

| Contact Information | | | |
|--|--|---|--|
| Person Responsible: | | | |
| Organization (if applicable): | | | |
| Address: | | | |
| Phone: | | Email: | |
| Purpose: | | Approximate Attendance: | |
| Rental Details | | | |
| Date of Event: | | Time of Event: | |
| Selected Time Block: | <input type="checkbox"/> Half Day 9am-2pm | <input type="checkbox"/> Half Day 4pm-9pm | <input type="checkbox"/> Full Day 9am-9pm |
| Location: | <input type="checkbox"/> Bass Lake Park Building* <input type="checkbox"/> East Medicine Lake Picnic Shelter* <input type="checkbox"/> Northwest Greenway Pavilion* <input type="checkbox"/> Parkers Lake North Picnic Shelter* <input type="checkbox"/> Parkers Lake Park Building* <input type="checkbox"/> West Medicine Lake Picnic Shelter 1 <input type="checkbox"/> West Medicine Lake Picnic Shelter 2 | | |
| *Electronic Access Doors: | Time to schedule doors to unlock: | | Time to schedule doors to lock: |
| Will you be using a Food Truck? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Name of Food Truck: | |
| Will you be serving alcohol? | <input type="checkbox"/> Yes* <input type="checkbox"/> No | *If Yes, please call 763-509-5200 to apply for an Administrative Permit at least 2 weeks prior to your event. | |
| Rental Waiver | | | |
| <p>The City reserves the right to exercise supervisory authority and to prevent unauthorized or illegal activities on City property. The City shall not be responsible for interruptions of the use of the described facilities for reasons beyond its control, and reserves the right to cancel this permit for reasons of public safety or convenience.</p> <p>I (We) represent and agree that I (we) have read and understand the information regarding the use of this Plymouth facility, including cancellation procedures, liabilities and responsibilities assumed, times and curfews, and maximum room capacities.</p> <p>Specifically, and without limiting the generality of the foregoing, the holder of this permit agrees to save, defend and hold harmless the City for any damages to City personnel, facilities, equipment or other City property, or to the property and/or person of any third party resulting from the use authorized hereby. The City shall not be liable for death or injury of any such person occurring as a result of the use of the facilities authorized hereby.</p> | | | |
| Signature: | | | Date: |
| Payment | | | |
| Amount Due: | <input type="checkbox"/> Check Enclosed | <input type="checkbox"/> Credit Card (Visa, MasterCard, AmericanExpress, Discover) | |
| Card Number: | | | Exp: |
| Signature: | | | Date: |

RENTAL LOCATIONS

- Bass Lake Park Building, 5450 Northwest Blvd
- East Medicine Lake Park Picnic Shelter, 1740 East Medicine Lake Blvd
- Northwest Greenway Pavilion, 5250 Peony Lane N
- Parkers Lake North Picnic Shelter, 15500 County Road 6
- Parkers Lake Park Building, 15205 County Road 6
- West Medicine Lake Park Shelter 1, 1920 West Medicine Lake Dr
- West Medicine Lake Park Shelter 2, 1920 West Medicine Lake Dr

RENTAL TYPES & FEES

- Half Day: 9 am-2 pm or 4 pm-9 pm
- Full Day: 9 am-9 pm

| LOCATION | TYPE | HALF DAY | FULL DAY | DAMAGE DEPOSIT |
|--|---------------------|----------|----------|----------------|
| Picnic Shelters <i>Reservations open January 1, 2022</i> | | | | |
| East Medicine Lake Picnic Shelter <i>Available May 1 - September 30</i> <i>Capacity 100</i> | Plymouth Resident | \$105 | \$165 | \$100 |
| | Non-Resident | \$130 | \$200 | \$100 |
| | Plymouth Non-Profit | \$85 | \$135 | \$100 |
| Northwest Greenway Pavilion <i>Available May 1 - September 30</i> <i>Capacity 240</i> | Plymouth Resident | \$150 | \$210 | \$200 |
| | Non-Resident | \$175 | \$235 | \$200 |
| | Plymouth Non-Profit | \$125 | \$175 | \$200 |
| Parkers Lake North Picnic Shelter <i>Available May 1 - September 30</i> <i>Capacity 150</i> | Plymouth Resident | \$105 | \$165 | \$100 |
| | Non-Resident | \$130 | \$200 | \$100 |
| | Plymouth Non-Profit | \$85 | \$135 | \$100 |
| West Medicine Lake Picnic Shelters 1 & 2 <i>Available May 1 - September 30</i> <i>Capacity 30</i> | Plymouth Resident | NA | \$60 | \$100 |
| | Non-Resident | NA | \$95 | \$100 |
| | Plymouth Non-Profit | NA | \$30 | \$100 |
| Park Buildings <i>Reservations open 90 days prior to event date</i> | | | | |
| Bass Lake Park Building <i>Available June 1- December 31</i> <i>Capacity 60</i> | Plymouth Resident | \$85 | \$145 | \$200 |
| | Non-Resident | \$110 | \$180 | \$200 |
| | Plymouth Non-Profit | \$65 | \$115 | \$200 |
| Parkers Lake Park Building <i>Available June 1- December 31</i> <i>Capacity 60</i> | Plymouth Resident | \$125 | \$185 | \$200 |
| | Non-Resident | \$150 | \$215 | \$200 |
| | Plymouth Non-Profit | \$105 | \$155 | \$200 |
| Additional Fees | | | | |
| Food Truck Permit <i>-Available at Bass Lake Park Building, Northwest Greenway Pavilion, Parkers Lake North Picnic Shelter, and Parkers Lake Park Building</i> <i>-Copy of Food License must be sent to Recreation office at least 2 weeks prior to your reservation date.</i> | All | \$25 | \$25 | \$25 |