\$545
	Total Contractual Services	\$6,213	\$17,775	\$17,775	\$18,195	\$0	\$18,195	\$18,895
Alloca	tions							
8302	Software Maint Allocn	\$3,890	\$2,788	\$2,788	\$0	\$0	\$0	\$0
8304	Facilities Management	\$10,514	\$10,533	\$10,533	\$11,059	\$0	\$11,059	\$11,612
8309	Mobile Phone Allocation	\$546	\$546	\$546	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$828	\$828	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$141	\$141	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$1,914	\$0	\$1,914	\$2,040
	Total Allocations	\$14,950	\$14,836	\$14,836	\$12,973	\$0	\$12,973	\$13,652
Transf	er							
9404	Transfer to B & E Revolving	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,000
	Total Transfer	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Total	Emergency Management (1520	\$80,467	\$99,348	\$100,709	\$103,520	\$0	\$103,520	\$108,295

## Fire Department

Program Budget Summary	2006	2007	2008	2009
	Actual	Adopted	Manager's	Manager's
Fire Operations (1530) RAD (1531)	\$1,714,847	\$1,895,932	\$1,936,610	\$1,978,662
	\$42,779	\$50,514	\$62,533	\$65,775
Total	\$1,757,626	\$1,946,446	\$1,999,143	\$2,044,437

	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Demonstration Colons	Φ04E 704	<b>\$000,000</b>	Ф070 000	<b>#</b> 000 004
Personal Services - Salary	\$845,784	\$889,930	\$979,066	\$988,601
Personal Services - Benefits	\$140,878	\$153,833	\$147,398	\$156,545
Materials and Supplies	\$59,753	\$102,800	\$105,190	\$103,382
Contractual Services	\$462,007	\$517,490	\$512,011	\$543,857
Capital Outlay/Allocations/Transfers	\$249,204	\$282,393	\$255,478	\$252,052
Total	\$1,757,626	\$1,946,446	\$1,999,143	\$2,044,437

### **Fire Department**

### Fire Operations (1530)

	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$841,488	\$884,780	\$958,466	\$967,383
Personal Services - Benefits	\$140,473	\$153,440	\$147,398	\$156,545
Materials and Supplies	\$58,379	\$91,800	\$102,100	\$100,700
Contractual Services	\$437,259	\$487,695	\$473,168	\$501,982
Capital Outlay/Allocations/Transfers	\$237,248	\$278,217	\$255,478	\$252,052
Total	\$1,714,847	\$1,895,932	\$1,936,610	\$1,978,662

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City of Plymouth

### **Fire Department**

#### Fire Operations (1530)

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$465,860	\$483,280	\$470,870	\$494,936	\$0	\$494,936	\$511,012
6002 Temporary Salaries & Wages	\$375,581	\$401,000	\$401,000	\$413,030	\$50,000	\$463,030	\$455,871
6003 Overtime Pay	\$47	\$500	\$500	\$500	\$0	\$500	\$500
6021 Medicare	\$12,004	\$13,077	\$8,701	\$7,184	\$217	\$7,401	\$7,402
6022 PERA	\$45,705	\$52,158	\$44,594	\$45,610	\$0	\$45,610	\$50,410
6023 Social Security (FICA)	\$27,598	\$29,684	\$29,374	\$29,329	\$930	\$30,259	\$30,225
6024 Deferred Compensation	\$5,650	\$5,880	\$3,090	\$3,096	\$0	\$3,096	\$3,096
6031 Group Life Insurance	\$1,849	\$1,980	\$2,001	\$2,028	\$0	\$2,028	\$2,052
6032 Group Hospital/Dental Ins.	\$47,667	\$50,661	\$52,732	\$59,004	\$0	\$59,004	\$63,360
6034 Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035 Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Personal Services</b>	\$981,961	\$1,038,220	\$1,012,862	\$1,054,717	\$51,147	\$1,105,864	\$1,123,928

#### Materials & Supplies

6101	Office Supplies	\$2,596	\$3,400	\$3,400	\$3,400	\$0	\$3,400	\$3,400
6103	Photography	\$91	\$500	\$500	\$500	\$0	\$500	\$500
6107	Public Information Material	\$10,149	\$7,000	\$7,000	\$7,000	\$0	\$7,000	\$7,000
6203	Janitorial Supplies	\$579	\$900	\$900	\$900	\$0	\$900	\$900
6204	Uniforms	\$4,761	\$6,500	\$6,500	\$6,500	\$500	\$7,000	\$8,100
6205	Safety Equipment & Clothing	\$19,760	\$26,200	\$26,200	\$33,200	\$2,800	\$36,000	\$34,500
6207	Firefighting Tools & Supplies	\$11,781	\$16,000	\$16,000	\$16,000	\$0	\$16,000	\$16,000
6208	Coffee & Cups	\$0	\$300	\$300	\$300	\$0	\$300	\$300
6209	Clothing Allowance	\$387	\$0	\$0	\$0	\$0	\$0	\$0
6212	Food	\$836	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$0
6217	Community Education	\$414	\$0	\$94	\$0	\$0	\$0	\$0
6301	Parts - Equipment Repair	\$4,976	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
6315	Chemicals	\$1,610	\$3,400	\$3,400	\$3,400	\$0	\$3,400	\$3,400
6323	Recharges	\$279	\$600	\$600	\$600	\$0	\$600	\$600
6402	Minor Equipment < \$5,000	\$160	\$16,000	\$16,000	\$16,000	\$0	\$16,000	\$16,000
	Total Materials & Supplies	\$58.379	\$91.800	\$91.894	\$98.800	\$3.300	\$102,100	\$100.700

Contra	ctual Services							
7010	Medical Fees	\$5,090	\$10,000	\$10,000	\$10,000	\$2,000	\$12,000	\$12,000
7013	Other Professional Services	\$11,176	\$9,200	\$9,200	\$9,200	\$0	\$9,200	\$9,200
7101	Postage	\$1,499	\$3,000	\$3,000	\$2,000	\$0	\$2,000	\$2,000
7103	Telephone	\$6,586	\$10,200	\$10,200	\$0	\$0	\$0	\$0
7104	Mobile Telephone	\$0	\$0	\$160	\$0	\$0	\$0	\$0
7201	Printing & Publishing	\$229	\$815	\$815	\$815	\$0	\$815	\$815
7401	Electricity	\$24,968	\$27,000	\$27,000	\$27,810	\$0	\$27,810	\$28,644
7404	Natural Gas - Heating	\$25,535	\$33,500	\$33,500	\$34,505	\$0	\$34,505	\$35,540
7405	Water/Sewer	\$5,209	\$5,800	\$5,800	\$5,974	\$0	\$5,974	\$6,153
7406	Refuse Service	\$3,503	\$3,200	\$3,200	\$3,296	\$0	\$3,296	\$3,395
7535	Equipment Maint - Contracts	\$44,018	\$61,600	\$61,600	\$61,600	\$0	\$61,600	\$61,600
7545	Static Testing	\$4,630	\$5,900	\$5,900	\$5,900	\$0	\$5,900	\$5,900
7601	Mileage	\$521	\$300	\$300	\$300	\$0	\$300	\$400
7605	Rental City Equipment	\$281,449	\$289,892	\$289,892	\$280,980	\$0	\$280,980	\$307,547
7701	Employee Training	\$16,109	\$19,590	\$19,590	\$19,590	\$0	\$19,590	\$19,590
7703	Conferences & Seminars	\$3,165	\$4,060	\$4,060	\$4,060	\$1,000	\$5,060	\$5,060
7705	Subscriptions & Memberships	\$1,291	\$1,338	\$1,338	\$1,338	\$0	\$1,338	\$1,338
7723	Employee Recognition	\$2,281	\$2,300	\$2,300	\$2,300	\$500	\$2,800	\$2,800
	Total Contractual Services	\$437,259	\$487,695	\$487,855	\$469,668	\$3,500	\$473,168	\$501,982
Capita	Improvements							
8004	Machinery & Equipment	\$2,675	\$0	\$0	\$0	\$10,000	\$10,000	\$0
	Total Capital Improvements	\$2,675	\$0	\$0	\$0	\$10,000	\$10,000	\$0
Allocat	tions							
8301	Photocopying Allocation	\$2,004	\$4,791	\$4,791	\$4,935	\$0	\$4,935	\$5,083
8302	Software Maint Allocn	\$77,805	\$69,706	\$69,706	\$11,386	\$0	\$11,386	\$7,113
8304	Facilities Management	\$114,764	\$114,972	\$114,972	\$120,721	\$0	\$120,721	\$126,757
8309	Mobile Phone Allocation	\$0	\$0	\$0	\$5,491	\$0	\$5,491	\$5,656
8310	Hardware Replcmnt Allocn	\$0	\$20,688	\$20,688	\$5,864	\$0	\$5,864	\$5,864
8311	Security Systms ReplcmntAllocn	\$0	\$3,911	\$3,911	\$3,918	\$0	\$3,918	\$3,909
8312	Telephone Allocation	\$0	\$1,412	\$1,413	\$12,367	\$0	\$12,367	\$12,621
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$5,477	\$0	\$5,477	\$7,087
8314	IT Overhead Allocation	\$0	\$0	\$0	\$24,886	\$0	\$24,886	\$26,526
	Total Allocations	\$194,573	\$215,480	\$215,481	\$195,045	\$0	\$195,045	\$200,616

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2008 Manager's Budget

City of Plymouth

Total	Fire Operations (1530)	\$1.714.847	\$1.895.932	\$1.870.829	\$1.868.663	\$67.947	\$1.936.610 <b>\$</b>	1.978.662
	Total Transfer	\$40,000	\$62,737	\$62,737	\$50,433	\$0	\$50,433	\$51,436
9603	Transfer to Risk Management	\$40,000	\$45,737	\$45,737	\$33,433	\$0	\$33,433	\$34,436
9404	Transfer to B&E Revolving	\$0	\$17,000	\$17,000	\$17,000	\$0	\$17,000	\$17,000
Transf	er							

### **Fire Department**

### RAD (1531)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$4,296	\$5,150	\$20,600	\$21,218
Personal Services - Benefits	\$405	\$393	\$0	\$0
Materials and Supplies	\$1,374	\$11,000	\$3,090	\$2,682
Contractual Services	\$24,748	\$29,795	\$38,843	\$41,875
Capital Outlay/Allocations/Transfers	\$11,956	\$4,176	\$0	\$0
Total	\$42,779	\$50,514	\$62,533	\$65,775

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City of Plymouth

## **Fire Department**

### RAD (1531)

Expendit	ures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	200 Manager Budg
Personal Servi	ces							
6002 Tempor	ary Salaries & Wages	\$4,296	\$5,150	\$20,600	\$20,600	\$0	\$20,600	\$21,2
6021 Medicar	re	\$62	\$74	\$3	\$0	\$0	\$0	:
6022 PERA		\$28	\$0	\$0	\$0	\$0	\$0	
6023 Social S	Security (FICA)	\$266	\$319	\$13	\$0	\$0	\$0	
6031 Group L	ife Insurance	\$1	\$0	\$0	\$0	\$0	\$0	;
6032 Group H	lospital/Dental Ins.	\$48	\$0	\$0	\$0	\$0	\$0	
Total P	ersonal Services	\$4,701	\$5,543	\$20,616	\$20,600	\$0	\$20,600	\$21,2
Materials & Su	pplies							
6205 Safety E	Equipment & Clothing	\$651	\$1,000	\$1,518	\$3,090	\$0	\$3,090	\$2,6
6207 Firefight	ting Tools & Supplies	\$457	\$8,000	\$143	\$0	\$0	\$0	
6212 Food		\$266	\$500	\$0	\$0	\$0	\$0	
6301 Parts - E	Equipment Repair	\$0	\$1,500	\$187	\$0	\$0	\$0	
Total M	laterials & Supplies	\$1,374	\$11,000	\$1,848	\$3,090	\$0	\$3,090	\$2,6
Contractual Se	ervices							
7104 Mobile	Геlephone	\$0	\$0	\$0	\$16,167	\$0	\$16,167	\$17,2
7535 Equipme	ent Maint - Contracts	\$146	\$2,500	\$0	\$0	\$0	\$0	
7603 Rental F	Private Equipment	\$1,888	\$3,000	\$479	\$0	\$0	\$0	
7605 Rental 0	City Equipment	\$22,714	\$23,395	\$23,395	\$22,676	\$0	\$22,676	\$24,6
7701 Employe	ee Training	\$0	\$900	\$0	\$0	\$0	\$0	
Total C	ontractual Services	\$24,748	\$29,795	\$23,874	\$38,843	\$0	\$38,843	\$41,8

Total	RAD (1531)	\$42,779	\$50,514	\$50,514	\$62,533	\$0	\$62,533	\$65,775
	Total Allocations	\$11,956	\$4,176	\$4,176	\$0	\$0	\$0	\$0
8309	Mobile Phone Allocation	\$4,176	\$4,176	\$4,176	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$7,780	\$0	\$0	\$0	\$0	\$0	\$0
Alloca	tions							

### **Public Works - General Fund**

Program Budget Summary	2006	2007	2008	2009
	Actual	Adopted	Manager's	Manager's
Street Maintenance (1610) Engineering (1630)	\$3,000,395	\$3,420,601	\$3,947,839	\$3,958,141
	\$482,536	\$529,580	\$598,882	\$618,379
Total	\$3,482,931	\$3,950,181	\$4,546,721	\$4,576,520

5	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$899,731	\$955,699	\$1,007,996	\$1,055,045
Personal Services - Benefits	\$257,368	\$285,278	\$316,851	\$341,114
Materials and Supplies	\$511,772	\$608,250	\$730,305	\$835,575
Contractual Services	\$1,484,067	\$1,863,362	\$2,042,662	\$2,096,852
Capital Outlay/Allocations/Transfers	\$329,993	\$237,592	\$448,907	\$247,934
Total	\$3,482,931	\$3,950,181	\$4,546,721	\$4,576,520

City of P	lymouth	<i>83</i>	12/13/2007	10:25 am	2008	Manager's Budget

### **Public Works - General Fund**

#### **Street Maintenance (1610)**

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$629,166	\$689,558	\$740,768	\$777,063
Personal Services - Benefits	\$186,404	\$214,177	\$242,814	\$263,039
Materials and Supplies	\$507,478	\$601,550	\$724,405	\$829,475
Contractual Services	\$1,454,878	\$1,802,354	\$1,992,272	\$2,024,221
Capital Outlay/Allocations/Transfers	\$222,469	\$112,962	\$247,580	\$64,343
Total	\$3,000,395	\$3,420,601	\$3,947,839	\$3,958,141

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City of Plymouth

### **Public Works - General Fund**

#### **Street Maintenance (1610)**

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$616,593	\$664,758	\$639,387	\$673,637	\$29,331	\$702,968	\$739,263
6002 Temporary Salaries & Wages	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000
6003 Overtime Pay	\$12,573	\$24,800	\$49,000	\$27,800	\$0	\$27,800	\$27,800
6021 Medicare	\$8,631	\$9,955	\$10,095	\$10,367	\$423	\$10,790	\$11,227
6022 PERA	\$37,704	\$42,935	\$43,714	\$45,539	\$1,908	\$47,447	\$51,585
6023 Social Security (FICA)	\$36,907	\$42,606	\$43,030	\$44,093	\$1,818	\$45,911	\$48,667
6024 Deferred Compensation	\$10,465	\$5,640	\$11,050	\$11,292	\$0	\$11,292	\$11,292
6031 Group Life Insurance	\$1,220	\$2,022	\$1,832	\$2,016	\$378	\$2,394	\$2,148
6032 Group Hospital/Dental Ins.	\$91,477	\$111,019	\$108,373	\$117,528	\$7,452	\$124,980	\$138,120
6034 Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035 Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Personal Services	\$815,570	\$903,735	\$906,481	\$932,272	\$51,310	\$983,582	\$1,040,102

#### Materials & Supplies

	Total Materials & Supplies	\$507,478	\$601,550	\$596,775	\$674,405	\$50,000	\$724,405	\$829.475
6401	"Small Tools < \$2,000"	\$1,905	\$3,100	\$3,000	\$3,100	\$0	\$3,100	\$3,200
6325	Sprinkler Head Repairs	\$1,854	\$1,500	\$300	\$1,500	\$0	\$1,500	\$1,500
6324	Mailbox Repairs	\$1,780	\$1,500	\$2,500	\$3,000	\$0	\$3,000	\$3,100
6312	Concrete Disposal	\$696	\$1,000	\$800	\$1,000	\$0	\$1,000	\$1,000
6310	Concrete & Asphalt	\$290,781	\$275,000	\$275,000	\$330,000	\$50,000	\$380,000	\$460,000
6309	Lumber	\$123	\$400	\$200	\$400	\$0	\$400	\$400
6308	Paint	\$323	\$750	\$550	\$750	\$0	\$750	\$775
6306	Sand & Gravel	\$27,471	\$42,000	\$39,000	\$43,000	\$0	\$43,000	\$44,000
6305	Salt & Chemicals	\$144,986	\$240,000	\$240,000	\$252,550	\$0	\$252,550	\$275,000
6304	Traffic & Park Signs	\$20,341	\$24,000	\$24,000	\$26,000	\$0	\$26,000	\$27,000
6302	Horticultural Materials	\$2,373	\$2,000	\$1,300	\$2,050	\$0	\$2,050	\$2,100
6301	Parts - Equipment Repair	\$7,815	\$3,550	\$3,450	\$4,125	\$0	\$4,125	\$4,300
6208	Coffee & Cups	\$0	\$800	\$800	\$800	\$0	\$800	\$800
6205	Safety Equipment & Clothing	\$6,495	\$5,200	\$5,200	\$5,360	\$0	\$5,360	\$5,520
6202	Medical Supplies	\$0	\$100	\$100	\$100	\$0	\$100	\$100
6101	Office Supplies	\$535	\$650	\$575	\$670	\$0	\$670	\$680

Contra	ctual Services							
7010	Medical Fees	\$382	\$200	\$200	\$425	\$0	\$425	\$220
7013	Other Professional Services	\$25,711	\$17,600	\$17,500	\$55,300	\$0	\$55,300	\$55,950
7019	Street Evaluation	\$0	\$12,000	\$2,000	\$12,360	\$0	\$12,360	\$12,750
7101	Postage	\$99	\$100	\$100	\$110	\$0	\$110	\$120
7104	Mobile Telephone	\$448	\$240	\$450	\$460	\$0	\$460	\$495
7201	Printing & Publishing	\$156	\$525	\$500	\$545	\$0	\$545	\$555
7401	Electricity	\$12,955	\$13,500	\$13,000	\$13,500	\$0	\$13,500	\$13,900
7402	Electricity - Street Lights	\$537,907	\$535,000	\$535,000	\$554,000	\$0	\$554,000	\$570,600
7403	Electricity - Traffic Lights	\$63,073	\$64,000	\$64,500	\$66,435	\$0	\$66,435	\$68,400
7404	Natural Gas - Heating	\$16,555	\$20,000	\$20,000	\$20,000	\$0	\$20,000	\$20,600
7406	Refuse Service	\$1,734	\$1,950	\$1,950	\$1,950	\$0	\$1,950	\$2,010
7509	Snow Plowing	\$202,856	\$200,000	\$262,400	\$219,500	\$0	\$219,500	\$209,400
7510	Seal Coating	\$35,136	\$300,000	\$320,000	\$300,000	\$75,000	\$375,000	\$350,000
7511	Street Striping	\$70,212	\$70,000	\$68,000	\$70,000	\$0	\$70,000	\$72,100
7514	Curb Raising	\$15,000	\$0	\$1,200	\$0	\$0	\$0	\$0
7515	Retaining Walls	\$4,134	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,200
7540	Equipment Repair By Others	\$39,172	\$50,000	\$50,000	\$51,500	\$0	\$51,500	\$53,050
7550	Millennium Garden Expense	\$3,441	\$0	\$0	\$0	\$0	\$0	\$0
7551	Crack Sealing	\$44,950	\$100,000	\$98,500	\$100,000	\$25,000	\$125,000	\$136,000
7552	Guard Rail/Fence Materials	\$1,323	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,500
7601	Mileage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7603	Rental Private Equipment	\$2,955	\$10,000	\$15,000	\$10,000	\$20,000	\$30,000	\$26,000
7605	Rental City Equipment	\$369,214	\$382,289	\$382,289	\$370,537	\$0	\$370,537	\$405,571
7701	Employee Training	\$837	\$2,850	\$1,000	\$2,850	\$0	\$2,850	\$2,850
7703	Conferences & Seminars	\$995	\$1,450	\$1,200	\$1,450	\$0	\$1,450	\$1,500
7705	Subscriptions & Memberships	\$70	\$150	\$100	\$250	\$0	\$250	\$250
7711	Laundry	\$5,563	\$5,500	\$6,000	\$6,100	\$0	\$6,100	\$6,200
	Total Contractual Services	\$1,454,878	\$1,802,354	\$1,875,889	\$1,872,272	\$120,000	\$1,992,272	\$2,024,221
Capital	I Improvements							
8004	Machinery & Equipment	\$39,558	\$41,250	\$32,500	\$7,000	\$90,000	\$97,000	\$0
8012	Capital Improvement Projects	\$0	\$0	\$0	\$0	\$90,000	\$90,000	\$0
	Total Capital Improvements	\$39,558	\$41,250	\$32,500	\$7,000	\$180,000	\$187,000	\$0

City	of Plymouth	<i>87</i>	12/13/2007	10:25 am	2008 Manager's Budget

Alloca	tions							
8301	Photocopy Allocation	\$0	\$1,805	\$1,805	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$15,326	\$22,027	\$22,027	\$0	\$0	\$0	\$0
8304	Facilities Management	\$13,658	\$13,683	\$13,683	\$14,367	\$0	\$14,367	\$15,085
8309	Mobile Phone Allocation	\$8,430	\$6,378	\$6,378	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$6,537	\$6,537	\$0	\$0	\$0	\$0
8311	Security Systms ReplcmntAllocn	\$0	\$3,471	\$3,471	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$1,554	\$1,554	\$0	\$0	\$0	\$0
8314	IT Overhead Allocation	\$0	\$0	\$0	\$46,213	\$0	\$46,213	\$49,258
	Total Allocations	\$37,414	\$55,455	\$55,455	\$60,580	\$0	\$60,580	\$64,343
Transf	er							
9422	Transfer to Unfinanced Co	\$131,097	\$0	\$0	\$0	\$0	\$0	\$0
9603	Transfer to Risk Management	\$14,400	\$16,257	\$16,257	\$0	\$0	\$0	\$0
	Total Transfer	\$145,497	\$16,257	\$16,257	\$0	\$0	\$0	\$0
Total	Street Maintenance (1610)	\$3,000,395	\$3,420,601	\$3,483,357	\$3,546,529	\$401,310	\$3,947,839	\$3,958,141

### **Public Works - General Fund**

### Engineering (1630)

5 " 5 1	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$270,565	\$266,141	\$267,228	\$277,982
Personal Services - Benefits	\$70,964	\$71,101	\$74,037	\$78,075
Materials and Supplies	\$4,294	\$6,700	\$5,900	\$6,100
Contractual Services	\$29,189	\$61,008	\$50,390	\$72,631
Capital Outlay/Allocations/Transfers	\$107,524	\$124,630	\$201,327	\$183,591
Total	\$482,536	\$529,580	\$598,882	\$618,379

