

S.P.A.R.K

SUMMER PARKS AND REC KIDS

PARENT GUIDE

- > RECREATION@PLYMOUTHMN.GOV
- > PLYMOUTHMN.GOV
- > 763-509-5200

WELCOME!

We are excited to have your child registered in the S.P.A.R.K Program!

Enclosed is information and guidelines for our program. We plan on providing your child with a fun and exciting summer with safety being our number one concern. Please take some time to familiarize yourself with our guidelines so there is a common understanding of the program.

LOCATION, HOURS, CONTACT NUMBERS

HOURS: Monday – Friday, 8:00 a.m. – 4:30 p.m.

SITES: Plymouth Community Center, 14800 34th Ave. N
Parkers Lake Park Building, 15205 Co Rd 6
Plymouth Creek Park Building, 3625 Fernbrook Ln

SITE CELL PHONE: Numbers will be advertised at the site

RECREATION SUPERVISOR PAUL PEARSON: 763-509-5228 | ppearson@plymouthmn.gov

RECREATION COORDINATOR ZACH SWENSON: 763-509-5226 | zswenson@plymouthmn.gov

WHAT TO BRING

- > Appropriate clothing/layers for the weather
- > Hat
- > Sunscreen
- > Towel
- > Lunch, Snacks & Water Bottle
- > Backpack
- > Park All Day T-Shirt for Field Trip Days (Provided)
- > Swimwear for Water Activities

REMINDERS

- > **WEATHER:** For rain/thunderstorms we will do indoor activities in the shelter/building. In the event of a severe weather/tornado warning, we would move kids into the designated shelter area. We will not cancel the program for severe weather.
- > **DROP OFF/PICK UP:** During the first day of each week we will have one staff member dedicated to checking students in and welcoming them as well as answering any questions parents may have. Once the student is checked in they should pick a space in the shelter/room to place their backpack/items and choose a game or quiet activity to do until all children have arrived. Please drop off and pick up your child on time. We are only able to supervise your child during program times. You must sign in and sign out your child each day. If someone other than the parent is picking the child up, please fill out a pick up authorization form.
- > **NOTIFICATIONS:** We will use a messaging app called BAND. You can scan the QR Code here to join the 2025 S.P.A.R.K parent group.



- > **WALK/BIKE TO PROGRAM:** Please fill out a walk/bike permission slip if you want your child to walk/bike home on their own. You only need to fill out one form for the entire summer.
- > **ARRIVING LATE/LEAVING EARLY:** Please notify us if your child needs to arrive late or leave the program early by calling the site cell phones. Children will not be allowed to leave the program without permission from parent.
- > **ILLNESS/INJURY:** If your child is seriously ill or injured, both 911/Emergency Personnel and you will be contacted immediately. For any non-life threatening illnesses or injuries, you will be contacted first to determine what course of action you would like to take (e.g.: You will pick up the child). If we cannot reach you or your designated contact person, 911/Emergency Personnel may be contacted.
- > **LUNCH/SNACKS:** Send your child with a bag lunch and a few snacks each day. *Please try not to send any food with your child that contains nuts or nut butters (e.g.: peanut butter). We do have children in our program that have severe nut allergies. We do not have refrigerators available to keep lunches in.*
- > **WATER:** Please remember to send a full water bottle with your child each day.
- > **SUNSCREEN:** Please apply a layer of sunscreen before your child arrives in the morning and keep a bottle in their backpack labeled with their name. We will reapply throughout the day.
- > **WATER ACTIVITIES:** Please send swimwear and a towel with your child. We will play with sprinklers and other water toys throughout the week.
- > **PARKERS LAKE PARK SITE:** We will be swimming at the beach on certain days throughout the summer. Participants are welcome to bring a life jacket if they choose. There will be a lifeguard on duty while we swim.

BEHAVIOR GUIDELINES

The primary goal of the S.P.A.R.K program is to provide a FUN and SAFE summer experience for all of the participants. Please assist us by reviewing the Behavior Guidelines with your child. We have a staff of talented and dedicated leaders who will continue to reinforce these guidelines throughout the summer!

BEHAVIOR GUIDELINES

- Listen to the playground staff.
- Treat others with respect, bullying will not be tolerated.
- Keep a positive attitude.
- Stay within the general area of where our group is
- Tell a staff member right away if you are upset or need help. Remember: they are here for you.
- Be patient, tolerant and include others.
Have FUN!

DISCIPLINE POLICY

Staff are trained to emphasize positive reinforcement, redirection, prevention, and the development of self-discipline.

Staff will discuss rules with the group each week and possible consequences which may include:

- Verbal reminders and warnings
- Taking a break/time out from an activity
- Supervised time-out with staff
- Early pick-up from the program
- Conference with Coordinators/Supervisor

KIDS FEST | THURS, AUG 21 | 5-8 PM

More information coming soon.

PERMISSION SLIPS

Please complete and return to Play Leader as necessary.

WALK/BIKE PERMISSION SLIP

I, _____, give permission for my child,
_____, to walk and/or bike home by themselves
each day following the Playground Program at _____ Park
where they are registered.

Parent Signature

Date

PICK-UP PERMISSION SLIP

I give permission for my child, _____ to be
(circle one/both) picked up/dropped off from the Playground Program at
_____ Park by _____
on _____ (date).

Parent Signature

Date