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City of Plymouth

## **Public Works - General Fund**

#### Engineering (1630)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$266,304	\$260,141	\$239,012	\$263,228	\$0	\$263,228	\$273,482
6002	Temporary Salaries & Wages	\$3,248	\$0	\$0	\$0	\$0	\$0	\$0
6003	Overtime Pay	\$1,013	\$6,000	\$3,500	\$4,000	\$0	\$4,000	\$4,500
6021	Medicare	\$3,947	\$3,860	\$3,646	\$3,821	\$0	\$3,821	\$3,965
6022	PERA	\$15,695	\$16,634	\$15,885	\$17,155	\$0	\$17,155	\$18,452
6023	Social Security (FICA)	\$16,582	\$16,501	\$15,293	\$15,909	\$0	\$15,909	\$16,490
6024	Deferred Compensation	\$8,320	\$5,796	\$3,649	\$3,408	\$0	\$3,408	\$3,408
6031	Group Life Insurance	\$923	\$950	\$968	\$1,008	\$0	\$1,008	\$1,032
6032	Group Hospital/Dental Ins.	\$25,497	\$27,360	\$28,867	\$32,736	\$0	\$32,736	\$34,728
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Personal Services</b>	\$341,529	\$337,242	\$310,820	\$341,265	\$0	\$341,265	\$356,057
Materia	als & Supplies							
6101	Office Supplies	\$3,716	\$5,200	\$4,000	\$4,000	\$0	\$4,000	\$4,000
6301	Parts - Equipment Repair	\$28	\$0	\$0	\$0	\$0	\$0	\$0
6401	"Small Tools < \$2,000"	\$550	\$0	\$186	\$200	\$0	\$200	\$200
6402	Minor Equipment < \$5,000	\$0	\$1,500	\$1,700	\$1,700	\$0	\$1,700	\$1,900
	Total Materials & Supplies	\$4,294	\$6,700	\$5,886	\$5,900	\$0	\$5,900	\$6,100

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Contra	ctual Services							
7001	Consulting Engineer	\$12,263	\$29,000	\$29,000	\$20,000	\$0	\$20,000	\$40,000
7010	Medical Fees	\$165	\$0	\$55	\$0	\$0	\$0	\$0
7013	Other Professional Services	\$485	\$7,400	\$3,000	\$5,000	\$0	\$5,000	\$6,000
7101	Postage	\$1,328	\$3,100	\$2,000	\$3,000	\$0	\$3,000	\$3,000
7104	Mobile Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7201	Printing & Publishing	\$527	\$1,600	\$1,000	\$1,600	\$0	\$1,600	\$1,600
7540	Equipment Repair By Others	\$442	\$300	\$200	\$300	\$0	\$300	\$300
7601	Mileage	\$88	\$300	\$300	\$300	\$0	\$300	\$350
7604	Rental Private Property	\$400	\$0	\$0	\$0	\$0	\$0	\$0
7605	Rental City Equipment	\$7,853	\$8,088	\$8,088	\$7,840	\$0	\$7,840	\$8,581
7701	Employee Training	\$2,457	\$4,950	\$4,200	\$4,500	\$0	\$4,500	\$4,500
7703	Conferences & Seminars	\$1,220	\$3,600	\$3,606	\$5,000	\$0	\$5,000	\$5,300
7705	Subscriptions & Memberships	\$1,908	\$2,670	\$2,670	\$2,850	\$0	\$2,850	\$3,000
7718	Miscellaneous	\$53	\$0	\$0	\$0	\$0	\$0	\$0
	Total Contractual Services	\$29,189	\$61,008	\$54,119	\$50,390	\$0	\$50,390	\$72,631
Capital	I Improvements							
8004	Machinery & Equipment	\$4,524	\$0	\$4,000	\$4,500	\$0	\$4,500	\$4,500
8012	Capital Improvement Project	\$0	\$0	\$0	\$0	\$19,000	\$19,000	\$0
	Total Capital Improvements	\$4,524	\$0	\$4,000	\$4,500	\$19,000	\$23,500	\$4,500
Allocat	tions							
8301	Photocopying Allocation	\$15,065	\$17,371	\$17,371	\$19,751	\$0	\$19,751	\$20,344
8302	Software Maint Allocn	\$38,768	\$40,709	\$40,709	\$15,809	\$0	\$15,809	\$9,893
8304	Facilities Management	\$26,075	\$26,123	\$26,123	\$27,429	\$0	\$27,429	\$28,800
8309	Mobile Phone Allocation	\$2,292	\$2,838	\$2,838	\$16,230	\$0	\$16,230	\$16,717
8310	Hardware Replcmnt Allocn	\$0	\$12,082	\$12,082	\$6,676	\$0	\$6,676	\$6,676
8311	Security Systms ReplcmntAllocn	\$0	\$0	\$0	\$3,477	\$0	\$3,477	\$3,484
8312	Telephone Allocation	\$0	\$2,895	\$2,895	\$8,264	\$0	\$8,264	\$8,433
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$25,983	\$0	\$25,983	\$28,319
8314	IT Overhead Allocation	\$0	\$0	\$0	\$16,463	\$0	\$16,463	\$17,548
	Total Allocations	\$82,200	\$102,018	\$102,018	\$140,082	\$0	\$140,082	\$140,214

Transfer

Total	Engineering (1630)	\$482,536	\$529,580	\$499,455	\$579,882	\$19,000	\$598,882	\$618,379
	Total Transfer	\$20,800	\$22,612	\$22,612	\$37,745	\$0	\$37,745	\$38,877
9603	Transfer to Risk Management	\$20,800	\$22,612	\$22,612	\$37,745	\$0	\$37,745	\$38,877

### **Public Service**

Program Budget Summary	2006	2007	2008	2009
	Actual	Adopted	Manager's	Manager's
Volunteer Coordinator (1810)	\$91,949	\$95,879	\$97,999	\$102,911
Other (1830)	\$301,539	\$756,406	\$438,486	\$699,730
Total	\$393,488	\$852,285	\$536,485	\$802,641

- "	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$57,325	\$58,838	\$60,960	\$62,796
Personal Services - Benefits	\$15,971	\$17,049	\$19,152	\$20,284
Materials and Supplies	\$6,550	\$7,500	\$8,225	\$8,550
Contractual Services	\$217,663	\$684,227	\$382,197	\$642,996
Capital Outlay/Allocations/Transfers	\$95,979	\$84,671	\$65,951	\$68,015
Total	\$393,488	\$852,285	\$536,485	\$802,641

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#### **Public Service**

#### **Volunteer Coordinator (1810)**

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$57,325	\$58,838	\$60,960	\$62,796
Personal Services - Benefits	\$15,971	\$17,049	\$19,152	\$20,284
Materials and Supplies	\$6,550	\$7,500	\$8,225	\$8,550
Contractual Services	\$2,025	\$2,675	\$2,650	\$3,845
Capital Outlay/Allocations/Transfers	\$10,078	\$9,817	\$7,012	\$7,436
Total	\$91,949	\$95,879	\$97,999	\$102,911

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2008 Manager's Budget

City of Plymouth

### **Public Service**

#### Volunteer Coordinator (1810)

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$57,325	\$58,838	\$57,711	\$60,960	\$0	\$60,960	\$62,796
6021	Medicare	\$831	\$858	\$872	\$888	\$0	\$888	\$912
6022	PERA	\$3,425	\$3,678	\$3,742	\$3,960	\$0	\$3,960	\$4,236
6023	Social Security (FICA)	\$3,554	\$3,648	\$3,712	\$3,780	\$0	\$3,780	\$3,892
6024	Deferred Compensation	\$1,568	\$1,668	\$1,970	\$2,064	\$0	\$2,064	\$2,064
6031	Group Life Insurance	\$73	\$120	\$110	\$120	\$0	\$120	\$120
6032	Group Hospital/Dental Ins.	\$6,520	\$7,077	\$7,019	\$8,340	\$0	\$8,340	\$9,060
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$73,296	\$75,887	\$75,136	\$80,112	\$0	\$80,112	\$83,080
Materia	als & Supplies							
6101	Office Supplies	\$157	\$500	\$500	\$525	\$0	\$525	\$550
6103	Photography	\$160	\$0	\$165	\$200	\$0	\$200	\$200
6225	Miscellaneous Supplies	\$6,233	\$7,000	\$7,000	\$7,500	\$0	\$7,500	\$7,800
	Total Materials & Supplies	\$6,550	\$7,500	\$7,665	\$8,225	\$0	\$8,225	\$8,550

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Total	Volunteer Coordinator (1810)	\$91,949	\$95,879	\$94,943	\$97,999	\$0	\$97,999	\$102,911
	Total Allocations	\$10,078	\$9,817	\$9,817	\$7,012	\$0	\$7,012	\$7,436
8314	IT Overhead Allocation	\$0	\$0	\$0	\$4,594	\$0	\$4,594	\$4,897
8312	Telephone Allocation	\$0	\$282	\$282	\$0	\$0	\$0	\$0
8310	Hardware Replcmnt Allocn	\$0	\$1,655	\$1,655	\$0	\$0	\$0	\$0
8304	Facilities Management	\$2,298	\$2,303	\$2,303	\$2,418	\$0	\$2,418	\$2,539
8302	Software Maint Allocn	\$7,780	\$5,577	\$5,577	\$0	\$0	\$0	\$0
Alloca	itions							
	Total Contractual Services	\$2,025	\$2,675	\$2,325	\$2,650	\$0	\$2,650	\$3,845
7723	Employee Recognition	\$227	\$0	\$0	\$0	\$0	\$0	\$0
7705	Subscriptions & Memberships	\$70	\$100	\$100	\$125	\$0	\$125	\$145
7701	Employee Training	\$175	\$400	\$400	\$450	\$0	\$450	\$1,450
7601	Mileage	\$93	\$75	\$75	\$100	\$0	\$100	\$100
7201	Printing & Publishing	\$253	\$300	\$300	\$350	\$0	\$350	\$400
7101	Postage	\$857	\$1,300	\$950	\$1,100	\$0	\$1,100	\$1,200
7013	Other Professional Services	\$350	\$500	\$500	\$525	\$0	\$525	\$550
Contra	actual Services							

#### **Public Service**

#### Other (1830)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$0	\$0	\$0	\$0
Personal Services - Benefits	\$0	\$0	\$0	\$0
Materials and Supplies	\$0	\$0	\$0	\$0
Contractual Services	\$215,638	\$681,552	\$379,547	\$639,151
Capital Outlay/Allocations/Transfers	\$85,901	\$74,854	\$58,939	\$60,579
Total	\$301,539	\$756,406	\$438,486	\$699,730

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City of Plymouth

2008 Manager's Budget

### **Public Service**

#### Other (1830)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Contra	actual Services							
7009	Audit	\$15,850	\$18,250	\$18,250	\$18,798	\$0	\$18,798	\$19,361
7013	Other Professional Services	\$5,760	\$6,000	\$6,000	\$6,000	\$0	\$6,000	\$6,000
7020	Record Retention	\$5,755	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$12,000
7210	Truth In Taxation	\$7,628	\$8,000	\$8,000	\$8,500	\$0	\$8,500	\$9,000
7723	Employee Recognition	\$9,113	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$11,000
7724	Employee Suggestion	\$0	\$1,000	\$500	\$0	\$0	\$0	\$0
7725	Minnesota League of Cities	\$24,853	\$26,000	\$26,000	\$27,200	\$0	\$27,200	\$28,000
7726	Metro Municipalities	\$13,157	\$12,302	\$13,472	\$13,876	\$0	\$13,876	\$14,292
7727	Historical Society	\$4,422	\$4,000	\$4,000	\$4,000	\$0	\$4,000	\$4,000
7728	Social Services	\$112,000	\$112,000	\$112,000	\$112,000	\$3,360	\$115,360	\$112,000
7729	Working Capital/Contingency	\$0	\$530,000	\$530,000	\$222,983	\$0	\$222,983	\$480,468
7730	Municipal Legislative Comm	\$11,500	\$12,500	\$12,500	\$11,330	\$0	\$11,330	\$11,330
7731	Suburban Rate Authority	\$5,600	\$6,000	\$6,000	\$6,000	\$0	\$6,000	\$6,200
7737	Charter Commission	\$0	\$500	\$500	\$500	\$0	\$500	\$500
7761	Salary Vacancies	\$0	-\$75,000	-\$75,000	-\$75,000	\$0	-\$75,000	-\$75,000
	Total Contractual Services	\$215,638	\$681,552	\$682,222	\$376,187	\$3,360	\$379,547	\$639,151
Alloca	tions							
8311	Security Systms ReplcmntAllocn	\$0	\$7,354	\$7,354	\$7,439	\$0	\$7,439	\$7,534
	Total Allocations	\$0	\$7,354	\$7,354	\$7,439	\$0	\$7,439	\$7,534

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Total	Other (1830)	\$301,539	\$756,406	\$757,076	\$435,126	\$3,360	\$438,486	\$699,730	
	Total Transfer	\$85,901	\$67,500	\$67,500	\$51,500	\$0	\$51,500	\$53,045	
9607	Transfer to Public Facilities	\$20,600	\$0	\$0	\$0	\$0	\$0	\$0	
9606	Transfer to Info. Technology	\$34,976	\$0	\$0	\$0	\$0	\$0	\$0	
9605	Transfer to Employee Benefits	\$10,000	\$50,000	\$50,000	\$51,500	\$0	\$51,500	\$53,045	
9603	Transfer to Risk Mgmt	\$20,325	\$17,500	\$17,500	\$0	\$0	\$0	\$0	
Transf	er								

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	ecreation	

Revenue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Taxes					
4001 Property Tax	\$623,665	\$622,463	\$658,735	\$658,735	\$678,497
Total Taxes	\$623,665	\$622,463	\$658,735	\$658,735	\$678,497
Charges For Services					
4313 Civic Recreation Fees	\$924,707	\$977,100	\$926,000	\$1,023,365	\$1,067,642
4314 Recreation Rental Fee	\$17,721	\$21,416	\$18,000	\$21,700	\$22,100
4315 Subsidized Recreation Fee	\$5,994	\$5,891	\$6,200	\$8,000	\$8,100
4344 Concession Sales	\$6,823	\$5,061	\$6,900	\$5,600	\$5,700
Total Charges For Services	\$955,245	\$1,009,468	\$957,100	\$1,058,665	\$1,103,542
Other Revenues					
4703 Miscellaneous Revenue	\$1,361	\$1,309	\$13,800	\$1,300	\$1,300
Total Other Revenues	\$1,361	\$1,309	\$13,800	\$1,300	\$1,300
Interest Income					
4802 Interest on Investments	\$10,612	\$10,325	\$8,000	\$9,000	\$9,000
4805 Unrealized Gain/Loss on Invest	-\$5,141	\$0	\$0	\$0	\$0
Total Interest Income	\$5,471	\$10,325	\$8,000	\$9,000	\$9,000
General Transfer					
5404 Transfer from BE Revolving	\$0	\$0	\$18,000	\$18,000	\$18,000
5999 Transfer from Retained Earning	\$0	\$0	\$0	\$17,165	\$15,000
Total General Transfer	\$0	\$0	\$18,000	\$35,165	\$33,000
Total Recreation - Fund 201	\$1,585,742	\$1,643,565	\$1,655,635	\$1,762,865	\$1,825,339

City of Plymouth	12/13/2007	10:25 am	2008	Manager's Budget

# **Recreation - Fund 201**

## Recreation (1341)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$734,803	\$752,435	\$788,341	\$821,161
Personal Services - Benefits	\$136,388	\$140,728	\$133,646	\$143,568
Materials and Supplies	\$91,055	\$89,145	\$95,660	\$96,340
Contractual Services	\$571,175	\$587,587	\$627,993	\$644,040
Capital Outlay/Allocations/Transfers	\$98,369	\$85,740	\$117,225	\$120,230
Total	\$1,631,790	\$1,655,635	\$1,762,865	\$1,825,339

# **Recreation - Fund 201**

#### Recreation (1341)

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$386,019	\$399,010	\$376,498	\$404,893	\$51,912	\$456,805	\$481,010
6002 Temporary Salaries & Wages	\$348,505	\$353,125	\$353,125	\$331,336	\$0	\$331,336	\$339,951
6003 Overtime Pay	\$279	\$300	\$300	\$200	\$0	\$200	\$200
6021 Medicare	\$10,637	\$10,910	\$6,649	\$5,855	\$756	\$6,611	\$6,980
6022 PERA	\$28,017	\$24,952	\$25,763	\$26,331	\$3,384	\$29,715	\$32,467
6023 Social Security (FICA)	\$45,480	\$47,000	\$28,369	\$25,112	\$3,216	\$28,328	\$29,825
6024 Deferred Compensation	\$3,213	\$3,408	\$2,475	\$2,580	\$0	\$2,580	\$2,580
6031 Group Life Insurance	\$2,493	\$2,586	\$2,613	\$2,656	\$444	\$3,100	\$3,200
6032 Group Hospital/Dental Ins.	\$46,375	\$51,372	\$53,136	\$52,776	\$9,936	\$62,712	\$67,916
6033 Long-Term Disability Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6034 Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035 Unemployment Compensation	\$173	\$500	\$600	\$600	\$0	\$600	\$600
<b>Total Personal Services</b>	\$871,191	\$893,163	\$849,528	\$852,339	\$69,648	\$921,987	\$964,729

Materia	als & Supplies							
6101	Office Supplies	\$1,279	\$2,200	\$2,100	\$2,200	\$0	\$2,200	\$2,275
6103	Photography	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6108	Bank Service Charges	\$31,872	\$24,700	\$31,000	\$29,440	\$0	\$29,440	\$30,300
6109	Materials & Supplies - Rec.	\$30	\$0	\$0	\$0	\$0	\$0	\$0
6204	Uniforms	\$16,117	\$17,145	\$17,145	\$18,580	\$0	\$18,580	\$19,020
6208	Coffee & Cups	\$2,303	\$2,000	\$2,000	\$0	\$0	\$0	\$0
6213	Park & Recreation Supplies	\$36,677	\$39,000	\$39,000	\$41,470	\$0	\$41,470	\$40,720
6402	Minor Equipment < \$5,000	\$405	\$1,500	\$1,500	\$1,370	\$0	\$1,370	\$1,350
6501	Items For Resale	\$2,372	\$2,600	\$2,450	\$2,600	\$0	\$2,600	\$2,675
	Total Materials & Supplies	\$91,055	\$89,145	\$95,195	\$95,660	\$0	\$95,660	\$96,340
Contra	ctual Services							
7013	Other Professional Services	\$229,441	\$220,000	\$220,000	\$251,850	\$0	\$251,850	\$258,982
7101	Postage	\$13,496	\$13,000	\$13,000	\$14,525	\$0	\$14,525	\$14,950
7103	Telephone	\$6,754	\$6,800	\$6,800	\$7,100	\$0	\$7,100	\$7,300
7104	Mobile Telephone	\$386	\$0	\$0	\$0	\$0	\$0	\$0
7107	Postage - Rec Booklet	\$21,000	\$21,300	\$21,300	\$22,800	\$0	\$22,800	\$23,400
7201	Printing & Publishing	\$715	\$4,400	\$4,400	\$6,350	\$0	\$6,350	\$6,070
7208	Recreation Handbook	\$49,309	\$58,000	\$54,000	\$58,000	\$0	\$58,000	\$58,000
7601	Mileage	\$618	\$1,100	\$770	\$870	\$0	\$870	\$885
7603	Rental Private Equipment	\$26,463	\$22,800	\$26,000	\$28,955	\$0	\$28,955	\$29,945
7604	Rental Private Property	\$67,869	\$58,970	\$66,000	\$69,570	\$0	\$69,570	\$71,730
7605	Rental City Equipment	\$8,632	\$8,891	\$8,891	\$9,157	\$0	\$9,157	\$9,432
7701	Employee Training	\$4,895	\$4,525	\$5,000	\$5,675	\$0	\$5,675	\$6,415
7703	Conferences & Seminars	\$1,415	\$1,800	\$1,800	\$1,800	\$0	\$1,800	\$1,850
7704	Registrations	\$8,697	\$10,050	\$9,000	\$9,250	\$0	\$9,250	\$9,385
7705	Subscriptions & Memberships	\$380	\$645	\$580	\$620	\$0	\$620	\$650
7707	Scholarships	\$7,491	\$6,200	\$7,600	\$8,000	\$0	\$8,000	\$8,100
7717	Contributions To Other Organ.	\$92,473	\$97,106	\$97,106	\$102,471	\$0	\$102,471	\$105,946
7722	Music In Plymouth	\$30,000	\$50,000	\$50,000	\$30,000	\$0	\$30,000	\$30,000
7763	Youth Special Events	\$1,141	\$2,000	\$1,200	\$1,000	\$0	\$1,000	\$1,000
	<b>Total Contractual Services</b>	\$571,175	\$587,587	\$593,447	\$627,993	\$0	\$627,993	\$644,040

City of Plymouth	12/13/2007	10:25 am	2008	Manager's Budget

Allocat	tions							
8301	Photocopying Allocation	\$13,897	\$4,101	\$4,101	\$4,224	\$0	\$4,224	\$4,351
8302	Software Maint Allocn	\$57,576	\$43,776	\$43,776	\$11,044	\$0	\$11,044	\$8,372
8304	Facilities Management	\$13,765	\$13,790	\$13,790	\$14,480	\$0	\$14,480	\$15,204
8309	Mobile Phone Allocation	\$1,758	\$2,412	\$2,412	\$1,357	\$0	\$1,357	\$1,398
8310	Hardware Replcmnt Allocn	\$0	\$12,993	\$12,993	\$2,754	\$0	\$2,754	\$2,754
8312	Telephone Allocation	\$0	\$2,246	\$2,246	\$3,008	\$0	\$3,008	\$3,069
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$10,732	\$0	\$10,732	\$11,808
8314	IT Overhead Allocation	\$0	\$0	\$0	\$43,456	\$0	\$43,456	\$46,319
	Total Allocations	\$86,996	\$79,318	\$79,318	\$91,055	\$0	\$91,055	\$93,275
Transf	er							
9404	Transfer to B & E Revolving	\$11,373	\$0	\$0	\$0	\$0	\$0	\$0
9603	Transfer to Risk Management	\$0	\$6,422	\$6,422	\$26,170	\$0	\$26,170	\$26,955
9999	Transfer to Retained Earnings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Transfer	\$11,373	\$6,422	\$6,422	\$26,170	\$0	\$26,170	\$26,955
Total	Recreation - Fund 201	\$1,631,790	\$1,655,635	\$1,623,910	\$1,693,217	\$69,648	\$1,762,865	\$1,825,339

# Transit System - Fund 203

Revenue		2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Intergovernmer	ntal Revenues					
	s From St/Cty/Region	\$0	\$0	\$177,000	\$0	\$0
4208 Other	State Grants - Operating	\$3,422,188	\$3,554,444	\$3,000,000	\$3,480,000	\$3,500,000
4218 Grant	s St/CTY/Reg - Capital	\$0	\$0	\$250,000	\$0	\$0
4265 Section	on 8 Hud - Direct	\$0	\$36	\$0	\$0	\$0
Total	Intergovernmental Revenues	\$3,422,188	\$3,554,480	\$3,427,000	\$3,480,000	\$3,500,000
Charges For Se	ervices					
4364 Trans	sit Fares	\$517,912	\$802,368	\$800,000	\$1,165,000	\$1,240,000
4365 Trans	sit Passes/Coupons	\$235,423	-\$36	\$0	\$0	\$0
Total	Charges For Services	\$753,335	\$802,332	\$800,000	\$1,165,000	\$1,240,000
Interest Income	9					
4802 Intere	est on Investments	\$64,814	\$62,770	\$50,000	\$50,000	\$45,000
4805 Unrea	alized Gain/Loss on Invest	-\$21,779	\$0	\$0	\$0	\$0
Total	Interest Income	\$43,035	\$62,770	\$50,000	\$50,000	\$45,000
General Transf	er					
5999 Trans	efer From Retained Earning	\$0	\$0	\$75,683	\$0	\$0
Total	General Transfer	\$0	\$0	\$75,683	\$0	\$0
Total Transit	t System - Fund 203	\$4,218,558	\$4,419,582	\$4,352,683	\$4,695,000	\$4,785,000

City of Plymouth	12/13/2007 10:25 am	2008 Manager's Budget
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# **Transit System - Fund 203**

# **Transit (1770)**

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$120,904	\$124,562	\$131,812	\$136,552
Personal Services - Benefits	\$31,019	\$34,237	\$36,704	\$39,688
Materials and Supplies	\$845	\$2,450	\$2,450	\$2,450
Contractual Services	\$3,821,390	\$3,973,098	\$4,177,560	\$4,383,777
Capital Outlay/Allocations/Transfers	\$34,869	\$218,336	\$346,474	\$222,533
Total	\$4,009,027	\$4,352,683	\$4,695,000	\$4,785,000

# Transit System - Fund 203

### **Transit** (1770)

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$120,112	\$124,062	\$123,332	\$131,312	\$0	\$131,312	\$136,052
6003	Overtime Pay	\$792	\$500	\$500	\$500	\$0	\$500	\$500
6021	Medicare	\$1,743	\$1,826	\$1,866	\$1,889	\$0	\$1,889	\$1,968
6022	PERA	\$7,178	\$7,726	\$7,943	\$8,537	\$0	\$8,537	\$9,132
6023	Social Security (FICA)	\$7,452	\$7,687	\$7,899	\$8,122	\$0	\$8,122	\$8,440
6024	Deferred Compensation	\$2,054	\$3,024	\$2,387	\$2,472	\$0	\$2,472	\$2,472
6031	Group Life Insurance	\$473	\$534	\$536	\$552	\$0	\$552	\$564
6032	Group Hospital/Dental Ins.	\$12,119	\$13,440	\$13,301	\$15,132	\$0	\$15,132	\$17,112
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035	Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$151,923	\$158,799	\$157,764	\$168,516	\$0	\$168,516	\$176,240
Materia	als & Supplies							
6101	Office Supplies	\$475	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
6212	Meeting Expenses	\$7	\$50	\$50	\$50	\$0	\$50	\$50
6219	License Plates	\$363	\$400	\$400	\$400	\$0	\$400	\$400
	Total Materials & Supplies	\$845	\$2,450	\$2,450	\$2,450	\$0	\$2,450	\$2,450

City of Plymouth	12/13/2007	10:25 am	2008	Manager's Budget

7025         Bus Passes Purchased         \$394         \$1,500         \$1,500         \$1,500         \$1,500           7026         Purchase of Transit Service         \$3,634,219         \$3,680,000         \$3,653,285         \$3,856,000         \$0         \$3,856,000         \$4           7101         Postage         \$783         \$500         \$500         \$500         \$0         \$500           7103         Telephone         \$1,291         \$0         \$4,500         \$0         \$0         \$0           7209         Advertising         \$10,549         \$25,000         \$25,000         \$0         \$25,000           7402         Electricity - Street Lights         \$5,146         \$2,500         \$25,000         \$0         \$25,000           7404         Natural Gas - Heating         \$639         \$1,000         \$1,000         \$1,000         \$1,000         \$1,000           7405         Water/Sewer         \$840         \$250         \$1,000         \$1,000         \$0         \$1,000           7538         End User Software Maintenance         \$4,217         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0	Contra	ctual Services							
Processing   Pr	7013	Other Professional Services	\$25,423	\$50,000	\$50,000	\$50,000	\$0	\$50,000	\$50,000
Postage	7025	Bus Passes Purchased	\$394	\$1,500	\$1,500	\$1,500	\$0	\$1,500	\$1,500
Time	7026	Purchase of Transit Service	\$3,634,219	\$3,680,000	\$3,653,285	\$3,856,000	\$0	\$3,856,000	\$4,057,000
7209   Advertising   \$10,549   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25,000   \$25	7101	Postage	\$783	\$500	\$500	\$500	\$0	\$500	\$500
Table   Tabl	7103	Telephone	\$1,291	\$0	\$4,500	\$0	\$0	\$0	\$0
Matural Gas - Heating   \$639   \$1,000   \$1,000   \$1,000   \$0   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$1,000   \$	7209	Advertising	\$10,549	\$25,000	\$25,000	\$25,000	\$0	\$25,000	\$25,000
Table   Water/Sewer   \$840   \$250   \$1,000   \$1,000   \$0   \$1,000   \$0   \$1,000   \$0   \$1,000   \$0   \$0   \$0   \$0   \$0   \$0   \$0	7402	Electricity - Street Lights	\$5,146	\$2,500	\$25,000	\$25,000	\$0	\$25,000	\$25,000
Tansit Facility Maintenance	7404	Natural Gas - Heating	\$639	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
7549   Transit Facility Maintenance	7405	Water/Sewer	\$840	\$250	\$1,000	\$1,000	\$0	\$1,000	\$1,000
Rental Private Property	7538	End User Software Maintenance	\$4,217	\$0	\$0	\$0	\$0	\$0	\$0
7604         Rental Private Property         \$43,010         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000         \$60,000 <td>7549</td> <td>Transit Facility Maintenance</td> <td>\$52,151</td> <td>\$110,000</td> <td>\$110,000</td> <td>\$115,000</td> <td>\$0</td> <td>\$115,000</td> <td>\$120,000</td>	7549	Transit Facility Maintenance	\$52,151	\$110,000	\$110,000	\$115,000	\$0	\$115,000	\$120,000
7605         Rental City Equipment         \$6,843         \$7,048         \$7,048         \$7,260         \$0         \$7,260           7703         Conferences & Seminars         \$2,199         \$1,000         \$1,000         \$1,000         \$0         \$1,000           7705         Subscriptions & Memberships         \$33,283         \$33,800         \$33,800         \$33,800         \$0         \$33,800           Total Contractual Services         \$3,821,390         \$3,973,098         \$3,974,133         \$4,177,560         \$0         \$4,177,560         \$4           Capital Improvements           8004         Machinery & Equipment         \$0         \$177,000         \$177,000         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0	7601	Mileage	\$403	\$500	\$500	\$500	\$0	\$500	\$500
7703         Conferences & Seminars         \$2,199         \$1,000         \$1,000         \$1,000         \$0         \$1,000           7705         Subscriptions & Memberships         \$33,283         \$33,800         \$33,800         \$33,800         \$0         \$33,800         \$33,800         \$33,800         \$0         \$33,800         \$0         \$33,800         \$0         \$33,800         \$0         \$33,800         \$0         \$0         \$33,800         \$0         \$0         \$177,600         \$0         \$0         \$4,177,560         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$	7604	Rental Private Property	\$43,010	\$60,000	\$60,000	\$60,000	\$0	\$60,000	\$60,000
Subscriptions & Memberships   \$33,283   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$33,800   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$300   \$3	7605	Rental City Equipment	\$6,843	\$7,048	\$7,048	\$7,260	\$0	\$7,260	\$7,477
Total Contractual Services	7703	Conferences & Seminars	\$2,199	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
Capital Improvements           8004         Machinery & Equipment         \$0         \$177,000         \$177,000         \$0         \$0         \$0           Total Capital Improvements         \$0         \$177,000         \$177,000         \$0         \$0         \$0           Allocations           8301         Photocopying Allocation         \$664         \$306         \$306         \$315         \$0         \$315           8302         Software Maint Allocn         \$14,241         \$10,038         \$1,038         \$1,331         \$0         \$1,331           8304         Facilities Management         \$3,573         \$3,579         \$3,579         \$3,758         \$0         \$3784           8309         Mobile Telephone         \$0         \$0         \$0         \$784         \$0         \$784           8310         Hardware Replcmnt Allocn         \$0         \$2,979         \$2,979         \$520         \$0         \$520           8311         Security Systms ReplcmntAllocn         \$0         \$7,325         \$7,211         \$0         \$7,211           8312         Telephone Allocation         \$0         \$226         \$226         \$1,462         \$0         \$1,010	7705	Subscriptions & Memberships	\$33,283	\$33,800	\$33,800	\$33,800	\$0	\$33,800	\$33,800
Machinery & Equipment   \$0		Total Contractual Services	\$3,821,390	\$3,973,098	\$3,974,133	\$4,177,560	\$0	\$4,177,560	\$4,383,777
Note   Capital Improvements   \$0   \$177,000   \$177,000   \$0   \$0   \$0   \$0   \$0   \$0   \$0	Capita	I Improvements							
Allocations         8301 Photocopying Allocation       \$664       \$306       \$306       \$315       \$0       \$315         8302 Software Maint Allocn       \$14,241       \$10,038       \$10,038       \$1,331       \$0       \$1,331         8304 Facilities Management       \$3,573       \$3,579       \$3,579       \$3,758       \$0       \$3,758         8309 Mobile Telephone       \$0       \$0       \$0       \$784       \$0       \$784         8310 Hardware Replcmnt Allocn       \$0       \$2,979       \$2,979       \$520       \$0       \$520         8311 Security Systms ReplcmntAllocn       \$0       \$7,325       \$7,325       \$7,211       \$0       \$7,211         8312 Telephone Allocation       \$0       \$226       \$226       \$1,462       \$0       \$1,462         8313 Major S/H Rplcmnt Allocn       \$0       \$0       \$0       \$1,010       \$0       \$1,010         8314 IT Overhead Allocation       \$0       \$0       \$0       \$6,892       \$0       \$6,892	8004	Machinery & Equipment	\$0	\$177,000	\$177,000	\$0	\$0	\$0	\$0
8301         Photocopying Allocation         \$664         \$306         \$306         \$315         \$0         \$315           8302         Software Maint Allocn         \$14,241         \$10,038         \$10,038         \$1,331         \$0         \$1,331           8304         Facilities Management         \$3,573         \$3,579         \$3,579         \$3,758         \$0         \$3,758           8309         Mobile Telephone         \$0         \$0         \$0         \$784         \$0         \$784           8310         Hardware Replcmnt Allocn         \$0         \$2,979         \$2,979         \$520         \$0         \$520           8311         Security Systms ReplcmntAllocn         \$0         \$7,325         \$7,325         \$7,211         \$0         \$7,211           8312         Telephone Allocation         \$0         \$226         \$226         \$1,462         \$0         \$1,462           8313         Major S/H Rplcmnt Allocn         \$0         \$0         \$0         \$1,010         \$0         \$1,010           8314         IT Overhead Allocation         \$0         \$0         \$0         \$6,892         \$0         \$6,892		Total Capital Improvements	\$0	\$177,000	\$177,000	\$0	\$0	\$0	\$0
8302         Software Maint Allocn         \$14,241         \$10,038         \$10,038         \$1,331         \$0         \$1,331           8304         Facilities Management         \$3,573         \$3,579         \$3,579         \$3,758         \$0         \$3,758           8309         Mobile Telephone         \$0         \$0         \$0         \$784         \$0         \$784           8310         Hardware Replcmnt Allocn         \$0         \$2,979         \$2,979         \$520         \$0         \$520           8311         Security Systms ReplcmntAllocn         \$0         \$7,325         \$7,325         \$7,211         \$0         \$7,211           8312         Telephone Allocation         \$0         \$226         \$226         \$1,462         \$0         \$1,462           8313         Major S/H Rplcmnt Allocn         \$0         \$0         \$0         \$1,010         \$0         \$1,010           8314         IT Overhead Allocation         \$0         \$0         \$0         \$6,892         \$0         \$6,892	Alloca	tions							
8304       Facilities Management       \$3,573       \$3,579       \$3,579       \$3,758       \$0       \$3,758         8309       Mobile Telephone       \$0       \$0       \$0       \$784       \$0       \$784         8310       Hardware Replcmnt Allocn       \$0       \$2,979       \$2,979       \$520       \$0       \$520         8311       Security Systms ReplcmntAllocn       \$0       \$7,325       \$7,325       \$7,211       \$0       \$7,211         8312       Telephone Allocation       \$0       \$226       \$226       \$1,462       \$0       \$1,462         8313       Major S/H Rplcmnt Allocn       \$0       \$0       \$0       \$1,010       \$0       \$1,010         8314       IT Overhead Allocation       \$0       \$0       \$0       \$6,892       \$0       \$6,892	8301	Photocopying Allocation	\$664	\$306	\$306	\$315	\$0	\$315	\$325
8309         Mobile Telephone         \$0         \$0         \$0         \$784         \$0         \$784           8310         Hardware Replcmnt Allocn         \$0         \$2,979         \$2,979         \$520         \$0         \$520           8311         Security Systms ReplcmntAllocn         \$0         \$7,325         \$7,325         \$7,211         \$0         \$7,211           8312         Telephone Allocation         \$0         \$226         \$226         \$1,462         \$0         \$1,462           8313         Major S/H Rplcmnt Allocn         \$0         \$0         \$0         \$1,010         \$0         \$1,010           8314         IT Overhead Allocation         \$0         \$0         \$0         \$6,892         \$0         \$6,892	8302	Software Maint Allocn	\$14,241	\$10,038	\$10,038	\$1,331	\$0	\$1,331	\$804
8310         Hardware Replcmnt Allocn         \$0         \$2,979         \$2,979         \$520         \$0         \$520           8311         Security Systms ReplcmntAllocn         \$0         \$7,325         \$7,325         \$7,211         \$0         \$7,211           8312         Telephone Allocation         \$0         \$226         \$226         \$1,462         \$0         \$1,462           8313         Major S/H Rplcmnt Allocn         \$0         \$0         \$0         \$1,010         \$0         \$1,010           8314         IT Overhead Allocation         \$0         \$0         \$0         \$6,892         \$0         \$6,892	8304	Facilities Management	\$3,573	\$3,579	\$3,579	\$3,758	\$0	\$3,758	\$3,946
8311       Security Systms ReplcmntAllocn       \$0       \$7,325       \$7,325       \$7,211       \$0       \$7,211         8312       Telephone Allocation       \$0       \$226       \$226       \$1,462       \$0       \$1,462         8313       Major S/H Rplcmnt Allocn       \$0       \$0       \$0       \$1,010       \$0       \$1,010         8314       IT Overhead Allocation       \$0       \$0       \$0       \$6,892       \$0       \$6,892	8309	Mobile Telephone	\$0	\$0	\$0	\$784	\$0	\$784	\$808
8312       Telephone Allocation       \$0       \$226       \$1,462       \$0       \$1,462         8313       Major S/H Rplcmnt Allocn       \$0       \$0       \$0       \$1,010       \$0       \$1,010         8314       IT Overhead Allocation       \$0       \$0       \$0       \$6,892       \$0       \$6,892	8310	Hardware Replcmnt Allocn	\$0	\$2,979	\$2,979	\$520	\$0	\$520	\$520
8313       Major S/H Rplcmnt Allocn       \$0       \$0       \$1,010       \$0       \$1,010         8314       IT Overhead Allocation       \$0       \$0       \$0       \$6,892       \$0       \$6,892	8311	Security Systms ReplcmntAllocn	\$0	\$7,325	\$7,325	\$7,211	\$0	\$7,211	\$7,186
8314 IT Overhead Allocation \$0 \$0 \$0 \$6,892 \$0 \$6,892	8312	Telephone Allocation	\$0	\$226	\$226	\$1,462	\$0	\$1,462	\$1,492
	8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$1,010	\$0	\$1,010	\$1,211
Total Allocations \$18,478 \$24,453 \$24,453 \$23,283 \$0 \$23,283	8314	IT Overhead Allocation	\$0	\$0	\$0	\$6,892	\$0	\$6,892	\$7,346
		Total Allocations	\$18,478	\$24,453	\$24,453	\$23,283	\$0	\$23.283	\$23,638

City of Plymouth	12/13/2007	10:25 am	2008	Manager's Budget

Total	Transit System - Fund 203	\$4,009,027	\$4,352,683	\$4,352,683	\$4,695,000	\$0	\$4,695,000	\$4,785,000
	Total Transfer	\$16,391	\$16,883	\$16,883	\$323,191	\$0	\$323,191	\$198,895
9999	Transfer to Retained Earnings	\$0	\$0	\$0	\$319,041	\$0	\$319,041	\$194,620
9603	Transfer to Risk Management	\$0	\$0	\$0	\$4,150	\$0	\$4,150	\$4,275
9101	Transfer to General Fund	\$16,391	\$16,883	\$16,883	\$0	\$0	\$0	\$0
Transf	er							

# **Comm Dev Blk Grant - Fund 220**

Reve	enue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Taxes						
4001	Property Tax	\$18,484	\$23,206	\$18,918	\$11,847	\$11,847
	Total Taxes	\$18,484	\$23,206	\$18,918	\$11,847	\$11,847
Intergov	vernmental Revenues					
4269	Comm Dev Block Grant	\$356,294	\$178,829	\$272,208	\$270,000	\$270,000
4270	Rehab Grant Loan Repayment	\$27,108	\$50,653	\$25,000	\$25,000	\$25,000
4271	Loan Repay- Affordable Housing	\$35,209	\$129,527	\$25,000	\$25,000	\$25,000
	Total Intergovernmental Revenues	\$418,611	\$359,009	\$322,208	\$320,000	\$320,000
Interest	Income					
4802	Interest on Investments	\$455	\$1,317	\$500	\$500	\$500
4805	Unrealized Gain/Loss on Invest	-\$863	\$0	\$0	\$0	\$0
	Total Interest Income	-\$407	\$1,317	\$500	\$500	\$500
Genera	l Transfer					
5999	Transfer From Retained Earning	\$0	\$0	\$0	\$0	\$0
	Total General Transfer	\$0	\$0	\$0	\$0	\$0
Total	Comm Dev Blk Grant - Fund 220	\$436,688	\$383,532	\$341,626	\$332,347	\$332,347

# **Comm Dev Blk Grant - Fund 220**

### CDBG (1240)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$46,846	\$70,337	\$62,782	\$64,534
Personal Services - Benefits	\$15,263	\$20,593	\$21,610	\$19,430
Materials and Supplies	\$169	\$525	\$525	\$550
Contractual Services	\$299,935	\$232,547	\$235,273	\$235,529
Capital Outlay/Allocations/Transfers	\$19,990	\$17,624	\$12,157	\$12,304
Total	\$382,203	\$341,626	\$332,347	\$332,347

# Comm Dev Blk Grant - Fund 220

#### **CDBG (1240)**

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Person	nal Services							
6001	Regular Salaries & Wages	\$46,846	\$70,337	\$41,643	\$61,782	\$0	\$61,782	\$63,534
6003	Overtime Pay	\$0	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
6021	Medicare	\$704	\$1,022	\$636	\$943	\$0	\$943	\$829
6022	PERA	\$2,693	\$4,401	\$2,705	\$4,243	\$0	\$4,243	\$3,848
6023	Social Security (FICA)	\$3,011	\$4,358	\$2,710	\$4,066	\$0	\$4,066	\$3,506
6024	Deferred Compensation	\$3,691	\$2,676	\$715	\$1,400	\$0	\$1,400	\$1,242
6031	Group Life Insurance	\$66	\$156	\$104	\$142	\$0	\$142	\$85
6032	Group Hospital/Dental Ins.	\$5,098	\$7,980	\$7,698	\$10,816	\$0	\$10,816	\$9,920
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$62,109	\$90,930	\$57,211	\$84,392	\$0	\$84,392	\$83,964
Materia	als & Supplies							
6101	Office Supplies	\$169	\$525	\$525	\$525	\$0	\$525	\$550
	Total Materials & Supplies	\$169	\$525	\$525	\$525	\$0	\$525	\$550

Contra	actual Services							
7004	Legal Fees	\$514	\$1,000	\$1,000	\$1,500	\$0	\$1,500	\$1,500
7009	Audit	\$2,200	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$3,000
7020	Record Retention	\$0	\$250	\$250	\$300	\$0	\$300	\$300
7101	Postage	\$372	\$200	\$200	\$225	\$0	\$225	\$225
7201	Printing & Publishing	\$34	\$300	\$300	\$300	\$0	\$300	\$300
7601	Mileage	\$0	\$100	\$100	\$100	\$0	\$100	\$100
7605	Rental City Equipment	\$1,742	\$1,794	\$1,794	\$1,848	\$0	\$1,848	\$1,904
7701	Employee Training	\$718	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
7703	Conferences & Seminars	\$793	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,200
7744	Grant Awards	\$100,432	\$222,903	\$111,450	\$113,000	\$0	\$113,000	\$113,000
7755	Housing Loans	\$193,130	\$0	\$111,453	\$112,000	\$0	\$112,000	\$112,000
	Total Contractual Services	\$299,935	\$232,547	\$232,547	\$235,273	\$0	\$235,273	\$235,529
Alloca	tions							
8301	Photocopying Allocation	\$976	\$354	\$354	\$365	\$0	\$365	\$376
8302	Software Maint Allocn	\$11,671	\$7,249	\$7,249	\$1,162	\$0	\$1,162	\$702
8304	Facilities Management	\$3,296	\$3,302	\$3,302	\$3,467	\$0	\$3,467	\$3,640
8307	Administrative Allocation	\$4,047	\$4,200	\$4,200	\$0	\$0	\$0	\$0
8309	Mobile Telephone	\$0	\$0	\$0	\$407	\$0	\$407	\$419
8310	Hardware Replcmnt Allocn	\$0	\$2,152	\$2,152	\$445	\$0	\$445	\$445
8312	Telephone Allocation	\$0	\$367	\$367	\$392	\$0	\$392	\$400
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$1,652	\$0	\$1,652	\$1,831
8314	IT Overhead Allocation	\$0	\$0	\$0	\$2,663	\$0	\$2,663	\$2,839
	Total Allocations	\$19,990	\$17,624	\$17,624	\$10,553	\$0	\$10,553	\$10,652
Transf	er							
9603	Transfer to Risk Management	\$0	\$0	\$0	\$1,604	\$0	\$1,604	\$1,652
	Total Transfer	\$0	\$0	\$0	\$1,604	\$0	\$1,604	\$1,652
Total	Comm Dev Blk Grant - Fund 220	\$382,203	\$341,626	\$307,907	\$332,347	\$0	\$332,347	\$332,347

City of Plymouth	10:25 am	2008	Manager's Budget

# HRA Section 8 - Fund 250

Revenue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Intergovernmental Revenues					
4265 Section 8 HUD - Direct	\$1,320,823	\$1,654,979	\$1,615,000	\$1,822,702	\$1,872,460
4266 Section 8 Rent Assist - Port	\$2,091,478	\$1,676,749	\$1,770,000	\$1,503,000	\$1,578,150
4267 Section 8 Admin Fees - Port	\$119,017	\$103,293	\$118,000	\$96,000	\$100,800
4274 Section 8 Rental-Disabled	-\$1,136	\$24,076	\$120,000	\$0	\$0
4277 Section 8 - Enhanced Vouchers	\$372,384	\$0	\$0	\$0	\$0
4278 Section 8-Mainstream Vouchers	\$115,215	\$97,496	\$0	\$117,346	\$120,563
4279 Fraud Recovery	\$2,710	\$0	\$0	\$4,337	\$2,000
Total Intergovernmental Revenues	\$4,020,491	\$3,556,593	\$3,623,000	\$3,543,385	\$3,673,973
Interest Income					
4802 Interest on Investments	\$45,778	\$18,241	\$20,000	\$18,000	\$16,000
4805 Unrealized Gain/Loss on Invest	-\$13,568	\$0	\$0	\$0	\$0
Total Interest Income	\$32,210	\$18,241	\$20,000	\$18,000	\$16,000
General Transfer					
5999 Transfer From Retained Earning	\$0	\$0	\$0	\$0	\$8,500
Total General Transfer	\$0	\$0	\$0	\$0	\$8,500
Total HRA Section 8 - Fund 250	\$4,052,701	\$3,574,834	\$3,643,000	\$3,561,385	\$3,698,473

## HRA Section 8 - Fund 250

### **HRA Section 8 (1251)**

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$153,176	\$158,623	\$152,584	\$160,904
Personal Services - Benefits	\$44,905	\$48,890	\$49,249	\$53,337
Materials and Supplies	\$169	\$500	\$500	\$500
Contractual Services	\$3,300,418	\$3,377,794	\$3,317,872	\$3,446,421
Capital Outlay/Allocations/Transfers	\$39,515	\$57,193	\$41,180	\$37,311
Total	\$3,538,183	\$3,643,000	\$3,561,385	\$3,698,473

## HRA Section 8 - Fund 250

#### **HRA Section 8 (1251)**

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$153,176	\$158,623	\$150,614	\$152,584	\$0	\$152,584	\$160,904
6021	Medicare	\$2,169	\$2,303	\$2,255	\$2,366	\$0	\$2,366	\$2,291
6022	PERA	\$9,141	\$9,902	\$9,764	\$10,156	\$0	\$10,156	\$10,714
6023	Social Security (FICA)	\$9,273	\$9,829	\$9,630	\$9,714	\$0	\$9,714	\$9,798
6024	Deferred Compensation	\$2,042	\$3,336	\$3,449	\$4,104	\$0	\$4,104	\$4,038
6031	Group Life Insurance	\$221	\$360	\$311	\$290	\$0	\$290	\$290
6032	Group Hospital/Dental Ins.	\$22,059	\$23,160	\$21,530	\$22,619	\$0	\$22,619	\$26,206
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$198,081	\$207,513	\$197,553	\$201,833	\$0	\$201,833	\$214,241
Materia	als & Supplies							
6101	Office Supplies	\$169	\$500	\$500	\$500	\$0	\$500	\$500
	Total Materials & Supplies	\$169	\$500	\$500	\$500	\$0	\$500	\$500

Contra	ctual Services							
7004	Legal Fees	\$369	\$0	\$0	\$0	\$0	\$0	\$0
7006	Legal Services	\$0	\$250	\$250	\$250	\$0	\$250	\$250
7009	Audit	\$4,700	\$4,750	\$4,750	\$5,000	\$0	\$5,000	\$5,250
7013	Other Professional Services	\$372	\$300	\$150	\$1,800	\$0	\$1,800	\$1,800
7020	Record Retention	\$0	\$800	\$800	\$800	\$0	\$800	\$800
7030	Accounting Fees	\$2,496	\$2,544	\$2,592	\$2,640	\$0	\$2,640	\$2,700
7101	Postage	\$3,334	\$2,500	\$2,932	\$3,500	\$0	\$3,500	\$3,750
7201	Printing & Publishing	\$922	\$250	\$250	\$250	\$0	\$250	\$250
7601	Mileage	\$32	\$200	\$200	\$200	\$0	\$200	\$200
7605	Rental City Equipment	\$3,592	\$3,700	\$3,700	\$3,811	\$0	\$3,811	\$3,925
7701	Employee Training	\$1,123	\$3,050	\$3,050	\$3,050	\$0	\$3,050	\$3,050
7703	Conferences & Seminars	\$669	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
7705	Subscriptions & Memberships	\$0	\$250	\$250	\$250	\$0	\$250	\$250
7739	Section 8 Project Based	\$4,353	\$0	\$63,117	\$66,660	\$0	\$66,660	\$68,660
7741	Section 8 Port-Out Rent Assist	\$64,726	\$90,000	\$28,732	\$30,521	\$0	\$30,521	\$30,521
7742	Section 8 Port-Out Admin Fee	\$3,755	\$5,000	\$2,625	\$3,000	\$0	\$3,000	\$3,000
7743	Section 8 Port-In Vouchers	\$1,661,479	\$1,771,200	\$1,434,221	\$1,503,000	\$0	\$1,503,000	\$1,578,150
7749	Sec 8 - Utility Allowance	\$5,019	\$6,000	\$0	\$0	\$0	\$0	\$0
7750	Section 8 Mainstream	\$7,943	\$0	\$86,620	\$92,000	\$0	\$92,000	\$94,760
7757	Section 8 Mainstream M5	\$183,069	\$180,000	\$108,040	\$107,228	\$0	\$107,228	\$110,445
7759	Section 8 Rental Vouchers	\$1,064,956	\$996,000	\$1,180,955	\$1,253,194	\$0	\$1,253,194	\$1,290,780
7767	Section 8 - Enhanced Rent	\$287,509	\$309,000	\$224,765	\$238,718	\$0	\$238,718	\$245,880
	Total Contractual Services	\$3,300,418	\$3,377,794	\$3,149,999	\$3,317,872	\$0	\$3,317,872	\$3,446,421
Allocat	tions							
8301	Photocopying Allocation	\$1,116	\$354	\$354	\$365	\$0	\$365	\$376
8302	Software Maint Allocn	\$27,232	\$22,306	\$22,306	\$2,793	\$0	\$2,793	\$1,687
8304	Facilities Management	\$3,644	\$3,651	\$3,651	\$3,833	\$0	\$3,833	\$4,025
8307	Administrative Allocation	\$6,977	\$7,150	\$7,150	\$0	\$0	\$0	\$0
8309	Mobile Phone Allocation	\$546	\$546	\$546	\$176	\$0	\$176	\$182
8310	Hardware Replcmnt Allocn	\$0	\$6,620	\$6,620	\$1,069	\$0	\$1,069	\$1,069
8312	Telephone Allocation	\$0	\$847	\$847	\$1,716	\$0	\$1,716	\$1,751
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$3,970	\$0	\$3,970	\$4,401
8314	IT Overhead Allocation	\$0	\$0	\$0	\$12,643	\$0	\$12,643	\$13,477
	Total Allocations	\$39,515	\$41,474	\$41,474	\$26,565	\$0	\$26,565	\$26,968

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Manager's Budget

City of Plymouth

Total	HRA Section 8 - Fund 250	\$3,538,183	\$3,643,000	\$3,389,526	\$3,561,385	\$0	\$3,561,385	\$3,698,473
	Total Transfer	\$0	\$15,719	\$0	\$14,615	\$0	\$14,615	\$10,343
9999	Transfer to Retained Earnings	\$0	\$15,719	\$0	\$4,501	\$0	\$4,501	\$0
9606	Transfer to IT	\$0	\$0	\$0	\$2,500	\$0	\$2,500	\$2,500
9603	Transfer to Risk Management	\$0	\$0	\$0	\$7,614	\$0	\$7,614	\$7,843
Transf	er							

HRA General - Fund
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Revenu	ue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Taxes						
4001 P	Property Tax	\$568,069	\$503,852	\$484,699	\$512,630	\$539,430
Т	otal Taxes	\$568,069	\$503,852	\$484,699	\$512,630	\$539,430
Intergovern	mental Revenues					
4201 H	IACA Aid	\$18,709	\$14,139	\$0	\$0	\$0
4207 G	Grants From St/Cty/Region	\$26,898	\$8,668	\$0	\$0	\$0
4220 L	oan Repayment-Other	\$25,000	\$0	\$0	\$0	\$0
4277 S	Section 8 - Enhanced Vouchers	\$0	\$0	\$0	\$0	\$0
4278 S	Section 8 -Mainstream Vouchers	\$0	\$0	\$0	\$0	\$0
4279 F	raud Recovery	\$0	\$0	\$0	\$0	\$0
Т	otal Intergovernmental Revenues	\$70,607	\$22,807	\$0	\$0	\$0
Contribution	ns					
4505 O	Other Contributions Received	\$39,500	\$9,829	\$30,000	\$15,000	\$0
T	otal Contributions	\$39,500	\$9,829	\$30,000	\$15,000	\$0
Other Reve	enues					
4703 M	liscellaneous Revenue	\$196	\$209	\$0	\$0	\$0
T	otal Other Revenues	\$196	\$209	\$0	\$0	\$0
Interest Inc	ome					
4802 Ir	nterest on Investments	\$45,638	\$43,839	\$30,000	\$30,000	\$30,000
4805 U	Inrealized Gain/Loss on Invest	-\$17,487	\$0	\$0	\$0	\$0
T	otal Interest Income	\$28,151	\$43,839	\$30,000	\$30,000	\$30,000
Total HR	A General - Fund 251	\$706,523	\$580,536	\$544,699	\$557,630	\$569,430

City of Plymouth	12/13/2007 10:25 am	2008 Manager's Budget
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## **HRA General - Fund 251**

### HRA General (Tax Levy) (1252)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$129,742	\$149,331	\$130,471	\$138,143
Personal Services - Benefits	\$31,249	\$39,627	\$35,886	\$36,769
Materials and Supplies	\$49	\$470	\$470	\$500
Contractual Services	\$575,490	\$327,194	\$366,548	\$369,104
Capital Outlay/Allocations/Transfers	\$31,310	\$28,077	\$24,255	\$24,914
Total	\$767,840	\$544,699	\$557,630	\$569,430

# HRA General - Fund 251

## HRA General (Tax Levy) (1252)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$129,742	\$149,331	\$123,204	\$130,471	\$0	\$130,471	\$138,143
6021	Medicare	\$1,753	\$2,170	\$1,803	\$1,893	\$0	\$1,893	\$1,984
6022	PERA	\$7,626	\$9,350	\$7,956	\$8,445	\$0	\$8,445	\$8,951
6023	Social Security (FICA)	\$7,465	\$9,129	\$7,597	\$7,913	\$0	\$7,913	\$7,534
6024	Deferred Compensation	\$0	\$1,512	\$387	\$293	\$0	\$293	\$244
6031	Group Life Insurance	\$745	\$822	\$796	\$772	\$0	\$772	\$767
6032	Group Hospital/Dental Ins.	\$13,660	\$16,644	\$13,409	\$16,570	\$0	\$16,570	\$17,289
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035	Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$160,991	\$188,958	\$155,152	\$166,357	\$0	\$166,357	\$174,912
Materia	als & Supplies							
6101	Office Supplies	\$49	\$470	\$470	\$470	\$0	\$470	\$500
	Total Materials & Supplies	\$49	\$470	\$470	\$470	\$0	\$470	\$500

City of Plymouth 12/13/2007		2008	Manager's Budget
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Contra	actual Services							
7004	Legal Fees	\$1,605	\$4,000	\$4,000	\$4,000	\$0	\$4,000	\$4,000
7009	Audit	\$950	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
7013	Other Professional Services	\$3,791	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
7101	Postage	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,100
7201	Printing & Publishing	\$365	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,100
7601	Mileage	\$0	\$100	\$100	\$100	\$0	\$100	\$100
7605	Rental City Equipment	\$1,742	\$1,794	\$1,794	\$1,848	\$0	\$1,848	\$1,904
7607	Unfunded Rental Rates	\$0	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000
7701	Employee Training	\$92	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,200
7703	Conferences & Seminars	\$411	\$4,000	\$4,000	\$2,000	\$0	\$2,000	\$4,000
7705	Subscriptions & Memberships	\$692	\$1,100	\$1,100	\$1,600	\$0	\$1,600	\$1,700
7715	Real Estate Taxes	\$0	\$200	\$200	\$0	\$0	\$0	\$0
7717	Contributions to Other Organ	\$0	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
7744	Grant Awards	\$35,566	\$0	\$0	\$0	\$0	\$0	\$0
7748	Senior Housing Rent Assistance	\$280,276	\$300,000	\$300,000	\$340,000	\$0	\$340,000	\$340,000
7755	Housing Loans	\$250,000	\$0	\$300,000	\$0	\$0	\$0	\$0
	Total Contractual Services	\$575,490	\$327,194	\$627,194	\$366,548	\$0	\$366,548	\$369,104
Capita	I Improvements							
8006	Buildings	\$0	\$0	\$165,000	\$0	\$0	\$0	\$0
	Total Capital Improvements	\$0	\$0	\$165,000	<b>\$0</b>	\$0	\$0	\$0
Alloca	tions							
8301	Photocopying Allocation	\$558	\$118	\$118	\$122	\$0	\$122	\$125
8302	Software Maint Allocn	\$18,284	\$11,432	\$11,432	\$1,332	\$0	\$1,332	\$805
8304	Facilities Management	\$9,538	\$9,555	\$9,555	\$10,033	\$0	\$10,033	\$10,535
8307	Administrative Allocation	\$2,930	\$3,000	\$3,000	\$0	\$0	\$0	\$0
8309	Mobile Telephone	\$0	\$0	\$0	\$58	\$0	\$58	\$60
8310	Hardware Replcmnt Allocn	\$0	\$3,393	\$3,393	\$510	\$0	\$510	\$510
8312	Telephone Allocation	\$0	\$579	\$579	\$2,024	\$0	\$2,024	\$2,065
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$1,894	\$0	\$1,894	\$2,099
8314	IT Overhead Allocation	\$0	\$0	\$0	\$5,169	\$0	\$5,169	\$5,509
	Total Allocations	\$31,310	\$28,077	\$28,077	\$21,142	\$0	\$21,142	\$21,708
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Total	HRA General - Fund 251	\$767,840	\$544,699	\$975,893	\$557.630	\$0	\$557,630	\$569,430
	Total Transfer	\$0	\$0	\$0	\$3,113	\$0	\$3,113	\$3,206
9999	Transfer to Retained Earnings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9603	Transfer to Risk Management	\$0	\$0	\$0	\$3,113	\$0	\$3,113	\$3,206
Transf	er							

# **Utility Trunk Fund**

Utility Trunk Fund

# **Utility Trunk Fund**

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$0	\$205,749	\$168,164	\$232,827	\$0	\$232,827	\$240,652
6021 Medicare	\$0	\$2,982	\$2,448	\$3,405	\$0	\$3,405	\$3,516
6022 PERA	\$0	\$12,876	\$10,512	\$15,138	\$0	\$15,138	\$16,272
6023 FICA	\$0	\$11,906	\$9,488	\$13,348	\$0	\$13,348	\$13,761
6031 Group Life Insurance	\$0	\$1,028	\$864	\$1,176	\$0	\$1,176	\$1,212
6032 Group Hospital/Dental Insur	\$0	\$17,928	\$14,418	\$21,504	\$0	\$21,504	\$23,316
6034 Worker's Comp Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035 Unemployment Comp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Personal Services</b>	\$0	\$252,469	\$205,894	\$287,398	\$0	\$287,398	\$298,729
Total Utility Trunk Fund	<b>\$0</b>	\$252,469	\$205,894	\$287,398	\$0	\$287,398	\$298,729

		Water - F	und 501			
Reve	enue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Permits	s & Licenses					
4109	Water Connection	\$7,579	\$7,010	\$8,000	\$8,000	\$8,00
	Total Permits & Licenses	\$7,579	\$7,010	\$8,000	\$8,000	\$8,000
Charge	s For Services					
4324	Water Charges-Residential	\$2,069,265	\$2,657,203	\$2,880,000	\$3,136,838	\$3,387,78
4325	Water Charges-Commercial	\$1,217,578	\$1,137,584	\$1,550,000	\$1,674,000	\$1,807,92
4326	Water Demand Charge-Commercial	\$272,484	\$290,762	\$350,000	\$385,560	\$424,73
4327	Sale of Water Meter	\$12,047	\$9,611	\$10,000	\$10,800	\$11,66
4336	Utility Penalties	\$35,006	\$38,418	\$34,000	\$36,720	\$39,65
4350	Antennae Location Charge	\$76,695	\$69,460	\$90,000	\$97,200	\$104,97
	Total Charges For Services	\$3,683,075	\$4,203,038	\$4,914,000	\$5,341,118	\$5,776,73
Contrib	utions					
4505	Other Contributions Received	\$830,104	\$0	\$0	\$0	\$
	Total Contributions	\$830,104	\$0	\$0	\$0	\$
Other F	Revenues					
4703	Miscellaneous Revenue	\$58,218	\$57,639	\$57,000	\$61,560	\$66,48
	Total Other Revenues	\$58,218	\$57,639	\$57,000	\$61,560	\$66,48
Interest	Income					
4801	Interest On Special Assess	\$9,190	\$9,443	\$9,000	\$0	\$
4802	Interest on Investments	\$410,302	\$318,179	\$400,000	\$245,871	\$239,75
4805	Unrealized Gain/Loss on Invest	-\$120,342	\$0	\$0	\$0	\$
	Total Interest Income	\$299,150	\$327,622	\$409,000	\$245,871	\$239,75
Genera	l Transfer					
5345	Transfer from Wtr Revnue Bond	\$128,331	\$0	\$0	\$0	\$

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Manager's Budget

City of Plymouth

Total \	Water - Fund 501	\$24,624,527	\$4,617,145	\$6,316,890	\$9,215,146	\$7,782,605
	Total General Transfer	\$19,746,401	\$21,836	\$928,890	\$3,558,597	\$1,691,626
5999	Transfer From Retained Earning	\$0	\$0	\$906,400	\$3,536,107	\$1,669,136
5505	Transfer from Water Resources	\$26,191	\$10,918	\$11,245	\$11,245	\$11,245
5503	Transfer From S Waste Manage	\$10,560	\$10,918	\$11,245	\$11,245	\$11,245
5445	Transfer from Wtr Fund Constr	\$9,253,282	\$0	\$0	\$0	\$0
5440	Transfr to Trunk Expansion	\$10,328,037	\$0	\$0	\$0	\$0

## Water - Fund 501

## Water Production/Distribution (1720)

Expenditure Budget Summary	2006	2007	2008	2009
	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$1,301,469	\$1,362,658	\$1,407,195	\$1,477,307
Personal Services - Benefits	\$357,282	\$383,376	\$382,448	\$414,061
Materials and Supplies Contractual Services	\$415,887	\$376,500	\$503,800	\$574,900
	\$1,466,389	\$1,600,774	\$1,700,511	\$1,829,308
Capital Outlay/Allocations/Transfers  Total	\$1,444,280	\$2,593,581	\$5,221,192	\$3,487,029
	<b>\$4,985,307</b>	<b>\$6,316,889</b>	<b>\$9,215,146</b>	<b>\$7,782,605</b>

## Water - Fund 501

#### Water Production/Distribution (1720)

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$1,179,461	\$1,259,158	\$1,221,800	\$1,292,195	\$0	\$1,292,195	\$1,362,307
6002 Temporary Salaries & Wages	\$26,181	\$33,500	\$33,500	\$35,000	\$0	\$35,000	\$35,000
6003 Overtime Pay	\$95,827	\$70,000	\$74,999	\$80,000	\$0	\$80,000	\$80,000
6021 Medicare	\$18,606	\$19,759	\$18,503	\$18,706	\$0	\$18,706	\$19,710
6022 PERA	\$77,167	\$85,106	\$79,595	\$84,081	\$0	\$84,081	\$91,684
6023 Social Security (FICA)	\$78,789	\$84,485	\$77,651	\$78,554	\$0	\$78,554	\$82,497
6024 Deferred Compensation	\$31,496	\$20,868	\$25,622	\$25,632	\$0	\$25,632	\$25,632
6031 Group Life Insurance	\$2,932	\$4,482	\$4,068	\$4,379	\$0	\$4,379	\$4,692
6032 Group Hospital/Dental Ins.	\$143,594	\$164,676	\$155,436	\$171,096	\$0	\$171,096	\$189,846
6034 Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035 Unemployment Compensation	\$4,698	\$4,000	\$4,000	\$0	\$0	\$0	\$0
<b>Total Personal Services</b>	\$1,658,751	\$1,746,034	\$1,695,174	\$1,789,643	\$0	\$1,789,643	\$1,891,368

Materia	als & Supplies							
6101	Office Supplies	\$17,564	\$18,500	\$18,500	\$21,000	\$0	\$21,000	\$22,000
6201	Motor Fuels & Lubricants	\$7,383	\$7,000	\$7,000	\$7,700	\$0	\$7,700	\$8,500
6202	Medical Supplies	\$297	\$400	\$400	\$500	\$0	\$500	\$500
6203	Janitorial Supplies	\$72	\$1,400	\$1,400	\$1,700	\$0	\$1,700	\$2,100
6205	Safety Equipment & Clothing	\$4,822	\$4,500	\$4,500	\$5,500	\$0	\$5,500	\$5,800
6301	Parts - Equipment Repair	\$78,640	\$71,000	\$71,000	\$80,000	\$0	\$80,000	\$90,000
6302	Horticultural Materials	\$2,808	\$4,000	\$4,000	\$4,500	\$0	\$4,500	\$5,000
6308	Paint	\$709	\$1,800	\$1,800	\$1,800	\$0	\$1,800	\$2,000
6315	Chemicals	\$214,976	\$182,700	\$182,700	\$260,000	\$0	\$260,000	\$300,000
6316	Water Mains	\$7,538	\$15,000	\$15,000	\$17,500	\$0	\$17,500	\$20,000
6318	Meter Parts	\$58,605	\$40,000	\$40,000	\$45,000	\$20,000	\$65,000	\$70,000
6319	Hydrant Markers	\$1,162	\$2,000	\$2,000	\$2,500	\$0	\$2,500	\$2,500
6320	Water Valves & Curb Stops	\$14,962	\$15,000	\$15,360	\$20,000	\$0	\$20,000	\$25,000
6321	Hydrant Parts	\$3,220	\$7,200	\$7,200	\$10,000	\$0	\$10,000	\$15,000
6401	"Small Tools < \$2,000"	\$3,129	\$6,000	\$6,000	\$6,100	\$0	\$6,100	\$6,500
6402	Minor Equipment < \$5,000	\$0	\$0	\$4,529	\$0	\$0	\$0	\$0

\$381,389

\$483,800

\$20,000

\$376,500

\$415,887

\$574,900

\$503,800

**Total Materials & Supplies** 

Contra	ctual Services							
7001	Consulting Engineer	\$320	\$0	\$0	\$0	\$0	\$0	\$25,000
7009	Audit	\$2,900	\$3,200	\$0	\$0	\$0	\$0	\$0
7010	Medical Fees	\$307	\$300	\$188	\$0	\$0	\$0	\$0
7013	Other Professional Services	\$62,751	\$105,925	\$106,000	\$120,000	\$0	\$120,000	\$130,000
7018	Comprehensive Plan Review	\$0	\$7,500	\$0	\$0	\$0	\$0	\$0
7020	Record Retention	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0
7021	City Survey	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0
7101	Postage	\$21,373	\$22,000	\$10,663	\$22,600	\$0	\$22,600	\$23,100
7103	Telephone	\$12,482	\$20,000	\$9,967	\$0	\$0	\$0	\$0
7104	Mobile Telephone	\$69	\$110	\$174	\$400	\$0	\$400	\$400
7201	Printing & Publishing	\$110	\$250	\$250	\$850	\$0	\$850	\$1,000
7401	Electricity	\$619,636	\$550,000	\$503,324	\$562,000	\$0	\$562,000	\$574,600
7404	Natural Gas - Heating	\$70,135	\$72,000	\$58,557	\$75,100	\$0	\$75,100	\$78,255
7405	Water/Sewer	\$2,544	\$62,500	\$60,568	\$64,625	\$0	\$64,625	\$66,756
7406	Refuse Service	\$865	\$1,500	\$1,500	\$1,600	\$0	\$1,600	\$1,800
7522	Pull Wells	\$40,271	\$40,000	\$40,000	\$55,000	\$15,000	\$70,000	\$75,000
7523	Water Samples	\$244	\$4,400	\$4,400	\$4,400	\$0	\$4,400	\$4,600
7524	MN Health Samples	\$7,682	\$7,000	\$7,000	\$9,000	\$0	\$9,000	\$10,000
7525	Janitorial Services	\$0	\$4,700	\$4,700	\$4,900	\$0	\$4,900	\$4,900
7526	Main Repair	\$229,261	\$160,000	\$160,000	\$200,000	\$0	\$200,000	\$225,000
7527	Water Withdrawl Permit	\$0	\$30,000	\$26,205	\$30,000	\$0	\$30,000	\$30,000
7529	Zachary Plant	\$13,406	\$15,000	\$15,000	\$20,000	\$0	\$20,000	\$25,000
7530	Central Plant	\$13,645	\$15,000	\$15,000	\$20,000	\$0	\$20,000	\$25,000
7531	Gopher State One Call	\$16,104	\$20,000	\$20,000	\$20,000	\$0	\$20,000	\$20,000
7535	Equipment Maint - Contracts	\$47,109	\$50,000	\$50,000	\$70,000	\$0	\$70,000	\$85,000
7543	Metro Sewer Board	\$113	\$800	\$800	\$1,600	\$0	\$1,600	\$1,600
7547	Lawn Maintenance	\$0	\$45,000	\$45,000	\$25,000	\$0	\$25,000	\$25,000
7601	Mileage	\$0	\$200	\$200	\$200	\$0	\$200	\$200
7603	Rental Private Equipment	\$467	\$1,000	\$2,121	\$1,000	\$0	\$1,000	\$1,000
7605	Rental City Equipment	\$176,300	\$181,589	\$181,589	\$187,036	\$0	\$187,036	\$192,647
7607	Unfunded Rental Rates	\$0	\$0	\$0	\$5,150	\$0	\$5,150	\$5,150
7701	Employee Training	\$5,117	\$8,000	\$8,000	\$8,600	\$0	\$8,600	\$9,300
7703	Conferences & Seminars	\$0	\$0	\$0	\$2,500	\$0	\$2,500	\$3,300
7705	Subscriptions & Memberships	\$2,600	\$2,800	\$3,035	\$3,650	\$0	\$3,650	\$4,700
7711	Laundry	\$4,444	\$5,000	\$5,000	\$5,300	\$0	\$5,300	\$6,000

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2008

Manager's Budget

City of Plymouth

7712	Water Connection Fee	\$116,134	\$130,000	\$130,000	\$140,000	\$0	\$140,000	\$150,000
7770	State Summer Water Surcharge	\$0	\$25,000	\$20,000	\$25,000	\$0	\$25,000	\$25,000
	Total Contractual Services	\$1,466,389	\$1,600,774	\$1,489,241	\$1,685,511	\$15,000	\$1,700,511	\$1,829,308
Capita	I Improvements							
8003	Office Furniture & Equipment	\$0	\$12,500	\$0	\$0	\$0	\$0	\$0
8004	Machinery & Equipment	\$5,320	\$239,165	\$0	\$25,000	\$72,500	\$97,500	\$50,000
8012	Capital Improvement Projects	\$0	\$0	\$0	\$2,736,000	\$0	\$2,736,000	\$1,051,000
	Total Capital Improvements	\$5,320	\$251,665	\$0	\$2,761,000	\$72,500	\$2,833,500	\$1,101,000
Debt S	Service							
8101	Principal Payment	\$715,000	\$725,000	\$725,000	\$745,000	\$0	\$745,000	\$760,000
8102	Interest Expense	\$426,138	\$404,538	\$404,538	\$382,488	\$0	\$382,488	\$359,913
	Total Debt Service	\$1,141,138	\$1,129,538	\$1,129,538	\$1,127,488	\$0	\$1,127,488	\$1,119,913
Alloca	tions							
8301	Photocopying Allocation	\$527	\$2,143	\$2,143	\$2,207	\$0	\$2,207	\$2,274
8302	Software Maint Allocn	\$167,304	\$106,285	\$106,285	\$22,901	\$0	\$22,901	\$14,200
8304	Facilities Management	\$1,638	\$71,305	\$106,957	\$74,870	\$0	\$74,870	\$78,614
8309	Mobile Phone Allocation	\$4,728	\$6,912	\$6,912	\$10,857	\$0	\$10,857	\$11,183
8310	Hardware Replcmnt Allocn	\$0	\$31,546	\$31,546	\$9,472	\$0	\$9,472	\$9,472
8311	Security Systms ReplcmntAllocn	\$0	\$32,450	\$32,450	\$32,491	\$0	\$32,491	\$32,558
8312	Telephone Allocation	\$0	\$4,457	\$4,458	\$8,803	\$0	\$8,803	\$8,984
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$33,369	\$0	\$33,369	\$36,773
8314	IT Overhead Allocation	\$0	\$0	\$0	\$81,284	\$0	\$81,284	\$86,639
	Total Allocations	\$174,197	\$255,098	\$290,751	\$276,254	\$0	\$276,254	\$280,697
Transf	er							
9101	Transfer to General Fund	\$80,000	\$75,000	\$75,000	\$75,000	\$0	\$75,000	\$75,000
9422	Transfer to Unfinanced Const	\$0	\$850,000	\$850,000	\$850,000	\$0	\$850,000	\$850,000
9602	Transfer to Central Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9603	Transfer to Risk Management	\$18,625	\$22,280	\$22,280	\$48,950	\$0	\$48,950	\$50,419
9605	Transfer to Employee Benefits	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
9606	Transfer to Info. Technology	\$15,000	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
	Total Transfer	\$123,625	\$957,280	\$957,280	\$983,950	\$0	\$983,950	\$985,419
Total	Water - Fund 501	\$4,985,307	\$6,316,889	\$5,943,373	\$9,107,646	\$107,500	\$9,215,146	\$7,782,605

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City of Plymouth

Manager's Budget

2008

Sew	er -	Fund	<b>1502</b>

Reve	enue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Permits	& Licenses					
4108	Sewer Connection	\$7,614	\$6,880	\$7,400	\$7,400	\$7,400
	Total Permits & Licenses	\$7,614	\$6,880	\$7,400	\$7,400	\$7,400
Charges	s For Services					
4331	Sewer Charges - Residential	\$3,631,445	\$3,983,884	\$4,000,000	\$4,294,193	\$4,571,168
4332	Sewer Charges - Commercial	\$2,392,665	\$2,213,262	\$2,250,000	\$2,426,963	\$2,566,513
4336	Utility Penalties	\$63,298	\$67,740	\$60,000	\$63,450	\$67,098
	Total Charges For Services	\$6,087,408	\$6,264,886	\$6,310,000	\$6,784,606	\$7,204,779
Contribu	utions					
4505	Other Contributions-Capital	\$752,657	\$0	\$0	\$0	\$0
	Total Contributions	\$752,657	\$0	\$0	\$0	\$0
Other R	evenues					
4701	Sale of City Property	\$0	\$1,000	\$0	\$0	\$0
4703	Miscellaneous Revenue	\$66,439	\$10,929	\$5,000	\$5,000	\$5,000
	Total Other Revenues	\$66,439	\$11,929	\$5,000	\$5,000	\$5,000
Interest	Income					
4802	Interest on Investments	\$106,705	\$54,516	\$100,000	\$60,611	\$39,575
4805	Unrealized Gain/Loss on Invest	-\$31,160	\$0	\$0	\$0	\$0
	Total Interest Income	\$75,545	\$54,516	\$100,000	\$60,611	\$39,575
Genera	Transfer					
5503	Transfer from Solid Waste	\$10,600	\$10,918	\$11,245	\$11,245	\$11,245
5505	Transfer from Water Resources	\$10,600	\$10,918	\$11,245	\$11,245	\$11,245
5999	Transfer From Retained Earning	\$11,860	\$0	\$45,937	\$716,877	\$727,005
	Total General Transfer	\$33,060	\$21,836	\$68,427	\$739,367	\$749,495
City of	Plymouth		12/13/2007	10:25 am	2008	Manager's Budget

Total Sewer - Fund 502 \$7,022,723 \$6,360,047 \$6,490,827 \$7,596,984 \$8,006,249

## Sewer - Fund 502

## Sewer (1730)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$728,171	\$744,214	\$745,011	\$775,470
Personal Services - Benefits	\$203,765	\$214,320	\$214,295	\$226,553
Materials and Supplies	\$83,161	\$126,850	\$143,500	\$144,500
Contractual Services	\$4,597,904	\$4,752,820	\$4,930,015	\$5,118,117
Capital Outlay/Allocations/Transfers	\$199,751	\$652,623	\$1,564,163	\$1,741,609
Total	\$5,812,752	\$6,490,827	\$7,596,984	\$8,006,249

## Sewer - Fund 502

#### Sewer (1730)

Expen	ditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal S	Services							
6001 Re	gular Salaries & Wages	\$703,793	\$728,214	\$691,610	\$729,011	\$0	\$729,011	\$757,47
6002 Te	mporary Salaries & Wages	\$8,956	\$0	\$0	\$0	\$0	\$0	
6003 Ov	vertime Pay	\$15,422	\$16,000	\$15,999	\$16,000	\$0	\$16,000	\$18,0
6021 Me	edicare	\$10,371	\$10,792	\$10,526	\$10,625	\$0	\$10,625	\$10,9
6022 PE	ERA	\$43,095	\$46,514	\$45,180	\$47,437	\$0	\$47,437	\$50,9
6023 So	cial Security (FICA)	\$43,808	\$46,142	\$43,971	\$44,071	\$0	\$44,071	\$45,6
6024 De	eferred Compensation	\$15,277	\$10,440	\$14,323	\$14,448	\$0	\$14,448	\$14,4
6031 Gr	oup Life Insurance	\$1,890	\$2,772	\$2,599	\$2,806	\$0	\$2,806	\$2,8
6032 Gr	oup Hospital/Dental Ins.	\$86,714	\$95,160	\$88,721	\$94,908	\$0	\$94,908	\$101,7
6034 W	orker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	
6035 Un	nemployment Compensation	\$2,610	\$2,500	\$0	\$0	\$0	\$0	
То	tal Personal Services	\$931,936	\$958,534	\$912,929	\$959,306	\$0	\$959,306	\$1,002,
Materials 8	& Supplies							
6101 Of	fice Supplies	\$14,787	\$16,500	\$16,500	\$18,500	\$0	\$18,500	\$18,5
6201 Mo	otor Fuels & Lubricants	\$1,000	\$3,500	\$3,500	\$4,000	\$0	\$4,000	\$4,5
6205 Sa	fety Equipment & Clothing	\$2,245	\$4,000	\$4,000	\$4,500	\$0	\$4,500	\$4,5
6301 Pa	ırts - Equipment Repair	\$59,704	\$95,000	\$95,000	\$105,000	\$0	\$105,000	\$105,0
6302 Ho	orticultural Materials	\$3,197	\$1,500	\$1,500	\$2,500	\$0	\$2,500	\$2,5
6308 Pa	int	\$398	\$600	\$629	\$1,000	\$0	\$1,000	\$1,0
6317 Se	ewer Mains	\$1,200	\$4,750	\$4,750	\$5,000	\$0	\$5,000	\$5,5
6401 "S	mall Tools < \$2,000"	\$630	\$1,000	\$1,000	\$1,500	\$0	\$1,500	\$1,5
6402 Mi	nor Equipment < \$5,000	\$0	\$0	\$5,000	\$0	\$1,500	\$1,500	\$1,5
То	tal Materials & Supplies	\$83,161	\$126,850	\$131,879	\$142,000	\$1,500	\$143,500	\$144,

Contra	ctual Services							
7009	Audit	\$2,600	\$3,200	\$3,200	\$3,200	\$0	\$3,200	\$3,200
7010	Medical Fees	\$197	\$300	\$300	\$300	\$0	\$300	\$300
7013	Other Professional Services	\$19,580	\$35,935	\$35,935	\$40,000	\$0	\$40,000	\$45,000
7018	Comprehensive Plan Review	\$0	\$7,500	\$7,500	\$7,500	\$0	\$7,500	\$7,500
7020	Record Retention	\$0	\$6,000	\$6,000	\$6,000	\$0	\$6,000	\$6,000
7021	City Survey	\$0	\$2,000	\$2,000	\$0	\$0	\$0	\$0
7101	Postage	\$19,929	\$22,000	\$22,000	\$22,000	\$0	\$22,000	\$22,000
7103	Telephone	\$7,619	\$15,200	\$15,200	\$0	\$0	\$0	\$0
7104	Mobile Telephone	\$0	\$0	\$700	\$700	\$0	\$700	\$1,400
7201	Printing & Publishing	\$110	\$200	\$200	\$600	\$0	\$600	\$1,000
7401	Electricity	\$88,677	\$75,000	\$75,000	\$80,000	\$0	\$80,000	\$85,000
7404	Natural Gas - Heating	\$16,498	\$22,000	\$22,000	\$25,000	\$0	\$25,000	\$30,000
7405	Water/Sewer	\$2,544	\$2,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500
7406	Refuse Service	\$2,431	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$3,500
7525	Janitorial Services	\$0	\$3,400	\$3,400	\$3,400	\$0	\$3,400	\$3,400
7526	Main Repair	\$40,791	\$45,000	\$45,000	\$55,000	\$0	\$55,000	\$60,000
7528	Manhole Sealing/I & I	\$0	\$0	\$0	\$0	\$20,000	\$20,000	\$30,000
7535	Equipment Maint - Contracts	\$17,216	\$20,000	\$20,000	\$25,000	\$0	\$25,000	\$35,000
7543	MCES Treatment Charge	\$4,184,767	\$4,285,325	\$4,285,325	\$4,420,000	\$0	\$4,420,000	\$4,560,000
7601	Mileage	\$0	\$1,500	\$1,500	\$1,500	\$0	\$1,500	\$1,500
7605	Rental City Equipment	\$188,581	\$194,238	\$194,238	\$200,065	\$0	\$200,065	\$206,067
7607	Unfunded Rental Rates	\$0	\$0	\$0	\$5,150	\$0	\$5,150	\$5,150
7701	Employee Training	\$3,966	\$5,422	\$5,422	\$6,000	\$0	\$6,000	\$6,000
7705	Subscriptions & Memberships	\$0	\$100	\$100	\$100	\$0	\$100	\$100
7711	Laundry	\$2,398	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$3,500
	Total Contractual Services	\$4,597,904	\$4,752,820	\$4,753,520	\$4,910,015	\$20,000	\$4,930,015	\$5,118,117
Capita	I Improvements							
8002	Improvements to Land	\$13,069	\$0	\$0	\$0	\$0	\$0	\$0
8003	Office Furniture & Equipment	\$0	\$6,000	\$6,000	\$0	\$0	\$0	\$0
8004	Machinery & Equipment	\$0	\$346,665	\$346,665	\$0	\$30,000	\$30,000	\$0
8012	Capital Improvement Projects	\$0	\$0	\$0	\$1,183,000	\$0	\$1,183,000	\$1,384,000
	Total Capital Improvements	\$13,069	\$352,665	\$352,665	\$1,183,000	\$30,000	\$1,213,000	\$1,384,000

City of Plymouth	12/13/2007	10:25 am	2008	Manager's Budget

Total	Sewer - Fund 502	\$5,812,752	\$6,490,827	\$6,458,451	\$7,545,484	\$51,500	\$7,596,984	\$8,006,249	
	Total Transfer	\$80,461	\$200,671	\$208,171	\$225,477	\$0	\$225,477	\$227,571	
9605	Transfer to Employee Benefits	\$10,000	\$0	\$0	\$10,000	\$0	\$10,000	\$10,000	
9603	Transfer to Risk Management	\$18,625	\$22,280	\$22,280	\$36,477	\$0	\$36,477	\$37,571	
9602	Transfer to Central Equipment	\$0	\$0	\$7,500	\$0	\$0	\$0	\$0	
9422	Transfer to Unfinanced Const	\$0	\$125,000	\$125,000	\$125,000	\$0	\$125,000	\$125,000	
9101	Transfer to General Fund	\$51,836	\$53,391	\$53,391	\$54,000	\$0	\$54,000	\$55,000	
Transf	er								
	Total Allocations	\$106,221	\$99,287	\$99,287	\$125,686	\$0	\$125,686	\$130,038	
8314	IT Overhead Allocation	\$0	\$0	\$0	\$60,570	\$0	\$60,570	\$64,561	
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$7,703	\$0	\$7,703	\$8,682	
8312	Telephone Allocation	\$0	\$3,076	\$3,076	\$6,611	\$0	\$6,611	\$6,747	
8311	Security Systms ReplcmntAllocn	\$0	\$3,471	\$3,471	\$3,477	\$0	\$3,477	\$3,484	
8310	Hardware Replcmnt Allocn	\$0	\$13,174	\$13,174	\$2,623	\$0	\$2,623	\$2,623	
8309	Mobile Phone Allocation	\$3,822	\$3,822	\$3,822	\$5,274	\$0	\$5,274	\$5,433	
8304	Facilities Management	\$29,857	\$29,911	\$29,911	\$31,407	\$0	\$31,407	\$32,977	
8302	Software Maint Allocn	\$71,997	\$44,389	\$44,389	\$6,534	\$0	\$6,534	\$3,999	
8301	Photocopying Allocation	\$545	\$1,444	\$1,444	\$1,487	\$0	\$1,487	\$1,532	
Allocat	tions								

# Solid Waste Mgmt - Fund 503

Revenue		2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Intergovernmenta	al Revenues					
4207 Grants I	From St/Cty/Region	\$162,401	\$169,748	\$165,000	\$165,000	\$165,000
4242 Cont Fro	om Other Municipalities	\$0	\$0	\$2,000	\$3,500	\$3,500
Total Ir	ntergovernmental Revenues	\$162,401	\$169,748	\$167,000	\$168,500	\$168,500
Charges For Serv	vices					
4336 Utility P	Penalties	\$5,974	\$4,861	\$5,000	\$5,000	\$5,000
4341 Solid W	/aste Fees	\$515,492	\$394,232	\$410,000	\$420,000	\$420,000
Total C	Charges For Services	\$521,466	\$399,093	\$415,000	\$425,000	\$425,000
Other Revenues						
4703 Miscella	aneous Revenue	\$551,882	\$518,319	\$450,000	\$450,000	\$0
Total C	Other Revenues	\$551,882	\$518,319	\$450,000	\$450,000	\$0
Interest Income						
4802 Interest	on Investments	\$57,124	\$58,588	\$60,000	\$65,000	\$65,000
4805 Unrealiz	zed Gain/Loss on Invest	-\$19,911	\$0	\$0	\$0	\$0
Total Ir	nterest Income	\$37,213	\$58,588	\$60,000	\$65,000	\$65,000
General Transfer	r					
5999 Transfe	er From Retained Earning	\$0	\$0	\$0	\$0	\$382,569
Total G	General Transfer	\$0	\$0	\$0	\$0	\$382,569
Total Solid Wa	aste Mgmt - Fund 503	\$1,272,962	\$1,145,748	\$1,092,000	\$1,108,500	\$1,041,069

	City of Plymouth	12/13/2007	10:25 am	2008	Manager's Budget
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## Solid Waste Mgmt - Fund 503

## Solid Waste (1740)

Expenditure Budget Summary	2006	2007	2008	2009
	Actual	Adopted	Manager's	Manager's
Personal Services - Salary Personal Services - Benefits	\$84,835	\$98,618	\$102,200	\$105,412
	\$19,842	\$21,653	\$18,300	\$19,168
Materials and Supplies Contractual Services	\$11,081	\$29,870	\$15,200	\$26,000
	\$736,522	\$845,480	\$848,790	\$852,660
Capital Outlay/Allocations/Transfers	\$57,857	\$96,379	\$124,010	\$37,829
Total	\$910,137	\$1,092,000	\$1,108,500	\$1,041,069

# Solid Waste Mgmt - Fund 503

## Solid Waste (1740)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$58,779	\$71,118	\$73,389	\$73,700	\$0	\$73,700	\$75,912
6002	Temporary Salaries & Wages	\$12,902	\$13,000	\$13,000	\$13,000	\$500	\$13,500	\$14,000
6003	Overtime Pay	\$13,154	\$14,500	\$14,500	\$14,500	\$500	\$15,000	\$15,500
6021	Medicare	\$1,257	\$1,442	\$1,041	\$1,080	\$0	\$1,080	\$1,096
6022	PERA	\$4,666	\$6,170	\$4,359	\$4,800	\$0	\$4,800	\$5,136
6023	Social Security (FICA)	\$5,375	\$6,121	\$4,398	\$4,584	\$0	\$4,584	\$4,704
6024	Deferred Compensation	\$4,264	\$3,024	\$3,405	\$2,988	\$0	\$2,988	\$2,988
6031	Group Life Insurance	\$165	\$168	\$148	\$144	\$0	\$144	\$144
6032	Group Hospital/Dental Ins.	\$4,115	\$4,728	\$5,022	\$4,704	\$0	\$4,704	\$5,100
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$104,677	\$120,271	\$119,262	\$119,500	\$1,000	\$120,500	\$124,580
Materia	als & Supplies							
6101	Office Supplies	\$295	\$100	\$100	\$100	\$100	\$200	\$200
6107	Public Information Material	\$8,739	\$28,570	\$28,000	\$14,200	\$0	\$14,200	\$25,000
6212	Food	\$70	\$0	\$0	\$0	\$0	\$0	\$0
6227	Meeting Expense	\$0	\$1,200	\$800	\$800	\$0	\$800	\$800
6402	"Minor Equipment < \$5,000"	\$1,977	\$0	\$0	\$0	\$0	\$0	\$0
	Total Materials & Supplies	\$11,081	\$29,870	\$28,900	\$15,100	\$100	\$15,200	\$26,000

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Contra	ctual Services							
7013	Other Professional Services	\$1,901	\$4,700	\$4,700	\$4,700	\$3,950	\$8,650	\$3,700
7101	Postage	\$230	\$6,000	\$6,000	\$300	\$0	\$300	\$7,000
7201	Printing & Publishing	\$0	\$0	\$583	\$300	\$0	\$300	\$300
7601	Mileage	\$228	\$500	\$480	\$480	\$0	\$480	\$500
7701	Employee Training	\$565	\$1,000	\$500	\$1,000	\$0	\$1,000	\$1,000
7703	Conferences & Seminars	\$50	\$1,300	\$1,300	\$1,300	\$100	\$1,400	\$1,500
7705	Subscriptions & Memberships	\$80	\$300	\$300	\$300	\$0	\$300	\$300
7733	Solid Waste Management	\$711,873	\$778,680	\$778,680	\$778,680	\$18,680	\$797,360	\$797,360
7734	Yard Waste	\$21,595	\$53,000	\$53,000	\$39,000	\$0	\$39,000	\$41,000
	Total Contractual Services	\$736,522	\$845,480	\$845,543	\$826,060	\$22,730	\$848,790	\$852,660
Capita	I Improvements							
8003	Office Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8004	Machinery & Equipment	\$4,160	\$0	\$12,418	\$10,000	\$0	\$10,000	\$10,000
	Total Capital Improvements	\$4,160	\$0	\$12,418	\$10,000	\$0	\$10,000	\$10,000
Allocat	tions							
8301	Photocopy Allocation	\$0	\$6,000	\$6,000	\$6,180	\$0	\$6,180	\$6,365
8302	Software Maint Allocn	\$9,494	\$6,692	\$6,692	\$176	\$0	\$176	\$110
8304	Facilities Management	\$5,474	\$5,484	\$5,484	\$5,758	\$0	\$5,758	\$6,046
8309	Mobile Phone Allocation	\$486	\$486	\$486	\$145	\$0	\$145	\$149
8310	Hardware Replcmnt Allocn	\$0	\$1,986	\$1,986	\$74	\$0	\$74	\$74
8312	Telephone Allocation	\$0	\$621	\$621	\$112	\$0	\$112	\$115
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$289	\$0	\$289	\$315
8314	IT Overhead Allocation	\$0	\$0	\$0	\$8,691	\$0	\$8,691	\$9,264
	Total Allocations	\$15,454	\$21,269	\$21,269	\$21,425	\$0	\$21,425	\$22,438

Total	Solid Waste Mgmt - Fund 503	\$910,137	\$1,092,000	\$1,102,502	\$1,084,670	\$23,830	\$1,108,500	\$1,041,069
	Total Transfer	\$38,243	\$75,110	\$75,110	\$92,585	\$0	\$92,585	\$5,391
9999	Transfer to Retained Earnings	\$0	\$35,720	\$35,720	\$87,351	\$0	\$87,351	\$0
9603	Transfer to Risk Management	\$0	\$0	\$0	\$5,234	\$0	\$5,234	\$5,391
9502	Transfer to Sewer Fund	\$10,918	\$11,245	\$11,245	\$0	\$0	\$0	\$0
9501	Transfer to Water Fund	\$10,918	\$11,245	\$11,245	\$0	\$0	\$0	\$0
9101	Transfer to General Fund	\$16,407	\$16,900	\$16,900	\$0	\$0	\$0	\$0
Transf	er							

Ice	Cen	ter -	Fun	d 504
10,00				

Reve	enue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Charges	s For Services					
4322	Advertisements	\$28,039	\$16,950	\$15,800	\$18,000	\$18,000
4344	Concession Sales	\$101,447	\$95,012	\$110,000	\$110,000	\$110,000
4345	Ice Rental Charges	\$979,122	\$960,166	\$1,001,000	\$998,000	\$1,000,000
4346	Admission Fees	\$3,285	\$0	\$0	\$0	\$0
4348	Vending Machine Receipts	\$20,025	\$20,506	\$24,000	\$23,000	\$24,000
4349	Skate Sharpening Charges	\$4,102	\$3,372	\$4,200	\$4,200	\$4,200
4351	Other Fees	\$859	\$838	\$500	\$600	\$600
4352	Skate Rental	\$6,130	\$5,372	\$6,000	\$6,000	\$6,200
4353	Open Freestyle	\$2,583	\$2,399	\$2,500	\$3,100	\$3,300
4354	Parents & Tots	\$723	\$704	\$1,200	\$1,300	\$1,400
4355	Open Skating	\$13,525	\$13,900	\$13,000	\$13,200	\$13,400
4356	Open Hockey	\$2,149	\$4,535	\$3,200	\$4,700	\$4,800
4357	Figure Skating Classes	\$97,341	\$90,181	\$100,000	\$102,000	\$103,000
4359	High School Hockey Games	\$15,675	\$12,189	\$32,000	\$31,000	\$33,000
4360	Accessories/Pro Shop Sales	\$1,044	\$969	\$1,200	\$1,200	\$1,300
4361	Meeting Room Rental	\$2,287	\$2,809	\$2,800	\$2,800	\$2,900
4362	Telephone Commission	\$149	\$71	\$100	\$75	\$100
	Total Charges For Services	\$1,278,485	\$1,229,973	\$1,317,500	\$1,319,175	\$1,326,200
Contribu	utions					
4505	Other Contributions Received	\$309	\$0	\$100,000	\$50,000	\$0
	Total Contributions	\$309	<b>\$0</b>	\$100,000	\$50,000	\$0
Other R	evenues					
4703	Miscellaneous Revenue	\$1,480	\$2,756	\$1,000	\$4,000	\$3,680
	Total Other Revenues	\$1,480	\$2,756	\$1,000	\$4,000	\$3,680
Interest	Income					
City of	Plymouth		12/13/2007	10:25 am	2008	Manager's Budget

Total I	ce Center - Fund 504	\$1,290,933	\$1,286,102	\$1,430,500	\$1,388,175	\$1,344,880
	Total General Transfer	\$0	\$38,567	\$0	<b>\$0</b>	\$0
5999	Transfer From Retained Earning	\$0	\$0	\$0	\$0	\$0
5406	Transfer From Park Replacement	\$0	\$38,567	\$0	\$0	\$0
General	Transfer					
	Total Interest Income	\$10,659	\$14,806	\$12,000	\$15,000	\$15,000
4805	Unrealized Gain/Loss on Invest	-\$3,419	\$0	\$0	\$0	\$0
4802	Interest on Investments	\$14,078	\$14,806	\$12,000	\$15,000	\$15,000

## Ice Center - Fund 504

## Ice Center (1342)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$401,802	\$413,954	\$421,861	\$436,541
Personal Services - Benefits	\$90,680	\$94,901	\$93,513	\$98,038
Materials and Supplies	\$118,838	\$91,650	\$109,180	\$111,440
Contractual Services	\$419,675	\$448,472	\$439,037	\$428,793
Capital Outlay/Allocations/Transfers	\$77,248	\$381,523	\$324,584	\$270,068
Total	\$1,108,243	\$1,430,500	\$1,388,175	\$1,344,880

## Ice Center - Fund 504

#### Ice Center (1342)

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$257,031	\$267,954	\$250,645	\$266,666	\$16,295	\$282,961	\$295,541
6002 Temporary Salaries & Wages	\$144,563	\$145,000	\$148,000	\$138,000	\$0	\$138,000	\$140,000
6003 Overtime Pay	\$208	\$1,000	\$773	\$900	\$0	\$900	\$1,000
6021 Medicare	\$5,744	\$6,002	\$4,654	\$3,868	\$235	\$4,103	\$4,284
6022 PERA	\$20,721	\$16,748	\$18,255	\$17,344	\$1,060	\$18,404	\$19,946
6023 Social Security (FICA)	\$24,561	\$25,665	\$19,895	\$16,538	\$1,010	\$17,548	\$18,329
6024 Deferred Compensation	\$3,982	\$3,336	\$3,851	\$4,128	\$0	\$4,128	\$4,128
6031 Group Life Insurance	\$917	\$1,026	\$985	\$1,020	\$210	\$1,230	\$1,082
6032 Group Hospital/Dental Ins.	\$34,740	\$42,024	\$43,365	\$43,860	\$4,140	\$48,000	\$50,169
6034 Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035 Unemployment Compensation	\$15	\$100	\$100	\$100	\$0	\$100	\$100
Total Personal Services	\$492,482	\$508,855	\$490,523	\$492,424	\$22,950	\$515,374	\$534,579

Materia	als & Supplies							
6101	Office Supplies	\$1,185	\$1,300	\$1,200	\$1,200	\$0	\$1,200	\$1,300
6108	Bank Service Charges	\$0	\$0	\$0	\$3,680	\$0	\$3,680	\$3,790
6110	Cash Over/Short	\$32	\$0	\$0	\$0	\$0	\$0	\$0
6202	Medical Supplies	\$230	\$200	\$200	\$200	\$0	\$200	\$250
6203	Janitorial Supplies	\$9,797	\$13,000	\$11,000	\$11,000	\$1,000	\$12,000	\$13,000
6204	Uniforms	\$1,103	\$850	\$1,400	\$1,400	\$0	\$1,400	\$1,400
6213	Park & Recreation Supplies	\$6,612	\$5,000	\$4,000	\$4,000	\$0	\$4,000	\$4,000
6301	Parts - Equipment Repair	\$55,471	\$32,000	\$36,000	\$36,000	\$0	\$36,000	\$36,000
6323	Recharges	\$199	\$500	\$300	\$300	\$0	\$300	\$300
6401	"Small Tools < \$2,000"	\$704	\$500	\$400	\$400	\$0	\$400	\$400
6402	Minor Equipment < \$5,000	\$957	\$2,300	\$3,502	\$3,000	\$0	\$3,000	\$3,000
6501	Items For Resale	\$42,548	\$36,000	\$47,000	\$47,000	\$0	\$47,000	\$48,000
	Total Materials & Supplies	\$118,838	\$91,650	\$105,002	\$108,180	\$1,000	\$109,180	\$111,440

Contra	ctual Services							
7009	Audit	\$650	\$750	\$750	\$750	\$0	\$750	\$750
7013	Other Professional Services	\$13,704	\$10,600	\$15,000	\$15,000	\$0	\$15,000	\$15,000
7101	Postage	\$507	\$400	\$300	\$300	\$0	\$300	\$300
7103	Telephone	\$677	\$0	\$135	\$0	\$0	\$0	\$0
7201	Printing & Publishing	\$0	\$300	\$200	\$200	\$0	\$200	\$200
7209	Advertising	\$187	\$200	\$200	\$200	\$0	\$200	\$200
7401	Electricity	\$220,089	\$240,000	\$225,000	\$220,000	\$0	\$220,000	\$204,800
7404	Natural Gas - Heating	\$115,527	\$135,000	\$135,000	\$135,000	\$2,000	\$137,000	\$139,000
7405	Water/Sewer	\$16,586	\$17,500	\$17,500	\$17,500	\$0	\$17,500	\$18,000
7406	Refuse Service	\$3,471	\$6,800	\$6,800	\$6,800	\$200	\$7,000	\$7,200
7505	Electrical	\$722	\$2,000	\$1,500	\$1,500	\$200	\$1,700	\$1,900
7506	Plumbing	\$849	\$500	\$2,370	\$2,370	\$200	\$2,570	\$2,370
7525	Janitorial Services	\$5,176	\$5,000	\$5,500	\$5,500	\$0	\$5,500	\$5,700
7535	Equipment Maint - Contracts	\$13,721	\$13,000	\$12,000	\$12,000	\$500	\$12,500	\$13,000
7546	Building Maintenance	\$22,209	\$10,657	\$10,000	\$10,000	\$1,000	\$11,000	\$12,000
7601	Mileage	\$116	\$0	\$100	\$100	\$0	\$100	\$100
7605	Rental City Equipment	\$1,622	\$1,671	\$1,671	\$1,721	\$0	\$1,721	\$1,773
7607	Unfunded Rental Rates	\$0	\$0	\$0	\$2,300	\$0	\$2,300	\$2,300
7701	Employee Training	\$46	\$500	\$300	\$300	\$0	\$300	\$300
7703	Conferences & Seminars	\$1,631	\$1,894	\$1,700	\$1,700	\$0	\$1,700	\$1,900
7705	Subscriptions & Memberships	\$1,070	\$800	\$750	\$750	\$0	\$750	\$900
7707	Scholarships	\$540	\$500	\$300	\$300	\$100	\$400	\$500
7747	Licenses & Permits	\$575	\$400	\$546	\$546	\$0	\$546	\$600
	Total Contractual Services	\$419,675	\$448,472	\$437,622	\$434,837	\$4,200	\$439,037	\$428,793
Capita	Improvements							
8004	Machinery & Equipment	\$4,950	\$0	\$85,558	\$41,000	\$0	\$41,000	\$47,000
8006	Buildings	\$5,985	\$26,600	\$0	\$0	\$0	\$0	\$0
	Total Capital Improvements	\$10,935	\$26,600	\$85,558	\$41,000	\$0	\$41,000	\$47,000
Debt S	ervice							
8101	Principal Payment	\$0	\$79,500	\$79,500	\$0	\$0	\$0	\$0
8102	Interest Expense	\$0	\$75,100	\$75,100	\$0	\$0	\$0	\$0
	Total Debt Service	\$0	\$154,600	\$154,600	\$0	\$0	\$0	\$0

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City of Plymouth

Manager's Budget

2008

Allocat	tions							
8301	Photocopying Allocation	\$3,064	\$2,221	\$2,221	\$2,288	\$0	\$2,288	\$2,356
8302	Software Maint Allocn	\$33,067	\$27,883	\$27,883	\$5,291	\$0	\$5,291	\$4,010
8304	Facilities Management	\$3,163	\$3,168	\$3,168	\$3,327	\$0	\$3,327	\$3,493
8309	Mobile Phone Allocation	\$1,092	\$1,092	\$1,092	\$1,065	\$0	\$1,065	\$1,097
8310	Hardware Replcmnt Allocn	\$0	\$8,275	\$8,275	\$1,319	\$0	\$1,319	\$1,319
8311	Security Systms ReplcmntAllocn	\$0	\$8,740	\$8,740	\$8,756	\$0	\$8,756	\$8,780
8312	Telephone Allocation	\$0	\$4,237	\$4,237	\$6,746	\$0	\$6,746	\$6,884
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$5,141	\$0	\$5,141	\$5,656
8314	IT Overhead Allocation	\$0	\$0	\$0	\$15,315	\$0	\$15,315	\$16,324
	Total Allocations	\$40,386	\$55,616	\$55,616	\$49,248	\$0	\$49,248	\$49,919
Transf	er							
9101	Transfer to General Fund	\$10,927	\$11,254	\$11,254	\$0	\$0	\$0	\$0
9406	Transfer to Park Replacement	\$0	\$0	\$0	\$154,892	\$0	\$154,892	\$154,892
9603	Transfer to Risk Management	\$15,000	\$15,000	\$15,000	\$9,223	\$0	\$9,223	\$9,500
9999	Transfer to Retained Earnings	\$0	\$118,453	\$118,453	\$70,221	\$0	\$70,221	\$8,757
	Total Transfer	\$25,927	\$144,707	\$144,707	\$234,336	\$0	\$234,336	\$173,149
Total	Ice Center - Fund 504	\$1,108,243	\$1,430,500	\$1,473,628	\$1,360,025	\$28,150	\$1,388,175	\$1,344,880

Water Resources -	Fund	505
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Reve	nue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Intergov	ernmental Revenues					
4207	Grants From St/Cty/Region	\$76,894	\$101,782	\$0	\$274,000	\$434,000
4218	Grants St/Cty/Region - Cap	\$0	\$0	\$273,000	\$300,000	\$0
4242	Contribution From Other Mun	\$4,390	\$4,390	\$0	\$0	\$0
	Total Intergovernmental Revenues	\$81,284	\$106,172	\$273,000	\$574,000	\$434,000
Charges	s For Services					
4336	Utility Penalties	\$18,802	\$21,221	\$16,000	\$20,000	\$20,000
4368	Surface Water Utility-Res	\$833,658	\$955,554	\$965,000	\$1,052,168	\$1,134,236
4369	Surface Water Utility-Com	\$1,005,578	\$1,048,308	\$1,165,000	\$1,285,984	\$1,386,289
	Total Charges For Services	\$1,858,038	\$2,025,083	\$2,146,000	\$2,358,152	\$2,540,525
Contribu	utions					
4505	Other Contributions - Capital	\$0	\$184,778	\$0	\$0	\$0
4509	Other Contributions-Operating	\$0	\$6,785	\$0	\$0	\$0
	Total Contributions	\$0	\$191,563	\$0	\$0	\$0
Other R	evenues					
4703	Miscellaneous Revenue	\$5,796	\$6,884	\$5,000	\$2,000	\$2,000
	Total Other Revenues	\$5,796	\$6,884	\$5,000	\$2,000	\$2,000
Interest	Income					
4802	Interest on Investments	\$57,917	\$39,522	\$40,000	\$51,066	\$33,454
4805	Unrealized Gain/Loss on Invest	-\$20,163	\$0	\$0	\$0	\$0
	Total Interest Income	\$37,754	\$39,522	\$40,000	\$51,066	\$33,454
General	Transfer					
5405	Transfer from Community Imp	\$0	\$0	\$0	\$1,641,867	\$326,563
5999	Transfer From Retained Earning	\$0	\$0	\$830,925	\$0	\$0
City of	Plymouth		12/13/2007	10:25 am	2008	Manager's Budget

 Total General Transfer
 \$0
 \$0
 \$830,925
 \$1,641,867
 \$326,563

 Total Water Resources - Fund 505
 \$1,982,872
 \$2,369,224
 \$3,294,925
 \$4,627,085
 \$3,336,542

## **Water Resources - Fund 505**

## Water Resources (1750)

	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$502,782	\$543,314	\$583,636	\$608,594
Personal Services - Benefits	\$137,834	\$159,099	\$176,229	\$188,316
Materials and Supplies	\$101,531	\$128,900	\$169,900	\$185,400
Contractual Services	\$867,067	\$983,005	\$1,041,150	\$1,126,597
Capital Outlay/Allocations/Transfers	\$266,766	\$1,480,607	\$2,656,170	\$1,227,635
Total	\$1,875,980	\$3,294,925	\$4,627,085	\$3,336,542

## **Water Resources - Fund 505**

#### Water Resources (1750)

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$471,941	\$507,814	\$510,968	\$546,136	\$0	\$546,136	\$570,594
6002 Temporary Salaries & Wages	\$17,837	\$5,500	\$5,500	\$7,500	\$0	\$7,500	\$8,000
6003 Overtime Pay	\$13,004	\$30,000	\$30,000	\$30,000	\$0	\$30,000	\$30,000
6021 Medicare	\$6,890	\$8,028	\$7,622	\$7,945	\$0	\$7,945	\$8,279
6022 PERA	\$28,896	\$33,373	\$33,064	\$35,523	\$0	\$35,523	\$38,516
6023 Social Security (FICA)	\$29,459	\$34,256	\$32,482	\$33,749	\$0	\$33,749	\$35,285
6024 Deferred Compensation	\$1,419	\$6,492	\$9,545	\$12,096	\$0	\$12,096	\$12,096
6031 Group Life Insurance	\$7,039	\$2,052	\$3,151	\$1,872	\$0	\$1,872	\$1,896
6032 Group Hospital/Dental Ins.	\$64,131	\$74,898	\$80,557	\$85,044	\$0	\$85,044	\$92,244
6034 Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Personal Services</b>	\$640,616	\$702,413	\$712,889	\$759,865	\$0	\$759,865	\$796,910

#### **Materials & Supplies**

6101	Office Supplies	\$1,235	\$500	\$1,200	\$500	\$1,000	\$1,500	\$1,500
6107	Public Information Material	\$27,157	\$41,500	\$41,500	\$41,500	\$0	\$41,500	\$43,500
6205	Safety Equipment & Clothing	\$4,824	\$4,500	\$4,500	\$4,500	\$0	\$4,500	\$5,000
6212	Meeting Expense	\$0	\$0	\$275	\$0	\$600	\$600	\$600
6302	Horticultural Materials	\$10,720	\$20,000	\$20,000	\$20,000	\$5,000	\$25,000	\$30,000
6309	Lumber	\$2,814	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$3,500
6310	Concrete & Asphalt	\$7,041	\$7,500	\$7,500	\$7,500	\$500	\$8,000	\$16,500
6314	Culverts	\$39,649	\$40,000	\$40,000	\$60,000	\$0	\$60,000	\$70,000
6401	Small Tools < \$2,000	\$5,199	\$5,000	\$5,000	\$5,000	\$1,000	\$6,000	\$7,000
6402	Minor Equipment < \$5,000	\$2,892	\$6,900	\$6,900	\$7,500	\$0	\$7,500	\$7,500
6403	Minor Equipment - Software	\$0	\$0	\$269	\$300	\$12,000	\$12,300	\$300
	Total Materials & Supplies	\$101,531	\$128,900	\$130,144	\$149,800	\$20,100	\$169,900	\$185,400

Contra	ctual Services							
7001	Consulting Engineer	-\$13,933	\$0	\$0	\$0	\$50,000	\$50,000	\$10,000
7002	Internal Engineer	\$6,788	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000
7004	Legal Fees	\$718	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000
7013	Other Professional Services	\$62,213	\$259,750	\$259,750	\$164,250	\$0	\$164,250	\$209,400
7101	Postage	\$1,944	\$1,500	\$1,500	\$2,000	\$0	\$2,000	\$2,200
7104	Mobile Telephones	\$192	\$500	\$500	\$500	\$700	\$1,200	\$1,300
7201	Printing & Publishing	\$216	\$500	\$711	\$750	\$0	\$750	\$800
7401	Electricity	\$95	\$100	\$100	\$125	\$0	\$125	\$125
7502	Weed Control	\$75,081	\$13,400	\$13,400	\$25,500	\$15,000	\$40,500	\$46,000
7512	Street Cleaning	\$93,195	\$133,500	\$133,500	\$110,000	\$0	\$110,000	\$121,000
7513	Drainway Maintenance	\$170,323	\$50,000	\$59,634	\$50,000	\$25,000	\$75,000	\$95,000
7514	Curb Raising	\$0	\$25,000	\$25,000	\$35,000	\$0	\$35,000	\$35,000
7523	Water Samples	\$51,640	\$55,000	\$55,000	\$60,000	\$5,000	\$65,000	\$70,000
7601	Mileage	\$37	\$0	\$48	\$100	\$0	\$100	\$100
7603	Rental Private Equipment	\$9,384	\$30,000	\$30,000	\$30,000	\$0	\$30,000	\$35,000
7605	Rental City Equipment	\$146,598	\$168,995	\$168,995	\$174,065	\$0	\$174,065	\$179,287
7701	Employee Training	\$450	\$3,660	\$3,660	\$4,660	\$0	\$4,660	\$4,660
7703	Conferences & Seminars	\$2,024	\$1,600	\$1,600	\$3,000	\$0	\$3,000	\$4,000
7705	Subscriptions & Memberships	\$227,111	\$225,000	\$225,000	\$270,000	\$0	\$270,000	\$297,000
7711	Laundry	\$0	\$4,500	\$4,500	\$4,500	\$0	\$4,500	\$4,725
7717	Contributions to Other Org	\$24,498	\$5,000	\$11,357	\$0	\$0	\$0	\$0
7736	Goose Removal	\$8,493	\$5,000	\$0	\$0	\$0	\$0	\$0
	Total Contractual Services	\$867,067	\$983,005	\$994,255	\$934,450	\$106,700	\$1,041,150	\$1,126,597
Capita	I Improvements							
8001	Land	\$105	\$0	\$0	\$0	\$0	\$0	\$0
8002	Improvements to Land	\$10,114	\$1,295,000	\$1,295,000	\$2,530,000	\$0	\$2,530,000	\$1,116,300
8004	Machinery & Equipment	\$155,383	\$11,919	\$11,919	\$0	\$30,000	\$30,000	\$12,000
8005	Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Capital Improvements	\$165,602	\$1,306,919	\$1,306,919	\$2,530,000	\$30,000	\$2,560,000	\$1,128,300

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<u> </u>				

Allocat	tions							
8301	Photocopy Allocation	\$0	\$722	\$722	\$744	\$0	\$744	\$766
8302	Software Maint Allocn	\$49,484	\$29,723	\$29,723	\$4,262	\$0	\$4,262	\$2,651
8304	Facilities Management	\$10,982	\$11,002	\$11,002	\$11,552	\$0	\$11,552	\$12,130
8309	Mobile Phone Allocation	\$2,949	\$2,949	\$2,949	\$4,385	\$0	\$4,385	\$4,516
8310	Hardware Replcmnt Allocn	\$0	\$8,822	\$8,822	\$1,776	\$0	\$1,776	\$1,776
8312	Telephone Allocation	\$0	\$1,590	\$1,590	\$3,249	\$0	\$3,249	\$3,316
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$6,342	\$0	\$6,342	\$6,974
8314	IT Overhead Allocation	\$0	\$0	\$0	\$39,857	\$0	\$39,857	\$42,483
	Total Allocations	\$63,415	\$54,808	\$54,808	\$72,167	\$0	\$72,167	\$74,612
Transf	er							
9101	Transfer to General Fund	\$15,913	\$16,390	\$16,390	\$0	\$0	\$0	\$0
9422	Transfer to Unfinanced Const	\$10,918	\$80,000	\$80,000	\$0	\$0	\$0	\$0
9501	Transfer to Water Fund	\$0	\$11,245	\$11,245	\$0	\$0	\$0	\$0
9502	Transfer to Sewer Fund	\$10,918	\$11,245	\$11,245	\$0	\$0	\$0	\$0
9603	Transfer to Risk Management	\$0	\$0	\$0	\$24,003	\$0	\$24,003	\$24,723
	Total Transfer	\$37,749	\$118,880	\$118,880	\$24,003	\$0	\$24,003	\$24,723
Total	Water Resources - Fund 505	\$1,875,980	\$3,294,925	\$3,317,895	\$4,470,285	\$156,800	\$4,627,085	\$3,336,542

## Field House - Fund 507

Revenue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Charges For Services					
4366 Field House Rental	\$261,194	\$257,719	\$266,000	\$260,000	\$260,000
4373 FH Rental-Rec Program	\$30,268	\$28,002	\$0	\$28,000	\$28,000
Total Charges For Services	\$291,462	\$285,721	\$266,000	\$288,000	\$288,000
Other Revenues					
4703 Miscellanous	\$7,159	\$8,983	\$34,000	\$9,000	\$9,000
Total Other Revenues	\$7,159	\$8,983	\$34,000	\$9,000	\$9,000
Interest Income					
4802 Interest on Investments	\$9,945	\$11,571	\$6,000	\$5,000	\$5,000
4805 Unrealized Gain/Loss on Invest	-\$3,842	\$0	\$0	\$0	\$0
Total Interest Income	\$6,103	\$11,571	\$6,000	\$5,000	\$5,000
Total Field House - Fund 507	\$304,724	\$306,275	\$306,000	\$302,000	\$302,000

## Field House - Fund 507

## Field House (1344)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$59,572	\$70,729	\$70,128	\$73,235
Personal Services - Benefits	\$13,026	\$14,421	\$12,987	\$13,567
Materials and Supplies	\$8,059	\$7,450	\$13,000	\$8,300
Contractual Services	\$103,369	\$115,703	\$121,842	\$125,704
Capital Outlay/Allocations/Transfers	\$17,272	\$97,697	\$84,043	\$81,194
Total	\$201,298	\$306,000	\$302,000	\$302,000

# Field House - Fund 507

#### Field House (1344)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Person	nal Services							
6001	Regular Salaries	\$43,800	\$45,729	\$45,140	\$48,128	\$0	\$48,128	\$50,23
6002	Temporary Salaries	\$15,756	\$25,000	\$18,000	\$22,000	\$0	\$22,000	\$23,00
6003	Overtime	\$16	\$0	\$94	\$0	\$0	\$0	\$
6021	Medicare	\$863	\$1,025	\$863	\$704	\$0	\$704	\$74
6022	PERA	\$2,716	\$3,047	\$3,182	\$3,147	\$0	\$3,147	\$3,40
6023	FICA	\$3,689	\$4,385	\$3,720	\$2,980	\$0	\$2,980	\$3,11
6024	Deferred Compensation	\$1,039	\$1,008	\$949	\$816	\$0	\$816	\$81
6031	Group Life Insurance	\$254	\$276	\$277	\$276	\$0	\$276	\$28
6032	Group Hospital Insurance	\$4,465	\$4,680	\$4,635	\$5,064	\$0	\$5,064	\$5,20
6035	Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$
	Total Personal Services	\$72,598	\$85,150	\$76,860	\$83,115	\$0	\$83,115	\$86,80
Materia	als & Supplies							
6101	Office Supplies	\$180	\$200	\$200	\$200	\$0	\$200	\$20
6108	Bank Service Charges	\$0	\$500	\$500	\$500	\$0	\$500	\$50
6203	Janitorial Supplies	\$2,730	\$1,200	\$1,200	\$1,400	\$0	\$1,400	\$1,60
6204	Uniforms	\$0	\$250	\$250	\$300	\$0	\$300	\$30
6213	Park & Rec Supplies	\$1,962	\$2,000	\$2,000	\$2,200	\$0	\$2,200	\$2,20
6323	Recharges	\$0	\$300	\$300	\$300	\$0	\$300	\$30
6402	Minor Equipment < \$5,000	\$3,187	\$3,000	\$3,000	\$3,100	\$5,000	\$8,100	\$3,20
	Total Materials & Supplies	\$8,059	\$7,450	\$7,450	\$8,000	\$5,000	\$13,000	\$8,30

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Contra	ctual Services							
7009	Audit	\$575	\$400	\$600	\$600	\$0	\$600	\$600
7010	Medical Fees	\$0	\$150	\$150	\$150	\$0	\$150	\$150
7013	Contractual Services	\$18,255	\$16,500	\$17,000	\$17,200	\$0	\$17,200	\$17,400
7101	Postage	\$0	\$289	\$289	\$320	\$0	\$320	\$320
7201	Printing & Publishing	\$0	\$500	\$500	\$700	\$0	\$700	\$700
7209	Advertising & Promotion	\$500	\$500	\$500	\$1,000	\$0	\$1,000	\$1,000
7401	Electricity	\$22,555	\$24,000	\$24,000	\$25,000	\$0	\$25,000	\$26,000
7404	Natural Gas	\$47,570	\$60,000	\$60,000	\$62,000	\$0	\$62,000	\$64,000
7405	Water and Sewer	\$0	\$0	\$149	\$0	\$0	\$0	\$0
7406	Refuse Service	\$598	\$800	\$850	\$900	\$0	\$900	\$950
7505	Electrical Repair	\$390	\$500	\$500	\$500	\$0	\$500	\$500
7532	Fire Alarm Cleaning	\$0	\$100	\$0	\$0	\$0	\$0	\$0
7535	Equipment Maint Contracts	\$3,748	\$3,000	\$3,000	\$3,100	\$0	\$3,100	\$3,200
7546	Building Maintenance	\$1,388	\$1,000	\$1,200	\$1,400	\$0	\$1,400	\$1,600
7603	Rental Private Equipment	\$4,081	\$4,150	\$4,650	\$4,800	\$0	\$4,800	\$5,000
7605	Rental City Equipment	\$3,509	\$3,614	\$3,614	\$3,722	\$0	\$3,722	\$3,834
7701	Employee Training	\$200	\$200	\$200	\$250	\$0	\$250	\$250
7703	Conference & Seminars	\$0	\$0	\$200	\$200	\$0	\$200	\$200
	Total Contractual Services	\$103,369	\$115,703	\$117,402	\$121,842	\$0	\$121,842	\$125,704
Capita	I Improvements							
8004	Machinery & Equipment	\$2,919	\$0	\$6,497	\$0	\$0	\$0	\$8,000
	Total Capital Improvements	\$2,919	\$0	\$6,497	<b>\$0</b>	\$0	\$0	\$8,000
Alloca	tions							
8301	Photocopy Allocation	\$584	\$0	\$0	\$0	\$0	\$0	\$0
8302	Software Maint Allocn	\$6,224	\$3,346	\$3,346	\$794	\$0	\$794	\$602
8304	Facilities Management Allocn	\$1,058	\$1,060	\$1,060	\$1,113	\$0	\$1,113	\$1,169
8309	Mobile Telephone	\$0	\$0	\$0	\$319	\$0	\$319	\$329
8310	Hardware Replcmnt Allocn	\$0	\$993	\$993	\$198	\$0	\$198	\$198
8312	Telephone Allocation	\$0	\$169	\$169	\$337	\$0	\$337	\$344
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$771	\$0	\$771	\$848
8314	IT Overhead Allocation	\$0	\$0	\$0	\$3,063	\$0	\$3,063	\$3,265
	Total Allocations	\$7,866	\$5,568	\$5,568	\$6,595	\$0	\$6,595	\$6,755

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#### Transfer 9101 Transfer to General Fund \$3,500 \$3,605 \$3,605 \$0 \$0 \$0 \$0 Transfer to Risk Management \$3,000 \$3,000 \$1,845 \$1,845 \$1,900 9603 \$2,987 \$0 Transfer to Retained Earnings \$0 \$85,524 \$64,539 9999 \$85,524 \$75,603 \$0 \$75,603 \$66,439 **Total Transfer** \$92,129 \$92,129 \$77,448 \$77,448 \$6,487 \$0 **Total Field House - Fund 507** \$201,298 \$306,000 \$305,906 \$297,000 \$5,000 \$302,000 \$302,000

Ochtral Edgishicht - Land Ook	Central Ec	uipment -	<b>Fund 602</b>
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Revenue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Contributions					
4505 Other Contributions-Captial	\$24,000	\$0	\$0	\$0	\$0
Total Contributions	\$24,000	\$0	\$0	\$0	\$0
Billings to Departments					
4608 Rental of City Equipment	\$0	\$1,948,601	\$2,037,856	\$2,010,988	\$2,161,957
Total Billings to Departments	\$0	\$1,948,601	\$2,037,856	\$2,010,988	\$2,161,957
Other Revenues					
4701 Sale of City Property	\$1,148	\$1,656	\$0	\$0	\$0
4703 Miscellaneous Revenue	\$1,315	\$1,811	\$2,000	\$2,000	\$2,000
4717 Gain(Loss)Disposal Cap Asset	\$138,920	\$134,820	\$0	\$0	\$0
Total Other Revenues	\$141,383	\$138,287	\$2,000	\$2,000	\$2,000
Interest Income					
4802 Interest on Investments	\$137,320	\$118,551	\$140,000	\$145,000	\$145,000
4805 Unrealized Gain/Loss on Invest	-\$41,050	\$0	\$0	\$0	\$0
Total Interest Income	\$96,270	\$118,551	\$140,000	\$145,000	\$145,000
General Transfer					
5101 Transfer From General Fund	\$10,148	\$0	\$43,981	\$0	\$0
5250 Transfer From HRA-Section 8	\$11,976	\$0	\$0	\$0	\$0
5404 Transfer From B& E Revolving	\$3,000	\$0	\$0	\$0	\$0
5505 Transfer From Water Resources	\$27,450	\$0	\$0	\$0	\$0
5607 Transfer from Public Facility	\$2,511	\$0	\$0	\$0	\$0
5999 Transfer From Retained Earning	\$0	\$0	\$529,996	\$100,192	\$0
Total General Transfer	\$55,085	\$0	\$573,977	\$100,192	\$0
Total Central Equipment - Fund 602	\$316,739	\$2,205,439	\$2,753,833	\$2,258,180	\$2,308,957
City of Plymouth		12/13/2007	10:25 am	2008 N	lanager's Budget

# Central Equipment - Fund 602

#### Central Equipment (1760)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$257,051	\$268,064	\$277,600	\$287,276
Personal Services - Benefits	\$72,543	\$80,240	\$80,760	\$86,300
Materials and Supplies	\$565,846	\$597,750	\$634,550	\$655,950
Contractual Services	\$122,577	\$145,325	\$155,300	\$157,700
Capital Outlay/Allocations/Transfers	\$1,281,441	\$1,662,454	\$1,109,970	\$1,121,731
Total	\$2,299,458	\$2,753,833	\$2,258,180	\$2,308,957

# **Central Equipment - Fund 602**

#### **Central Equipment (1760)**

Expenditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal Services							
6001 Regular Salaries & Wages	\$233,629	\$241,064	\$238,074	\$249,600	\$0	\$249,600	\$257,076
6002 Temporary Salaries & Wages	\$2,511	\$8,000	\$4,800	\$5,000	\$0	\$5,000	\$5,200
6003 Overtime Pay	\$20,911	\$19,000	\$22,000	\$23,000	\$0	\$23,000	\$25,000
6021 Medicare	\$3,423	\$3,865	\$3,598	\$3,636	\$0	\$3,636	\$3,724
6022 PERA	\$15,245	\$16,253	\$15,859	\$16,200	\$0	\$16,200	\$17,352
6023 Social Security (FICA)	\$14,636	\$16,592	\$15,377	\$15,480	\$0	\$15,480	\$15,928
6024 Deferred Compensation	\$1,644	\$876	\$669	\$0	\$0	\$0	\$0
6031 Group Life Insurance	\$288	\$702	\$608	\$708	\$0	\$708	\$696
6032 Group Hospital/Dental Ins.	\$37,307	\$41,952	\$39,400	\$44,736	\$0	\$44,736	\$48,600
6034 Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6035 Unemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Personal Services</b>	\$329,594	\$348,304	\$340,385	\$358,360	<b>\$0</b>	\$358,360	\$373,576

Materia	als & Supplies							
6101	Office Supplies	\$1,754	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
6201	Motor Fuels & Lubricants	\$398,728	\$400,000	\$400,000	\$420,000	\$0	\$420,000	\$440,000
6202	Medical Supplies	\$779	\$550	\$550	\$550	\$0	\$550	\$550
6203	Janitorial Supplies	\$0	\$200	\$50	\$200	\$0	\$200	\$200
6205	Safety Equipment & Clothing	\$531	\$500	\$500	\$500	\$0	\$500	\$500
6219	License Plates	\$1,981	\$500	\$200	\$2,000	\$0	\$2,000	\$200
6301	Parts - Equipment Repair	\$137,479	\$170,000	\$170,000	\$170,000	\$0	\$170,000	\$175,000
6313	Welding	\$3,632	\$2,000	\$2,000	\$3,000	\$0	\$3,000	\$3,000
6315	Chemicals	\$2,654	\$3,000	\$3,000	\$3,300	\$0	\$3,300	\$3,300
6323	Recharges	\$3,566	\$4,000	\$4,000	\$4,000	\$0	\$4,000	\$4,200
6401	"Small Tools < \$2,000"	\$5,031	\$6,000	\$6,000	\$6,000	\$0	\$6,000	\$6,000
6402	Minor Equipment < \$5,000	\$9,711	\$9,000	\$9,000	\$23,000	\$0	\$23,000	\$21,000
	Total Materials & Supplies	\$565,846	\$597,750	\$597,300	\$634,550	\$0	\$634,550	\$655,950
Contra	ctual Services							
7009	Audit	\$1,500	\$1,850	\$1,850	\$2,000	\$0	\$2,000	\$2,000
7010	Medical Fees	\$55	\$200	\$200	\$300	\$0	\$300	\$300
7013	Other Professional Services	\$901	\$800	\$800	\$0	\$6,000	\$6,000	\$6,200
7101	Postage	\$121	\$200	\$200	\$200	\$0	\$200	\$200
7201	Printing & Publishing	\$0	\$200	\$1,500	\$1,500	\$0	\$1,500	\$1,500
7401	Electricity	\$12,955	\$13,000	\$13,500	\$14,000	\$0	\$14,000	\$14,500
7404	Natural Gas - Heating	\$16,570	\$18,500	\$18,500	\$19,000	\$0	\$19,000	\$20,000
7405	Water/Sewer	\$2,544	\$2,900	\$2,900	\$3,000	\$0	\$3,000	\$3,100
7406	Refuse Service	\$2,357	\$3,000	\$3,000	\$3,200	\$0	\$3,200	\$3,400
7525	Janitorial Services	\$0	\$3,800	\$3,800	\$4,000	\$0	\$4,000	\$4,100
7535	Equipment Maint - Contracts	\$296	\$3,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000
7540	Equipment Repair By Others	\$66,236	\$75,000	\$75,000	\$75,000	\$0	\$75,000	\$75,000
7542	Car Washes	\$4,065	\$5,200	\$5,200	\$5,400	\$0	\$5,400	\$5,500
7548	Body Work and Painting	\$10,746	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
7601	Mileage	\$0	\$0	\$0	\$2,000	\$0	\$2,000	\$2,000
7701	Employee Training	\$1,034	\$3,250	\$2,000	\$3,500	\$0	\$3,500	\$3,500
7705	Subscriptions & Memberships	\$1,598	\$2,125	\$2,125	\$2,200	\$0	\$2,200	\$2,300
7711	Laundry	\$1,599	\$2,300	\$2,000	\$2,000	\$0	\$2,000	\$2,100
	Total Contractual Services	\$122,577	\$145,325	\$144,575	\$149,300	\$6,000	\$155,300	\$157,700

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Total	Central Equipment - Fund 602	\$2,299,458	\$2,753,833	\$2,662,764	\$2,238,480	\$19,700	\$2,258,180	\$2,308,957
	Total Transfer	\$66,625	\$57,500	\$57,500	\$10,145	\$0	\$10,145	\$106,307
9999	Transfer to Retained Earnings	\$0	\$0	\$0	\$0	\$0	\$0	\$95,857
9606	Transfer to Info. Technology	\$18,000	\$15,000	\$15,000	\$0	\$0	\$0	\$0
9603	Transfer to Risk Managment	\$18,625	\$17,500	\$17,500	\$10,145	\$0	\$10,145	\$10,450
9101	Transfer to General Fund	\$30,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0
Transf	er							
	Total Allocations	\$22,918	\$23,004	\$23,004	\$44,025	\$0	\$44,025	\$44,924
8314	IT Overhead Allocation	\$0	\$0	\$0	\$16,846	\$0	\$16,846	\$17,956
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$6,279	\$0	\$6,279	\$6,844
8312	Telephone Allocation	\$0	\$946	\$946	\$3,092	\$0	\$3,092	\$3,155
8310	Hardware Replcmnt Allocn	\$0	\$2,648	\$2,648	\$1,613	\$0	\$1,613	\$1,613
8309	Mobile Telephone	\$0	\$0	\$0	\$1,361	\$0	\$1,361	\$1,402
8304	Facilities Management	\$10,469	\$10,488	\$10,488	\$11,013	\$0	\$11,013	\$11,563
8302	Software Maint Allocn	\$12,449	\$8,922	\$8,922	\$3,821	\$0	\$3,821	\$2,391
Alloca	tions							
	Total Depreciation	\$7,660	\$0	\$0	\$0	\$0	\$0	\$0
8201	Depreciation	\$7,660	\$0	\$0	\$0	\$0	\$0	\$0
Depre								
	Total Capital Improvements	\$1,184,238	\$1,581,950	\$1,500,000	\$1,042,100	\$13,700	\$1,055,800	\$970,500
8012	Capital Improvements Program	\$0	\$0	\$0	\$934,500	\$0	\$934,500	\$970,500
8004	Machinery & Equipment	\$1,184,238	\$1,581,950	\$1,500,000	\$107,600	\$13,700	\$121,300	\$0
-	I Improvements							

# Risk Management - Fund 603

Revenue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Other Revenues					
4702 Insurance Claims	\$36,255	\$52,554	\$25,000	\$40,000	\$40,000
4703 Miscellaneous Revenue	\$1,565	\$3,077	\$0	\$1,500	\$1,500
4706 Workers Comp Reimbursement	\$4,000	\$672	\$5,000	\$5,000	\$5,000
4707 Premium Refunds	\$76,875	\$25,884	\$55,000	\$30,000	\$30,000
Total Other Revenues	\$118,695	\$82,187	\$85,000	\$76,500	\$76,500
Interest Income					
4802 Interest on Investments	\$196,203	\$167,284	\$200,000	\$200,000	\$200,000
4805 Unrealized Gain/Loss on Invest	-\$62,956	\$0	\$0	\$0	\$0
Total Interest Income	\$133,247	\$167,284	\$200,000	\$200,000	\$200,000
General Transfer					
5101 Transfer From General Fund	\$85,281	\$188,281	\$217,424	\$445,432	\$458,795
5201 Transfer From Recreation Fund	\$0	\$0	\$6,422	\$13,198	\$13,594
5501 Transfer From Water Fund	\$20,125	\$18,625	\$22,280	\$45,645	\$47,014
5502 Transfer From Sewer Fund	\$20,125	\$18,625	\$22,280	\$45,645	\$47,014
5504 Transfer From Ice Arena	\$16,941	\$15,000	\$15,000	\$30,730	\$31,652
5507 Transfer From Field House	\$2,987	\$2,987	\$3,000	\$6,146	\$6,330
5602 Transfer From Central Equip	\$18,625	\$18,625	\$17,500	\$35,852	\$36,928
5607 Transfer From Public Facility	\$0	\$0	\$7,095	\$14,535	\$14,971
5999 Transfer from retained earning	\$0	\$0	\$216,956	\$0	\$0
Total General Transfer	\$164,084	\$262,143	\$527,957	\$637,183	\$656,298
Total Risk Management - Fund 603	\$416,026	\$511,614	\$812,957	\$913,683	\$932,798

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# Risk Management - Fund 603

#### Risk Management (1440)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$47,089	\$48,978	\$103,192	\$106,268
Personal Services - Benefits	\$10,682	\$12,430	\$28,608	\$30,540
Materials and Supplies	\$6,492	\$8,300	\$10,300	\$10,400
Contractual Services	\$669,295	\$727,426	\$756,035	\$769,575
Capital Outlay/Allocations/Transfers	\$14,907	\$15,823	\$15,548	\$16,015
Total	\$748,465	\$812,957	\$913,683	\$932,798

# Risk Management - Fund 603

#### Risk Management (1440)

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$47,089	\$48,978	\$86,831	\$103,192	\$0	\$103,192	\$106,268
6021	Medicare	\$635	\$696	\$1,270	\$1,500	\$0	\$1,500	\$1,524
6022	PERA	\$2,717	\$3,020	\$5,461	\$6,672	\$0	\$6,672	\$7,128
6023	Social Security (FICA)	\$2,716	\$2,996	\$5,436	\$6,348	\$0	\$6,348	\$6,552
6031	Group Life Insurance	\$0	\$366	\$360	\$492	\$0	\$492	\$504
6032	Group Hospital/Dental Ins.	\$4,614	\$5,352	\$10,368	\$13,596	\$0	\$13,596	\$14,832
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Personal Services</b>	\$57,771	\$61,408	\$109,726	\$131,800	\$0	\$131,800	\$136,808
Materia	als & Supplies							
6101	Office Supplies	\$0	\$300	\$300	\$300	\$0	\$300	\$400
6205	Safety Equipment & Clothing	\$6,492	\$8,000	\$8,000	\$10,000	\$0	\$10,000	\$10,000
	Total Materials & Supplies	\$6,492	\$8,300	\$8,300	\$10,300	\$0	\$10,300	\$10,400

Contra	ctual Services							
7013	Other Professional Services	\$11,999	\$13,000	\$13,000	\$15,000	\$0	\$15,000	\$15,000
7101	Postage	\$0	\$100	\$0	\$0	\$0	\$0	\$0
7201	Printing & Publishing	\$0	\$100	\$0	\$0	\$0	\$0	\$0
7301	Property Insurance	\$98,719	\$89,200	\$318,763	\$120,000	\$0	\$120,000	\$123,600
7302	Inland Marine Insurance	\$14,762	\$15,600	\$17,646	\$18,000	\$0	\$18,000	\$18,540
7303	General Liability Insurance	\$189,019	\$250,134	\$176,400	\$203,000	\$0	\$203,000	\$206,000
7304	Auto Liability Insurance	\$75,139	\$46,584	\$19,018	\$20,000	\$0	\$20,000	\$20,600
7305	Auto Comprehensive Insurance	\$1,126	\$22,000	\$3,873	\$3,900	\$0	\$3,900	\$4,017
7306	Auto Collision Insurance	\$79,696	\$65,500	\$67,254	\$70,183	\$0	\$70,183	\$72,100
7308	Boiler & Machinery Insurance	\$16,196	\$18,000	\$21,579	\$22,000	\$0	\$22,000	\$22,660
7309	Information Tech Insurance	\$6,501	\$7,400	\$5,509	\$5,600	\$0	\$5,600	\$5,768
7311	Employee Dishonesty Ins	\$2,760	\$2,925	\$2,683	\$2,700	\$0	\$2,700	\$2,781
7313	Workers Comp Insurance	\$167,103	\$183,943	\$524,000	\$260,000	\$0	\$260,000	\$264,814
7605	Rental City Equipment	\$1,369	\$1,410	\$1,410	\$1,452	\$0	\$1,452	\$1,495
7701	Employee Training	\$2,746	\$3,560	\$3,500	\$3,500	\$0	\$3,500	\$3,500
7703	Conferences & Seminars	\$1,507	\$100	\$0	\$2,000	\$0	\$2,000	\$0
7705	Subscriptions & Memberships	\$635	\$870	\$650	\$700	\$0	\$700	\$700
7752	Wellness Activities	\$18	\$7,000	\$7,000	\$8,000	\$0	\$8,000	\$8,000
	Total Contractual Services	\$669,295	\$727,426	\$1,182,285	\$756,035	\$0	\$756,035	\$769,575
Allocat	tions							
8301	Photocopying Allocation	\$265	\$306	\$306	\$315	\$0	\$315	\$325
8302	Software Maint Allocn	\$5,142	\$3,625	\$3,625	\$541	\$0	\$541	\$327
8304	Facilities Management	\$2,500	\$3,816	\$3,816	\$4,007	\$0	\$4,007	\$4,208
8310	Hardware Replcmnt Allocn	\$0	\$1,076	\$1,076	\$211	\$0	\$211	\$211
8312	Telephone Allocation	\$0	\$0	\$0	\$365	\$0	\$365	\$373
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$410	\$0	\$410	\$492
8314	IT Overhead Allocation	\$0	\$0	\$0	\$2,489	\$0	\$2,489	\$2,653
	Total Allocations	\$7,907	\$8,823	\$8,823	\$8,338	\$0	\$8,338	\$8,589

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Total Risk Management - Fund 60	3 \$748,465	\$812,957	\$1,357,240	\$913,683	\$0	\$913,683	\$932,798
Total Transfer	\$7,000	\$7,000	\$48,106	\$7,210	\$0	\$7,210	\$7,426
9605 Transfer to Employee Benefits	\$7,000	\$7,000	\$7,000	\$7,210	\$0	\$7,210	\$7,426
9602 Transfer to Central Equip	\$0	\$0	\$41,106	\$0	\$0	\$0	\$0

# Design Engineering - Fund 604

Reven	ue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Billings to I	Departments					
4611 E	Eng & Admin Fees Allocation	\$381,453	\$346,418	\$394,332	\$282,472	\$289,363
7	Total Billings to Departments	\$381,453	\$346,418	\$394,332	\$282,472	\$289,363
Interest Inc	come					
4802 I	nterest on Investments	\$1,578	\$2,772	\$2,000	\$2,000	\$2,000
7	Total Interest Income	\$1,578	\$2,772	\$2,000	\$2,000	\$2,000
General Tr	ransfer					
5404 7	Transfer From Reserve-St Eval	\$6,325	\$12,000	\$12,000	\$0	\$0
5605 7	Transfer From Employee Benefit	\$751	\$0	\$0	\$0	\$0
ד	Total General Transfer	\$7,076	\$12,000	\$12,000	\$0	\$0
Total Des	sign Engineering - Fund 604	\$390,107	\$361,190	\$408,332	\$284,472	\$291,363

# **Design Engineering - Fund 604**

### **Design Engineering (1710)**

	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
D 10 : 01	\$227,385	<b>#005.057</b>	\$183,090	Φ100 010
Personal Services - Salary	• ,	\$265,257	. ,	\$190,219
Personal Services - Benefits	\$53,390	\$67,428	\$43,252	\$45,603
Materials and Supplies	\$2,003	\$1,820	\$1,820	\$1,820
Contractual Services	\$8,355	\$13,961	\$11,434	\$11,564
Capital Outlay/Allocations/Transfers	\$43,456	\$59,866	\$44,876	\$42,157
Total	\$334,589	\$408,332	\$284,472	\$291,363

# **Design Engineering - Fund 604**

#### **Design Engineering (1710)**

Expen	ditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Personal S	Services							
6001 Re	egular Salaries & Wages	\$176,247	\$209,757	\$64,914	\$150,090	\$0	\$150,090	\$156,21
6002 Te	emporary Salaries	\$36,817	\$40,500	\$14,000	\$15,000	\$0	\$15,000	\$16,00
6003 Ov	vertime Pay	\$14,321	\$15,000	\$16,000	\$18,000	\$0	\$18,000	\$18,00
6021 Me	edicare	\$3,231	\$3,847	\$1,048	\$2,194	\$0	\$2,194	\$2,26
6022 PE	ERA	\$12,671	\$15,486	\$4,548	\$9,765	\$0	\$9,765	\$10,55
6023 So	ocial Security (FICA)	\$13,814	\$16,445	\$4,476	\$9,312	\$0	\$9,312	\$9,69
6024 De	eferred Compensation	\$2,924	\$2,532	\$1,547	\$1,032	\$0	\$1,032	\$1,03
6031 Gr	oup Life Insurance	\$607	\$798	\$212	\$657	\$0	\$657	\$66
6032 Gr	oup Hospital/Dental Ins.	\$20,143	\$28,320	\$8,764	\$20,292	\$0	\$20,292	\$21,38
6034 W	orker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	Ç
6035 Un	nemployment Compensation	\$0	\$0	\$0	\$0	\$0	\$0	Ç
То	otal Personal Services	\$280,775	\$332,685	\$115,509	\$226,342	\$0	\$226,342	\$235,8
Materials 8	& Supplies							
6101 Of	fice Supplies	\$184	\$420	\$420	\$420	\$0	\$420	\$42
6220 Su	rvey Supplies	\$1,819	\$1,400	\$1,400	\$1,400	\$0	\$1,400	\$1,40
То	otal Materials & Supplies	\$2,003	\$1,820	\$1,820	\$1,820	\$0	\$1,820	\$1,8
Contractu	al Services							
7101 Po	ostage	\$0	\$2,025	\$100	\$100	\$0	\$100	\$10
7605 Re	ental City Equipment	\$7,856	\$8,091	\$8,091	\$8,334	\$0	\$8,334	\$8,58
7701 En	nployee Training	\$499	\$3,685	\$2,600	\$2,600	\$0	\$2,600	\$2,60
7705 Su	ubscriptions & Memberships	\$0	\$160	\$160	\$280	\$120	\$400	\$28
То	otal Contractual Services	\$8,355	\$13,961	\$10,951	\$11,314	\$120	\$11,434	\$11,5
City of Plyn	nouth			12/13/200	7 10:25 am		2008 Manad	ger's Budget

Capita	I Improvements							
8004	Machinery & Equipment	\$0	\$15,000	\$15,000	\$3,600	\$0	\$3,600	\$0
	Total Capital Improvements	\$0	\$15,000	\$15,000	\$3,600	\$0	\$3,600	\$0
Allocat	tions							
8302	Software Maint Allocn	\$30,733	\$23,421	\$23,421	\$2,986	\$0	\$2,986	\$1,869
8304	Facilities Management	\$11,085	\$11,105	\$11,105	\$11,660	\$0	\$11,660	\$12,243
8309	Mobile Phone Allocation	\$1,638	\$1,638	\$1,638	\$1,680	\$0	\$1,680	\$1,730
8310	Hardware Replcmnt Allocn	\$0	\$6,951	\$6,951	\$1,261	\$0	\$1,261	\$1,261
8312	Telephone Allocation	\$0	\$1,751	\$1,751	\$1,911	\$0	\$1,911	\$1,951
8313	Major Software Rplmnt Alloc	\$0	\$0	\$0	\$4,908	\$0	\$4,908	\$5,349
8314	IT Overhead Allocation	\$0	\$0	\$0	\$10,529	\$0	\$10,529	\$11,223
	Total Allocations	\$43,456	\$44,866	\$44,866	\$34,935	\$0	\$34,935	\$35,626
Transf	er							
9603	Transfer to Risk Management	\$0	\$0	\$0	\$6,341	\$0	\$6,341	\$6,531
	Total Transfer	\$0	\$0	\$0	\$6,341	\$0	\$6,341	\$6,531
Total	Design Engineering - Fund 604	\$334,589	\$408,332	\$188,146	\$284,352	\$120	\$284,472	\$291,363

Info	rmation	Tech -	Fund	606

Reve	enue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Charges	s For Services					
4351	Other Fees	\$0	\$34,080	\$0	\$0	\$0
	Total Charges For Services	\$0	\$34,080	\$0	\$0	\$0
Contribu	utions					
4505	Other Contributions-Capital	\$106,190	\$0	\$0	\$0	\$0
	Total Contributions	\$106,190	\$0	\$0	\$0	\$0
Billings	to Departments					
4601	Software Maint Allocation	\$1,632,427	\$1,681,401	\$1,731,839	\$215,535	\$138,126
4612	Photocopy Allocation	\$0	\$0	\$100,005	\$109,185	\$112,461
4617	Mobile Phone Allocation	\$62,106	\$72,120	\$73,393	\$109,553	\$112,839
4619	Telephone Allocation	\$0	\$0	\$80,997	\$148,970	\$152,029
4620	Security Systems Repl Allocn	\$0	\$0	\$102,997	\$103,000	\$103,000
4621	Hardware Replacement	\$0	\$0	\$0	\$81,250	\$81,250
4622	Major S/H Repl Allocn	\$0	\$0	\$0	\$222,667	\$266,833
4623	IT Overhead Allocation	\$0	\$0	\$0	\$1,010,767	\$1,077,368
	Total Billings to Departments	\$1,694,533	\$1,753,521	\$2,089,231	\$2,000,927	\$2,043,906
Other R	evenues					
4701	Sale of City Property	\$474	\$1,250	\$1,000	\$0	\$0
4703	Miscellaneous Revenue	\$20,245	\$0	\$0	\$0	\$0
4717	Gain(Loss)Disposal Cap Asset	\$350	-\$37	\$0	\$0	\$0
	Total Other Revenues	\$21,069	\$1,213	\$1,000	\$0	\$0
Interest	Income					
4802	Interest on Investments	\$65,952	\$72,018	\$80,000	\$85,000	\$70,000
4805	Unrealized Gain/Loss on Invest	-\$27,100	\$0	\$0	\$0	\$0
	Total Interest Income	\$38,852	\$72,018	\$80,000	\$85,000	\$70,000
City of	Plymouth		12/13/2007	10:25 am	2008	Manager's Budget

Total	Information Tech - Fund 606	\$1,991,738	\$1,930,308	\$2,199,226	\$3,426,247	\$2,277,336
	Total General Transfer	\$131,094	\$69,476	\$28,995	\$1,340,320	\$163,430
5999	Transfer From Retained Earning	\$0	\$0	\$0	\$0	\$163,430
5605	Transfer From Employee Benefit	\$3,907	\$0	\$0	\$0	\$0
5602	Transfer From Central Equip	\$18,000	\$18,000	\$15,000	\$0	\$0
5601	Transfer from Central Svcs	\$0	\$0	\$0	\$1,340,320	\$0
5501	Transfer From Water Fund	\$19,714	\$15,000	\$10,000	\$0	\$0
5430	Transfer from PS Const	\$20,169	\$0	\$0	\$0	\$0
5421	Transfer From Utility Trunk	\$30,000	\$0	\$0	\$0	\$0
5205	Transfer From Disaster Donate	\$1,131	\$0	\$0	\$0	\$0
5203	Transfer From Transit	\$3,197	\$0	\$0	\$0	\$0
5101	Transfer From General Fund	\$34,976	\$36,476	\$3,995	\$0	\$0
Genera	ll Transfer					

# Information Tech - Fund 606

#### Information Technology (1430)

- "	2006	2007	2008	2009
Expenditure Budget Summary	Actual	Adopted	Manager's	Manager's
Personal Services - Salary	\$525,838	\$540,899	\$604,949	\$644,330
Personal Services - Benefits	\$134,289	\$139,484	\$157,070	\$172,711
Materials and Supplies	\$205,516	\$142,875	\$148,442	\$153,694
Contractual Services	\$553,970	\$733,510	\$656,225	\$727,193
Capital Outlay/Allocations/Transfers	\$208,956	\$642,458	\$1,859,561	\$579,408
Total	\$1,628,569	\$2,199,226	\$3,426,247	\$2,277,336

# Information Tech - Fund 606

# Information Technology (1430)

Exp	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$525,783	\$540,899	\$506,315	\$548,551	\$49,498	\$598,049	\$637,223
6003	Overtime Pay	\$55	\$0	\$171	\$6,900	\$0	\$6,900	\$7,107
6021	Medicare	\$7,368	\$7,848	\$7,539	\$7,983	\$715	\$8,698	\$9,238
6022	PERA	\$31,380	\$33,812	\$31,575	\$35,660	\$3,212	\$38,872	\$43,016
6023	Social Security (FICA)	\$31,501	\$33,039	\$31,871	\$33,405	\$3,069	\$36,474	\$38,635
6024	Deferred Compensation	\$4,089	\$2,520	\$2,855	\$2,268	\$0	\$2,268	\$2,268
6031	Group Life Insurance	\$3,858	\$3,825	\$3,253	\$3,477	\$418	\$3,895	\$4,102
6032	Group Hospital/Dental Ins.	\$56,093	\$58,440	\$48,992	\$57,480	\$9,108	\$66,588	\$75,452
6033	Long-Term Disability Ins.	\$0	\$0	\$0	\$0	\$275	\$275	\$0
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personal Services	\$660,127	\$680,383	\$632,571	\$695,724	\$66,295	\$762,019	\$817,041
Materia	als & Supplies							
6101	Office Supplies	\$5,977	\$38,000	\$53,000	\$15,000	\$0	\$15,000	\$15,450
6301	Parts - Equipment Repair	\$9,469	\$7,000	\$7,000	\$11,000	\$0	\$11,000	\$11,330
6401	"Small Tools < \$2,000"	\$918	\$1,800	\$1,800	\$1,854	\$0	\$1,854	\$1,910
6402	Minor Equipment < \$5,000	\$88,217	\$69,800	\$69,800	\$93,988	\$0	\$93,988	\$96,808
6403	Minor Equipment - Software	\$100,935	\$26,275	\$26,275	\$20,000	\$6,600	\$26,600	\$28,196
	Total Materials & Supplies	\$205,516	\$142,875	\$157,875	\$141,842	\$6,600	\$148,442	\$153,694

City of Plymouth	12/13/2007	10:25 am	2008	Manager's Budget
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Contra	ctual Services							
7010	Medical Fees	\$0	\$0	\$90	\$0	\$0	\$0	\$0
7013	Other Professional Services	\$87,305	\$52,000	\$71,184	\$85,000	\$0	\$85,000	\$87,550
7101	Postage	\$98	\$300	\$300	\$0	\$0	\$0	\$309
7102	External Data & Communications	\$142,455	\$174,000	\$174,000	\$97,206	\$0	\$97,206	\$104,982
7103	Telephone	\$3,728	\$50,000	\$50,000	\$51,500	\$0	\$51,500	\$55,620
7104	Mobile Telephone	\$48,538	\$60,000	\$60,000	\$0	\$0	\$0	\$0
7105	Data Communications	\$10,702	\$450	\$3,970	\$0	\$0	\$0	\$0
7535	Equipment Maint - Contracts	\$61,190	\$116,000	\$116,000	\$97,426	\$0	\$97,426	\$105,221
7536	Central System Software Maint	\$143,319	\$175,000	\$175,000	\$219,802	\$0	\$219,802	\$250,386
7538	End User Software Maintenance	\$29,995	\$44,000	\$44,000	\$42,714	\$0	\$42,714	\$46,131
7601	Mileage	\$0	\$200	\$200	\$0	\$0	\$0	\$0
7602	Leases	\$7,881	\$8,500	\$8,500	\$0	\$0	\$0	\$0
7701	Employee Training	\$14,697	\$42,000	\$220	\$42,000	\$0	\$42,000	\$54,600
7703	Conferences & Seminars	\$3,837	\$8,000	\$8,000	\$20,000	\$0	\$20,000	\$21,800
7705	Subscriptions & Memberships	\$225	\$560	\$560	\$577	\$0	\$577	\$594
7745	Research & Development	\$0	\$2,500	\$2,500	\$0	\$0	\$0	\$0
	Total Contractual Services	\$553,970	\$733,510	\$714,524	\$656,225	\$0	\$656,225	\$727,193
Capita	I Improvements							
8003	Office Furniture & Equipment	\$98,336	\$379,300	\$424,465	\$23,600	\$0	\$23,600	\$3,000
8005	Software	\$67,205	\$55,500	\$55,500	\$0	\$10,000	\$10,000	\$0
8012	Capital Improvement Projects	\$0	\$0	\$0	\$1,315,000	\$42,200	\$1,357,200	\$530,000
	Total Capital Improvements	\$165,541	\$434,800	\$479,965	\$1,338,600	\$52,200	\$1,390,800	\$533,000
Depre	ciation							
8201	Depreciation	\$903	\$0	\$0	\$0	\$0	\$0	\$0
	Total Depreciation	\$903	\$0	\$0	\$0	\$0	\$0	\$0
Allocat	tions							
8301	Photocopying Allocation	\$495	\$0	\$0	\$0	\$0	\$0	\$0
8304	Facilities Management	\$42,017	\$42,093	\$42,093	\$44,198	\$0	\$44,198	\$46,408
8309	Mobile Phone Allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8312	Telephone Allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Allocations	\$42,512	\$42,093	\$42,093	\$44,198	\$0	\$44,198	\$46,408

12/13/2007

10:25 am

Manager's Budget

2008

City of Plymouth

Transfer

9999 Transfer to Retained Earnings	\$0	\$165,565	\$165,565	\$424,563	\$0	\$424,563	\$0
Total Transfer	\$0	\$165,565	\$165,565	\$424,563	\$0	\$424,563	\$0
Total Information Tech - Fund 606	\$1,628,569	\$2,199,226	\$2,192,593	\$3,301,152	\$125,095	\$3,426,247	\$2,277,336

# Public Facilities - Fund 607

Reve	nue	2005 Actual Revenues	2006 Actual Revenues	2007 Adopted Revenues	2008 Manager's Revenues	2009 Manager's Revenues
Billings	to Departments					
4602	Facilities Management Alloc	\$1,002,002	\$1,045,500	\$1,089,533	\$1,091,512	\$1,146,087
4610	Postage Allocation	\$0	\$0	\$65,000	\$66,950	\$68,958
	Total Billings to Departments	\$1,002,002	\$1,045,500	\$1,154,533	\$1,158,462	\$1,215,045
Other R	evenues					
4703	Miscellaneous Revenue	\$0	\$1,345	\$0	\$0	\$0
	Total Other Revenues	\$0	\$1,345	\$0	\$0	\$0
Interest	Income					
4802	Interest on Investments	\$80,815	\$74,814	\$90,000	\$90,000	\$90,000
4805	Unrealized Gain/Loss on Invest	-\$27,879	\$0	\$0	\$0	\$0
	Total Interest Income	\$52,936	\$74,814	\$90,000	\$90,000	\$90,000
General	Transfer					
5101	Transfer From General Fund	\$20,600	\$20,600	\$0	\$0	\$0
5404	Transfer From B&E Revolving	\$8,349	\$0	\$10,000	\$10,000	\$10,000
5999	Transfer From Retained Earning	\$0	\$0	\$0	\$457,992	\$331,449
	Total General Transfer	\$28,949	\$20,600	\$10,000	\$467,992	\$341,449
Total F	Public Facilities - Fund 607	\$1,083,887	\$1,142,259	\$1,254,533	\$1,716,454	\$1,646,494

## Public Facilities - Fund 607

#### Facilities Management (1450)

Expenditure Budget Summary	2006 Actual	2007 Adopted	2008 Manager's	2009 Manager's
Personal Services - Salary	\$110,590	\$116,982	\$122,703	\$126,960
Personal Services - Benefits	\$32,004	\$35,943	\$39,560	\$42,124
Materials and Supplies	\$53,337	\$53,250	\$62,800	\$69,800
Contractual Services	\$659,596	\$640,630	\$700,368	\$749,470
Capital Outlay/Allocations/Transfers	\$201,032	\$407,728	\$791,023	\$658,140
Total	\$1,056,559	\$1,254,533	\$1,716,454	\$1,646,494

# Public Facilities - Fund 607

### Facilities Management (1450)

Ехр	enditures	2006 Actual Expenditures	2007 Adopted Budget	2007 Estimated Expenditures	2008 Continued Service Request	2008 Increased Service Request	2008 Manager's Budget	2009 Manager's Budget
Persor	nal Services							
6001	Regular Salaries & Wages	\$110,590	\$116,982	\$115,155	\$122,703	\$0	\$122,703	\$126,96
6021	Medicare	\$1,544	\$1,696	\$1,714	\$1,780	\$0	\$1,780	\$1,83
6022	PERA	\$6,604	\$7,314	\$7,456	\$7,988	\$0	\$7,988	\$8,58
6023	Social Security (FICA)	\$6,601	\$7,257	\$7,310	\$7,608	\$0	\$7,608	\$7,87
6024	Deferred Compensation	\$1,920	\$1,668	\$1,871	\$2,064	\$0	\$2,064	\$2,06
6031	Group Life Insurance	\$602	\$644	\$652	\$668	\$0	\$668	\$68
6032	Group Hospital/Dental Ins.	\$14,733	\$17,364	\$17,003	\$19,452	\$0	\$19,452	\$21,08
6034	Worker's Compensation Ins.	\$0	\$0	\$0	\$0	\$0	\$0	\$
	Total Personal Services	\$142,594	\$152,925	\$151,161	\$162,263	\$0	\$162,263	\$169,08
Materia	als & Supplies							
6101	Office Supplies	\$5,202	\$500	\$500	\$500	\$0	\$500	\$50
6105	"Office Equipment < \$2,000"	\$0	\$5,000	\$2,500	\$5,000	\$0	\$5,000	\$5,00
6202	Medical Supplies	\$3,791	\$5,000	\$4,500	\$5,000	\$2,000	\$7,000	\$8,00
6203	Janitorial Supplies	\$31,113	\$25,000	\$25,000	\$25,000	\$5,000	\$30,000	\$35,00
6205	Safety Equipment & Clothing	\$38	\$50	\$46	\$100	\$0	\$100	\$10
6208	Coffee & Cups	\$8,714	\$9,500	\$10,000	\$9,500	\$2,500	\$12,000	\$13,00
6301	Parts - Equipment Repair	\$0	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$3,00
6323	Recharges	\$2,584	\$1,500	\$1,000	\$1,500	\$0	\$1,500	\$1,50
6401	"Small Tools < \$2,000"	\$171	\$1,200	\$1,000	\$1,200	\$0	\$1,200	\$1,20
6402	Minor Equipment < \$5,000	\$1,724	\$2,500	\$2,000	\$2,500	\$0	\$2,500	\$2,50
	Total Materials & Supplies	\$53,337	\$53,250	\$49,546	\$53,300	\$9,500	\$62,800	\$69,80

City of Plymouth	12/13/2007	10:25 am	2008	Manager's Budget
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Contra	ictual Services							
7013	Other Professional Services	\$448	\$4,000	\$3,000	\$4,000	\$0	\$4,000	\$4,000
7101	Postage	\$0	\$65,000	\$12,030	\$66,950	\$0	\$66,950	\$68,958
7103	Telephone	\$50,327	\$0	\$2,305	\$0	\$0	\$0	\$0
7104	Mobile Telephone	\$181	\$0	\$400	\$400	\$0	\$400	\$1,000
7201	Printing & Publishing	\$0	\$50	\$50	\$50	\$0	\$50	\$50
7401	Electricity	\$139,736	\$134,000	\$134,000	\$140,000	\$0	\$140,000	\$150,000
7404	Natural Gas - Heating	\$59,644	\$60,000	\$60,000	\$65,000	\$0	\$65,000	\$70,000
7405	Water/Sewer	\$8,718	\$7,000	\$6,000	\$6,200	\$0	\$6,200	\$6,400
7406	Refuse Service	\$4,798	\$4,000	\$4,000	\$4,000	\$2,000	\$6,000	\$6,000
7525	Janitorial Services	\$136,594	\$140,000	\$145,000	\$140,000	\$10,000	\$150,000	\$160,000
7535	Equipment Maint - Contracts	\$67,846	\$70,000	\$70,000	\$70,000	\$20,000	\$90,000	\$90,000
7540	Equipment Repair By Others	\$0	\$2,500	\$2,000	\$2,500	\$0	\$2,500	\$3,500
7546	Building Maintenance	\$184,772	\$145,000	\$145,000	\$145,000	\$15,000	\$160,000	\$180,000
7603	Rental Private Equipment	\$0	\$0	\$1,225	\$0	\$0	\$0	\$0
7605	Rental City Equipment	\$6,097	\$6,280	\$6,280	\$6,468	\$0	\$6,468	\$6,662
7701	Employee Training	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000
7703	Conferences & Seminars	\$0	\$600	\$0	\$600	\$0	\$600	\$600
7705	Subscriptions & Memberships	\$35	\$500	\$400	\$500	\$0	\$500	\$500
7711	Laundry	\$400	\$700	\$650	\$700	\$0	\$700	\$800
	Total Contractual Services	\$659,596	\$640,630	\$592,340	\$653,368	\$47,000	\$700,368	\$749,470
Capita	I Improvements							
8003	Office Furniture & Equipment	\$86,280	\$105,000	\$105,000	\$115,000	\$4,000	\$119,000	\$120,000
8004	Machinery & Equipment	\$0	\$0	\$0	\$10,000	\$22,000	\$32,000	\$0
8006	Buildings	\$98,099	\$178,000	\$178,000	\$0	\$0	\$0	\$0
8012	Capital Improvement Projects	\$0	\$0	\$0	\$167,000	\$450,000	\$617,000	\$515,000
	Total Capital Improvements	\$184,379	\$283,000	\$283,000	\$292,000	\$476,000	\$768,000	\$635,000

Total	Public Facilities - Fund 607	\$1,056,559	\$1,254,533	\$1,200,775	\$1,183,954	\$532,500	\$1,716,454	\$1.646.494
	Total Transfer	\$0	\$101,042	\$101,042	\$4,611	\$0	\$4,611	\$4,750
9999	Transfer to Retained Earnings	\$0	\$93,947	\$93,947	\$0	\$0	\$0	\$0
9603	Transfer to Risk Management	\$0	\$7,095	\$7,095	\$4,611	\$0	\$4,611	\$4,750
9401	Transfer to General Cap Proj	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transf	er							
	Total Allocations	\$16,653	\$23,686	\$23,686	\$18,412	\$0	\$18,412	\$18,390
8314	IT Overhead Allocation	\$0	\$0	\$0	\$7,657	\$0	\$7,657	\$8,162
8313	Major S/H Rplcmnt Allocn	\$0	\$0	\$0	\$4,331	\$0	\$4,331	\$4,720
8312	Telephone Allocation	\$0	\$593	\$593	\$1,124	\$0	\$1,124	\$1,147
8310	Hardware Replcmnt Allocn	\$0	\$4,965	\$4,965	\$1,113	\$0	\$1,113	\$1,113
8309	Mobile Phone Allocation	\$1,092	\$1,092	\$1,092	\$1,237	\$0	\$1,237	\$1,274
8302	Software Maint Allocn	\$15,561	\$16,730	\$16,730	\$2,635	\$0	\$2,635	\$1,649
8301	Photocopy Allocation	\$0	\$306	\$306	\$315	\$0	\$315	\$325
Alloca	tions							